

VILLAGE OF PELHAM BOARD OF TRUSTEES REGULAR MEETING
TUESDAY, JUNE 9, 2009– 7:30 PM
VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY

AGENDA*

1. Call To Order
2. Pledge of Allegiance
3. Mayor’s Report
4. Trustees’ Reports
5. Village Administrator’s Report
6. Public Comment

Approximate
Starting Time
of Discussion

Agenda Items:

	Non-Recurring Items	7:45 p.m.
7.	Authorizing the approval of the master agreement between the Village Of Pelham and the NYSDOT for the Multi Modal Project #4	Approved
8	Historic District Designation – Support of application by Pelham Preservation & Garden Society-Tabled at the request of Pelham Preservation	Tabled
9.	Authorizing the approval of still shoot application for Real Simple Magazine at Pelham Picture House at 175 Wolfs Lane	Approved
10.	Authorizing the approval of filming application at Bistro Rollin at 142 Fifth Avenue	Approved
11.	Authorizing the approval of filming application at 107 Cliff Avenue	Approved
Grants, Projects & Other Business		8:15 p.m.
12.	Departmental Overtime Report	Discussed
14.	Long-Term Projects – Status Report	Discussed
15.	Grants – activity since last meeting	Discussed
16.	Other Business	None
Recurring Items		8:45 p.m.
17.	Authorizing the Accounts Payable	Approved
18.	Authorizing Minutes of March 24,2009 , April 14,2009	Tabled
19.	Adjournment to Executive Session	9:00 p.m. Approved

Next Regular Board of Trustee Meetings are:
Tuesday, June 23, 2009
Tuesday, July 14, 2009
All meetings start at 7:30 p.m. unless otherwise noted.
*Agenda is subject to change.

Item #1 – Meeting called to order: The meeting of the Board of Trustees was called to order by Deputy Mayor Mia Homan at 7:40 p.m.

The following members of the Board of Trustees were present:

Deputy Mayor Homan, Trustees Breskin, Bullock, Lewis, Morris, and Potocki. Absent Mayor Edward Hotchkiss

Village staff in attendance:

Administrator/Treasurer Robert Yamuder, Terri Rouke Village Clerk.

Item #2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Deputy Mayor Homan.

Item #3 – Deputy Mayor Report: Deputy Mayor Homan reported that the Farmers Market opened for the second season. She said that a number of people had stopped her to complain about the prices but she explained that the vendors are small farmers and they need to cover their costs. She said that there are not enough vendors but in order to get more vendors people needed to show their support and shop at the market. Both Trustee Breskin and Potocki said that they think that having the market on Sunday is a good fit for the village.

Item #4 – Trustees Reports

Trustee Breskin- Reported that the village is pursuing the code enforcement of the Kravitz property. He said that Mr. Kravitz had done a good job cleaning up the property but that it was not quite there yet, that it must be maintained as a neat grassy area. He said that Mr. Kravitz had filed a multimillion dollar counterclaim against the village, which was considered completely without merit and will be vigorously defended.

Trustee Bullock-nothing to report

Trustee Lewis- said that the zoning review was proceeding and that they were in the process of compiling all of the information. He said that it will be necessary to form a committee of residents with the necessary expertise to turn the recommendations into actual code.

Trustee Morris- Reported that Chief Taylor's 211 Waiver, which allows him to work while retired and still receive his benefits, had been approved by the New York State Civil Service Commission on Monday. She said the fire department was continuing with the ongoing training and that the goal was for more fire inspectors. Lt. Brennan had had taken the first of six classes to become a State Inspector. Trustee Morris thanked the New Rochelle Fire Department for their loan of an all terrain vehicle to keep on call during the Chamber of Commerce Street Fair. Engine Five was out for minor repairs and the Village of Pelham is off

of the mutual aid list while it is out of service. She mentioned that the Heights hydrant flushing had been completed by the DPW and the Fire Department.

Trustee Potocki-reported on the changes to meter parking in several areas in the village. In the Open Lot 2 parking area across from the Pelham Art Center most of the meters have been changed to 12 hour meters, plainly marked with red and green bands. The exception is the meters that face Fifth Avenue and the handicapped meters, those were left at four hours. He also discussed the meters on Harmon Place that were changed. On the south side the first six meters nearest to Fifth Avenue are now four hours and the remaining meters on that side going towards Harmon are now 12 hours. All of the meters in the village have now been changed to seventy –five cents an hour. He also spoke about a meeting with Dr. Rothstein and Angelo Rubo about the construction at Colonial School that is to take place during the next school year. They discussed the changes that would be taking place while the construction was going on. Highbrook Avenue would have to be closed during the 11:45 to 1:15 lunch hour for play activity because the playground was going to be used for construction staging. The teachers parking on Highbrook would be moved to Irving between Cliff and Pelhamdale Trustee Potocki suggested that during the construction as many students as possible go home for lunch.

Item #5 Village Administrator's Report: Administrator Yamuder reported that he had attended a meeting the day before at Pace law school where the Stimulus Package was discussed in order to give a clearer understanding of the ground rules, what is expected of municipalities in terms of progress reporting and how to spend the money. He said that the village has applied for seven stimulus projects. He also attended a shared services meeting at Westchester County and spoke to John Pierpont about sharing services with Pelham Manor.

Item #6 Public Comments: John Cassone of Seventh Avenue said that he had heard of several incidents over the past month where Fed Ex or UPS has dropped packages on doorsteps and they have been stolen or opened and dropped in the street. He wanted to know what the procedure is for these companies about leaving packages at the doorstep without knocking at the door. Administrator Yamuder said that he would find out what the policies of these companies are.

Item # 7- Authorizing the approval of the master agreement between the Village Of Pelham and the NYSDOT for the Multi Modal Project

A motion was made by Trustee Potocki, with a second by Trustee Breskin to adopt the resolution. The motion was approved by vote of six in favor, none opposed. Mayor Hotchkiss was absent.

RESOLUTION

AUTHORIZING APPROVAL OF THE MASTER AGREEMENT
BETWEEN THE VILLAGE OF PELHAM AND NYSDOT
FOR THE MULITMODAL PROJECT #4

BE IT RESOLVED, that the Mayor and Board of Trustees of the Village of Pelham authorize the Village to enter into, and authorize the Mayor or the Village Administrator to sign an agreement, between the Village of Pelham and The NYSDOT for the Multi modal Project #4

Item # 8- Historic District Designation – Support of application by Pelham Preservation & Garden Society

*Tabled at the request of the Pelham Preservation Society to be reintroduced at a later meeting. See attached letter.

Item # 9- Authorizing the approval of still shoot application for Real Simple Magazine at Pelham Picture House at 175 Wolfs Lane

A motion was made by Trustee Breskin with a second by Trustee Morris to adopt the resolution. The motion was approved by vote of six in favor, none opposed. Mayor Hotchkiss was absent.

RESOLUTION
TO AUTHORIZE A FILM PERMIT
FOR A ONE DAY STILL SHOOT AT 175 WOLFS LANE.
PELHAM PICTURE HOUSE

BE IT RESOLVED, that the Board of Trustees hereby authorizes a still shoot permit for one day of filming for Real Simple Magazine, to film at 175 Wolfs Lane (Pelham Picture House) on June 12, 2009 from 11 am to 3 pm, with the provision that all of the businesses in the immediate area be notified of the shoot.; and

Now, THEREFORE BE IT FURTHER RESOLVED THAT the Mayor, the Village Administrator and the Police Chief are authorized to take the necessary and appropriate actions to effect this permit, including the right to revoke this permit if necessary;

Item # 10- Authorizing the approval of filming application at Bistro Rollin at 142 Fifth Avenue

A motion was made by Trustee Potocki with a second by Trustee Lewis to adopt the resolution. The motion was approved by vote of six in favor, none opposed. Mayor Hotchkiss was absent.

RESOLUTION
TO AUTHORIZE A FILM PERMIT
FOR A ONE DAY FILMING AT 142 FIFTH AVE.
BISTRO ROLLIN

BE IT RESOLVED, that the Board of Trustees hereby authorizes a film permit for one day of filming for Cystic Fibrosis underwritten by Novartis Pharmaceuticals, to film at 142 Fifth Avenue (Bistro Rollin) on June 16, 2009 from 8 am to 8pm, with the provision that all of the businesses in the immediate area be notified of the filming. All of the filming is to be located in the building, with no disruption of sidewalk or street; and

Now, THEREFORE BE IT FURTHER RESOLVED THAT the Mayor, the Village Administrator and the Police Chief are authorized to take the necessary and appropriate actions to effect this permit, including the right to revoke this permit if necessary;

Item # 11- Authorizing the approval of filming application at 107 Cliff Avenue

A motion was made by Trustee Breskin with a second by Trustee Lewis to adopt the resolution. The motion was approved by vote of six in favor, none opposed. Mayor Hotchkiss was absent.

RESOLUTION
TO AUTHORIZE A FILM PERMIT
FOR A ONE DAY FILMING AT 107 CLIFF AVENUE.
(LIEBFRIED)

BE IT RESOLVED, that the Board of Trustees hereby authorizes a film permit for one day of filming for Collective Upstate Hospital, to film at 107 Cliff Avenue on June 17, 2009 from 7 am to 9 pm, with the provision that all of the homeowners in the immediate area be notified of the filming. All of the filming is to be located in the building, with no disruption of sidewalk or street; and

Now, THEREFORE BE IT FURTHER RESOLVED THAT the Mayor, the Village Administrator and the Police Chief are authorized to take the necessary and appropriate actions to effect this permit, including the right to revoke this permit if necessary;

Item # 12- Departmental Overtime Report

Administrator Yamuder gave a report on the departmental overtime. The DPW used \$44,000.00 for overtime last fiscal year ending May 31. The budgeted amount for the year was \$43,000.00. The overtime was mostly used for snow and ice removal and cleaning up after storms. Additionally, the leaf season pick ups were completed three weeks earlier than usual. Trustee Homan said that the street sweeper overtime had been evenly distributed and that it also includes sewer and mechanics work.

The overtime breakdown for the Police Department included illness, vacation, training, investigations, court, traffic control and parades. There was a total of 833 hours for the March through May quarter, including various grades and titles. There was a quarter spike of 300 hours due to a prolonged illness in the department. The budgeted amount for the fiscal year was \$160,000.00. The total came to \$198,000 equating to a budget overage of \$38,000.00 as compared to the \$35,000.00 of last year.

The Fire Department is more complicated because of the contractual stipulations. The breakdown involves callbacks, sick time, training, vacation time and Lt. differential. Administrator Yamuder is working closely with Chief Taylor on engaging more volunteers to help cover shifts and he wrote a letter to that effect. Although the overtime cannot be completely eliminated, they are exploring ways it can be reduced. The Fire Department now conducts requisite training at the firehouse instead of outside the village in an effort to reduce overtime coverage during training events.

Item # 13- Long-Term Projects – Status Report

Administrator Yamuder discussed the status of the ongoing projects.

- He mentioned again that the 211 Waiver for Chief Taylor had been approved and he thanked Senator Klein for getting it on the agenda in June.
- He is working with legal counsel on the re-submittal of the residential zoning changes.
- Trustee Bullock is working with him on the draft of the Employee manual.
- The flooding remediation project will begin its first phase when grant money is received. Nita Lowey's office has awarded \$300,000 and Administrator Yamuder is contacting Senator Kleins' office to ask for additional help in securing these funds.
- Trustee Lewis and Administrator Yamuder met with the Public Service Commission and Verizon to try to resolve the negotiations regarding FIOS.
- The site plan review process is still being reviewed by Martha Conforti, the Administrator, the Building Inspector and the Board of Trustees. Martha Conforti will give a report to the Mayor and Board of Trustees at a future meeting.
- There has been an ongoing problem with the transmission of the meetings on Channel 75. The technician hired by the village and a Cablevision technician have been trying to resolve the problem. The equipment is old and runs twenty-four hours a day, seven days a week and is wearing out.
- Administrator Yamuder will ask the Department Heads and the Department Liaison for reports in the near future regarding Departmental Risk Assessments
- The Village is looking for a student to try to help with the upkeep and enhancement of the web site for the summer months.

Item #14-Grants –Activity since last meeting

Administrator Yamuder reported on the status of the grants since the last meeting. There is a newly announced non-matching grant from Senator Klein's office for the Police and Fire Department totaling \$50,000 (\$25,000 for each). He also mentioned that there are seven stimulus applications out. Wolfs Lane Park is not eligible but portions may be if designated for historic preservation. The \$80,000 CDBG work has been finished and vouchers were sent to the County for processing. The Village is awaiting reimbursement. He also reported that the Amy Paulin grant money of \$10,000 for the police lockers had been received by the village.

Item #15- Other Business- None

Item #16- Authorizing the Accounts Payable

A motion was made by Trustee Lewis with a second by Trustee Bullock to adopt the resolution. The motion was approved by vote of six in favor, none opposed. Mayor Hotchkiss was absent.

Trustee Homan is auditing the Accounts Payable.

RESOLUTION

WHEREAS, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$ 244,286.15
Water Fund	\$ 35,615.37
Capital Projects Fund	\$ 290.00
Trust and Agency Fund	\$ 0.00
H3 Fund	<u>\$ 0.00</u>
Grand Total	\$ 280,191.52

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #16-Approval of Minutes March 24,2009 and April 14,2009

The minutes of March 24, 2009 and April 14, 2009 were tabled until a future meeting.

Item #17- Adjournment to Executive Session

A motion was made by Trustee Lewis, with a second by Trustee Bullock to adjourn the public portion of the board meeting at 9:00 p.m., and go into Executive Session to discuss matters of contract, legal and personnel, after which the Board would adjourn for the evening. The motion was approved by vote of six in favor, none opposed. Mayor Hotchkiss was absent.

Respectfully submitted,
Terri Rouke,
Village Clerk