



VILLAGE OF PELHAM BOARD OF TRUSTEES  
 REGULAR MEETING  
 TUESDAY, APRIL 19, 2016, 8:00 PM  
 VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY 10803

**MINUTES**

1. Call To Order
2. Pledge of Allegiance
3. Roll Call
4. Mayor's Report
5. Trustees' Reports
6. Village Administrator's Report
7. Public Comments

# Agenda Items:

<b>Non-Recurring Items</b>		
8.	Acknowledging the Retirement of Police Sergeant David Condon	<b>Acknowledged</b>
9.	Swearing in of Newly Appointed Police Sergeants	<b>Sworn In</b>
10.	Continuation of a Public Hearing on Proposed Local Law No. 1 of 2016 to Exceed Tax Cap, if Necessary	<b>Public Hearing Closed</b>
11.	Continuation of a Public Hearing on the Proposed Preliminary Budget for Fiscal Year 2016-17	<b>Public Hearing Closed</b>
12.	Fiscal Year 2016-17 Budget Adoption (All Resolutions)	<b>Approved</b>
13.	Discussion on 2016-17 Street Paving List Using CHIPS Funding	<b>Discussed</b>
14.	Resolution Authorizing an Intermunicipal Agreement with the City of New Rochelle for Street Resurfacing and Engineering Services	<b>Approved</b>
15.	Resolution Authorizing Professional Services Agreement with Sean Jancski Landscape Architect LLC. for the Design and Construction Observation of Renovations at Wolfs Lane Park	<b>Approved</b>
16.	Resolution Accepting a Donation of \$200.00 from Various Donors for the Purchase of a Police Canine	<b>Approved</b>
17.	Discussion on Current Parking License Agreement between Clovelly in Pelham, Inc. and the Village of Pelham	<b>Discussed</b>
18.	Other Business – Statement of Revenue and Expenditures as of March 31, 2016 and Village Code Changes	<b>Discussed</b>
<b>Recurring Items</b>		
19.	Authorizing Accounts Payable	<b>Approved</b>
20.	Authorizing the Minutes of:	<b>N/A</b>
21.	Adjournment to Executive Session (if needed)	<b>Approved</b>

Next Regularly Scheduled BOT Meetings:

**Tuesday, May 3, 2016**  
**Tuesday, May 17, 2016**

All meetings start at 8:00 p.m. unless otherwise noted.

\*The Agenda is subject to change.\*

**Item # 1 – Meeting called to order:**

The meeting of the Board of Trustees was called to order by Mayor Volpe at 8:00 p.m.

**Item # 2 – Pledge of Allegiance:**

The Pledge of Allegiance was led by Mayor Volpe.

**Item # 3 – Roll Call:**

Present were Trustees Cassidy, Ferrara, Kagan, Mutti, Reim and Reinke.

Also present were Village Administrator Yamuder and Assistant to the Village Administrator Scelza.

**Mayor's Report:**

Mayor Volpe reported that he attended a meeting with representatives from the School District, Village of Pelham Manor and the Town of Pelham to discuss potential traffic calming measures around the various school complexes in the Village. Mayor Volpe mentioned a crosswalk will be installed on Stellar Avenue as well as other possible traffic calming ideas discussed at the meeting. He also urged all residents to slow down when driving through the community.

Mayor Volpe thanked members of the Fire Department for all their efforts at a recent house fire that took place on Pelhamdale Avenue.

**Trustees' Report:**

Trustee Cassidy reported he was finalizing the ten year financial data spreadsheet and once it was completed it could be posted on the Village's website.

\*\*\*\*\*

Trustee Ferrara had nothing to report.

\*\*\*\*\*

Trustee Kagan reported residents received a poorly written letter from Sustainable Westchester attempting to explain the Community Choice Aggregation Energy Program. Residents are automatically opted into the program unless they wish to opt out. He urged residents to visit the Village's website or [www.westchesterpowers.org](http://www.westchesterpowers.org) for further information on the program. He also reported that he begun working on the Village Code revision project with Trustee Reinke.

\*\*\*\*\*

Trustee Mutti reported that a number of park enhancements have been planned including the downtown hanging flower baskets which will be donated by the Pelham Preservation and Garden Society. She is also expecting the revised Wolfs Lane Park drawings in the next week so the Board can review and discuss at future meetings.

\*\*\*\*\*

Trustee Reim thanked the Fire Department for their response to a recent house fire on Pelhamdale Avenue. He mentioned that two firefighters sustained minor injuries as a result of the fire, but will be returning to work shortly.

\*\*\*\*\*

Trustee Reinke had nothing to report.

**Village Administrator's Report:**

Village Administrator Yamuder reported that the Westchester County Health Department will be applying larvacide to catch basins throughout the Village in the next two weeks in an effort to prevent mosquito-borne diseases.

Village Administrator Yamuder mentioned the Village received notification from the New York State Department of Transportation of its intent to replace the East Third Street Bridge. The existing bridge, built in 1925, is eligible for the National Register of Historic Places and this public notice explains the special reporting and documentation requirements for this project.

**Item # 7 – Public Comments**

**Louise Podszus**, 59 Clifford Avenue, reported possible sidewalk violations in front of 65 and 79 Clifford Avenue.

Mayor Volpe responded that the Department of Public Works Foreman will investigate tomorrow and report back to him.

<b>Non-Recurring Items</b>
----------------------------

**Item # 8 – Acknowledging the Retirement of Police Sergeant David Condon**

Mayor Volpe acknowledged the retirement of Police Sergeant David Condon who served the Village of Pelham for 30 years. Mayor Volpe stated that he served the community admirably and thanked him for his service.

Mayor Volpe presented Police Sergeant David Condon with a certificate of appreciation.

**Item # 9 – Swearing in of Newly Appointed Police Sergeants**

Mayor Volpe stated two resolutions were approved at the April 4, 2016 Board of Trustees meeting promoting Police Officer's Danny Green and Ryan Carden to the position of Police Sergeant due to recent staff changes.

Mayor Volpe swore in Police Officer Danny Green as a Police Sergeant in the Village of Pelham Police Department.

Mayor Volpe swore in Police Officer Ryan Carden as a Police Sergeant in the Village of Pelham Police Department.

**Item # 10 – Continuation of a Public Hearing on Proposed Local Law No. 1 of 2016 to Exceed Tax Cap, if Necessary**

Mayor Volpe stated that the current Preliminary Budget for Fiscal Year 2016-17 is under the tax cap by \$1,000 or -0.009%.

The Mayor and Board debated issuing debt for the purchase of a pay loader and police vehicle totaling \$190,000 and discussed the impact to the budget. Under that scenario the tax levy would increase by 0.385% and still remain under the tax cap by \$86,000.

After a lengthy discussion, a motion was made by Trustee Mutti and seconded by Trustee Ferrara to close the Public Hearing on the proposed local law to override the tax cap. The vote was approved by a vote of seven in favor, none opposed.

**Item # 11 – Continuation of a Public Hearing on the Proposed Preliminary Budget for Fiscal Year 2016-17**

A motion was made by Trustee Kagan and seconded by Trustee Cassidy to close the Public Hearing on the Preliminary Budget for Fiscal Year 2016-17. The vote was approved by a vote of seven in favor, none opposed.

**Item # 12 – Fiscal Year 2016-17 Village of Pelham Budget Adoption (All Resolutions)****Budget Resolution (A)****Resolution Amending and Revising the Tentative 2016-17 Village Budget for Finalization as Adopted Budget**

**Whereas**, the Board of Trustees has met at the times and place specified in the Notice of Public Hearing on the proposed budget and heard all persons desiring to be heard thereon; and, subsequently consulted with the appropriate Village officials on the contents thereof and determined that certain modifications would be desirable; and

**Whereas**, the budget was reviewed and amended at Budget Work Sessions held on March 23, 2016 and March 28, 2016, and at Budget Public Hearings on April 4, 2016 and April 19, 2016.

**Now, therefore, be it resolved**, that the Tentative Budget be amended and revised as follows:

*Motion by: Trustee Mutti*

*Seconded by: Trustee Ferrara*

*Vote: 7-0*

**Summary of Changes to FY2016-17 Tentative Budget**

Budget changes through: April 19, 2016

**Expenses**

<u>Review Date</u>	<u>Page #</u>	<u>Acct #</u>	<u>Detail</u>	<u>Proposed</u>	<u>Revised</u>	<u>Change</u>
						0
<b>(Fire 3410)</b>	29	A.3410.201	Fire Department - Equipment	25,000	18,000	7,000
3/23/2016	28	A.3410.101	Fire Department - Personnel Services	1,410,543	1,358,854	51,689
3/23/2016	28	A.3410.120	Fire Department - Overtime	200,000	225,000	-25,000
3/23/2016	28	A.3410.130	Fire Department - Holiday Pay	106,000	100,000	6,000
3/23/2016	28	A.3410.135	Fire Department - Attendance Bonus	7,500	5,000	2,500
3/23/2016	30	A.3410.423	Fire Department - Heating Oil	15,000	10,000	5,000
			Fire Department - Personnel Services Fire			
3/28/2016	28	A.3410.102	Chief	59,481	31,200	28,281
3/28/2016	28	A.3410.101	Fire Department - Personnel Services + 1 Lt	91,343	100,477	-9,134
						0
<b>(Police 3120)</b>	26	A.3120.200	Police Department - Vehicle Purchase	40,950	0	40,950
3/23/2016	25	A.3120.101	Police Department - Personnel Services	2,657,957	2,640,418	17,539
3/23/2016	25	A.3120.120	Police Department - Overtime	330,000	300,000	30,000

3/23/2016	26	A.3120.202	Police Department - Furniture	1,500	0	1,500
						0
						0
<b>(DPW &amp; Various)</b>	32	A.5110.201	Street Maintenance - Equipment	30,000	7,500	22,500
3/23/2016	32	A.5110.400	Street Maintenance - Contractual	150,000	20,000	130,000
3/23/2016	33	A.5112.400	Permanent Improvements - Contractual	25,000	10,000	15,000
			Snow Removal - Equipment (Plow for			
3/23/2016	33	A.5142.201	Truck)	7,000	7,000	0
3/23/2016	22	A.1640.411	Central Garage - Fuel	100,000	75,000	25,000
3/23/2016	22	A.1640.415	Central Garage - Materials and Supplies	70,000	65,000	5,000
3/23/2016	22	A.1640.422	Central Garage - Utilities	20,000	18,000	2,000
3/23/2016	27	A.3320.201	On Street Parking - Equipment	15,000	7,500	7,500
3/23/2016	28	A.3320.401	On Street Parking - Complus	50,500	45,000	5,500
			Street Maintenance - Material and			
3/23/2016	32	A.5110.415	Supplies	45,000	40,000	5,000
3/23/2016	32	A.5110.422	Street Maintenance - Utilities	1,450	0	1,450
3/23/2016	34	A.5142.415	Snow Removal - Materials and Supplies	80,000	60,000	20,000
3/23/2016	34	A.5182.422	Street Lighting - Utilities	85,000	80,000	5,000
3/23/2016	35	A.5989.400	Traffic - Contractual Expenses	5,000	4,500	500
3/23/2016	35	A.5989.453	Traffic - Maintenance of Equipment	15,000	13,000	2,000
3/23/2016	35	A.7110.107	Parks - Seasonal Help	30,000	20,000	10,000
3/23/2016	36	A.7110.415	Parks - Materials and Supplies	3,000	1,000	2,000
3/23/2016	37	A.8140.120	Storm/Sanitary Sewers - Overtime	6,000	1,000	5,000
			Storm/Sanitary Sewers - Contractual			
3/23/2016	37	A.8140.400	Expenses	65,000	50,000	15,000
3/23/2016	38	A.8170.120	Street Cleaning - Overtime	40,000	35,000	5,000
3/23/2016	39	A.8560.400	Community Environment - Contractual	40,000	35,000	5,000
			Community Environment - Materials &			
3/23/2016	39	A.8560.415	Supplies	3,000	1,000	2,000
			Community Environment - Tree			
3/23/2016	39	A.8560.480	Replacement	3,000	1,000	2,000
			Snow Removal - Equipment (Plow for			
3/28/2016	32	A.5142.201	Truck)	7,000	0	7,000
						0
<b>(Bldg)</b>						0
3/23/2016	31	A.3620.400	Safety Inspection - Software	43,290	8,290	35,000
			Safety Inspection - Miscellaneous			
3/23/2016	31	A.3620.440	Expenses	175	0	175
						0
Non-Union	17	A.1230.101	Administrator - Personnel Services	138,657	140,044	-1,387
			Assist to Administrator - Personnel			
Salaries	17	A.1230.101	Services	45,000	45,450	-450
3/23/2016	18	A.1325.101	Village Treasurer - Personnel Services	68,340	69,023	-683
3/23/2016	18	A.1325.101	Village Treasurer - Personnel Services	50,058	50,559	-501
3/23/2016	18	A.1325.101	Village Treasurer - Personnel Services	45,860	46,319	-459
3/23/2016	19	A.1410.101	Village Clerk - Personnel Services	65,425	66,079	-654
3/23/2016	30	A.3620.101	Safety Inspection - Personnel Services	95,322	96,275	-953

3/23/2016	25	A.3120.101	Police Department - Personnel Services (Chief)	159,658	161,255	-1,597
3/23/2016	25	A.3120.101	Police Department - Personnel Services (Lt.)	132,500	133,825	-1,325
3/23/2016	25	A.3120.104	Police Department - Clerical P/T	15,286	15,439	-153
3/23/2016	25	A.3120.105	Police Per Serv - Crossing Guard	119,153	120,340	-1,187
3/23/2016	25	A.3120.106	Police Per.Serv. Parking Enforce Various	111,217	112,329	-1,112
3/23/2016		Accts	Per. Serv.Street Foreman +\$1,026	102,583	103,609	
3/23/2016	32	A.5110.101	Street Cleaning Per.Ser(15% Foreman)	15,387	15,541	-154
3/23/2016	35	A.7110.101	Parks Per Ser.(50% Foreman)	51,292	51,805	-513
3/23/2016	37	A.8140.101	Storm Sewer Pers.Serv(10% Foreman)	10,258	10,361	-103
3/23/2016	38	A.8170.101	Street Clean Per Serv -(25% Foreman)	25,646	25,902	-256
3/23/2016	24	A.1990.990	Contingency	250,000	230,000	20,000
3/23/2016	40	A.9030.935	Social Security	500,000	493,000	7,000
						0
3/28/2016	16	A.1010.499	Board of Trustees - Videography Supplement	1,850	1,250	600
3/28/2016	16	A.1010.415	Board of Trustees - Materials and Supplies	250	500	-250
3/28/2016	16	A.1210.440	Mayor - Miscellaneous Expenses	1,500	4,000	-2,500
3/28/2016	17	A.1230.440	Village Administrator - Miscellaneous Exp.	950	50	900
3/28/2016	17	A.1230.470	Village Administrator - Education / Training	3,700	3,650	50
3/28/2016	19	A.1410.107	Village Clerk - P/T Records Management	5,000	0	5,000
3/28/2016	19	A.1410.407	Village Clerk - Notice of Publications	4,000	2,500	1,500
3/28/2016	20	A.1420.400	Law - Contractual Expenses	65,000	50,000	15,000
3/28/2016	20	A.1440.400	Engineering - Contractual Expenses	20,000	15,000	5,000
3/28/2016	21	A.1620.201	Village Hall - Equipment	8,000	5,000	3,000
3/28/2016	21	A.1620.406	Village Hall - Postage	6,500	6,000	500
3/28/2016	21	A.1620.421	Village Hall - Telephone	7,000	6,000	1,000
3/28/2016	21	A.1620.422	Village Hall - Utilities	9,000	7,000	2,000
3/28/2016	21	A.1620.424	Village Hall - Building Maintenance	15,000	13,500	1,500
3/28/2016	23	A.1910.910	Unallocated Insurance	200,000	210,000	-10,000
3/28/2016	23	A.1930.930	Judgements and Claims	65,000	40,000	25,000
3/28/2016	41	A.9049.949	Worker's Compensation Premium	418,000	450,000	-32,000
3/28/2016	43	A.9730.600	Bond Anticipation Notes - Principal	191,380	173,845	17,535
3/28/2016	43	A.9730.700	Bond Anticipation Notes - Interest	4,213	3,115	1,098
3/28/2016	24	A.1990.990	Contingency	230,000	125,000	105,000

**CHANGES TO PRELIMINARY BUDGET PRESENTED AT 4/4/16 & 4/19/16 BUDGET PUBLIC HEARINGS**

4/4/2016		A.9730.600	Bond Anticipation Notes - Principal	173,845	118,230	55,615
4/4/2016		A.9730.700	Bond Anticipation Notes - Interest	3,115	2,509	606
4/19/2016		A.9085.800	Firefighter 207-a Supplemental	163,000	182,000	-19,000
4/19/2016		A.9730.600	Bond Anticipation Notes - Principal	118,230	156,230	-38,000
4/19/2016		A.9730.700	Bond Anticipation Notes - Interest	2,509	6,309	-3,800
						0

Fiscal Year 2016-17 Tentative Budget:	\$ 14,532,561
---------------------------------------	---------------

\$  
**641,817**

<b>Budget and Tax Rate Change</b>	<b>FY2015-16 Adopted Budget</b>	<b>FY16-17 Prelim</b>	<b>\$ Chg Yr-Yr</b>	<b>% Increase</b>
Expenditures and Transfers.....	\$13,722,400	\$ 13,890,744	\$ 168,344	1.227%
Real Property Tax Levy.....	\$10,586,280	\$ 10,627,080	\$ 40,800	<b>0.385%</b>
Amount to comply with Allowable Tax Cap		\$ 10,713,397	\$ 127,117	1.201%
(Incl. \$74,137 carryover from FY2015-16)		<b>Under/Over cap.....</b>	<b>\$ (86,317)</b>	

**Revenues**

<u>Review Date</u>	<u>Page #</u>	<u>Acct #</u>	<u>Detail</u>	<u>Proposed</u>	<u>Revised</u>	<u>Change</u>
3/23/2016	11	A.2801	Inter-Fund Transfer from Water Fund	-	167,044	167,044
3/23/2016	7	A.2590	Building Permit Fees	135,000	155,000	20,000
3/23/2016	7	A.2590.1	Electrical and Plumbing Fees	25,000	30,000	5,000
3/28/2016	1	A.1050	Prior Years Tax	11,000	15,000	4,000
3/28/2016	2	A.1170	CATV Gross Receipts Tax	120000	130,000	10,000
3/28/2016	3	A.1720	Parking Permits	360,000	375,000	15,000
3/28/2016	4	A.1740	On Street Parking Meters	400,000	385,000	-15,000
3/28/2016	5	A.2401	Interest and Earnings	10000	6,000	-4,000
3/28/2016	6	A.2410	Rental Income	112,000	117,500	5,500
3/28/2016	8	A.2610	Fines and Forfeited Bail	340,000	375,000	35,000
3/28/2016	7	A.2591	Alarm Permits	-	2,500	2,500
3/28/2016	9	A.2680	Insurance Recoveries	20,000	40,000	20,000
3/28/2016	10	A.2701	Refund of Prior Year Expenses	5,000	1,000	-4,000
3/28/2016	10	A.2772	Refund for Personnel Services	10,000	1,000	-9,000
3/28/2016	12	A.3089	Hercules Aid	3,000	6,000	3,000
3/28/2016	13	A.3095	DWI Assistance	-	2,500	2,500
						0
3/28/2016	14	A.4000	**Appropriated Fund Balance	100,000	-	-100,000
			Total Changes			257,544
			Orig. Amount raised by taxes	11,426,441	10,627,080	-799,361
			Revenues Other than taxes	3,006,120	3,263,664	
			**Appropriated Fund Balance	100,000	0	100,000

Total Taxes and Revenues &amp; App.Fund

Bal

14,532,561

13,890,744

**Budget Resolution (B)****Resolution Adopting a Budget for the Fiscal Year Commencing June 1, 2016 and Ending May 31, 2017 Making Appropriations for the Conduct of the Village Government and Establishing the Rates of Compensation for Officers and Employees for Such Period.**

**Whereas**, this Board of Trustees has met at the time and place of April 4, 2016 and April 19, 2016, as specified in the Notice of Public Hearing on the tentative budget and heard all persons desiring to be heard thereon; and

**Whereas**, the Tentative Budget has been amended as specified in Budget Resolution (A).

**Now, therefore, be it resolved**, that the budget as amended at Work Sessions held on March 23, 2016 and March 28, 2016 and as presented at the Budget Public Hearings on April 4, 2016 and April 19, 2016 as hereinafter set forth is hereby adopted and the salaries and wages stated in the Salary Schedule of the budget are fixed at the amounts shown and are effective June 1, 2016, unless provided for by other means.

*Motion by: Trustee Mutti*

*Seconded by: Trustee Cassidy*

*Vote: 7-0*

**Budget Resolution (C)****Resolution Levying the 2016 Village Tax, Establishing the Tax Rate and Fixing Dates of Payment**

**Note:** *In accordance with § 1420 of the Real Property Tax Law, upon completion of the budget, but not later than May 15<sup>th</sup>, the Board of Trustees shall determine and levy the tax for the ensuing fiscal year.*

**Whereas**, pursuant to § 5-508 of the New York State Village Law, the Board of Trustees has adopted the Village Budget for the fiscal year commencing June 1, 2016 and ending May 31, 2017; and

**Whereas**, such budget as adopted establishes a general Village Tax Levy of \$10,627,080.00 for this period.

**Now, therefore, be it resolved**, that there are levied and assessed the sum of \$10,627,080.00 against all taxable real property and special franchise in the Village, pursuant to this budget, as adopted, and the 2016 Village Tax Rate is set at \$7.7723662 per thousand dollars of assessed valuation for Homestead Properties and \$11.0010565 per thousand dollars of assessed valuation for Non-Homestead Properties. The Receiver of Taxes for the Town of Pelham is hereby authorized and

directed to extend and carry out upon the 2016 tax roll the amount to be levied against each parcel of real property and each special franchise shown thereon; and

→ Continued on Page 10

**Be it further resolved**, that pursuant to § 1432 of the Real Property Tax Law, taxes levied as aforesaid are due June 1<sup>st</sup>, and payable by June 30, 2016, and the dates and rates of interest shall be set as follows:

*Motion by: Trustee Reim*

*Seconded by: Trustee Ferrara*

*Vote: 7-0*

**Payment Due:** June 1, 2016

From June 1, 2016 to June 30, 2016 – No Interest

On July 1, 2016 – 5% will be added and 1% additional on the first day of each month thereafter until paid.

**Budget for the Village of Pelham  
for the Fiscal Year June 1, 2016 to May 31, 2017**

General Fund:

General Government Support	\$1,304,572.00
Public Safety	\$5,617,380.00
Transportation	\$458,338.00
Culture and Recreation	\$359,628.00
Home and Community Services	\$1,095,339.00
Employee Benefits	\$4,619,585.00
Deb Service	\$435,902.00
Transfer to Capital	\$0.00
 Total	 \$13,890,744.00
 Less Estimated Revenue	 \$3,263,664.00
Tax Levy	\$10,627,080.00
Assessed Valuation: Homestead	\$1,123,617,151.00
Tax Rate Per Thousand: Homestead	\$7.7723662
Assessed Valuation: Non-Homestead	\$172,157,647.00
Tax Rate Per Thousand: Non-Homestead	\$11.0010565

The total amount of local assistance to the General Fund anticipated to be received from the State of New York during the Fiscal Year 2016-17

\$73,154.00

**PLEASE NOTE:** It is the taxpayer’s responsibility to remember the due date of the tax payment – June 1, 2016 payable without interest until June 30, 2016

**SENIOR CITIZENS:** You may be eligible for tax exemption if you are age 65 and over.

For more information, please call or write:

Town Receiver of Taxes                      or  
34 5th Avenue  
PELHAM, NY 10803  
914-738-1642

Town Tax Assessor  
34 5th Avenue  
PELHAM, NY 10803  
914-738-2878

**THIRD PARTY NOTIFICATION**

Under New York State Law (Chapter 758, Laws of 1986) if you are either 65 years of age or older or disabled and own and occupy a 1, 2, or 3 family residence, you may designate a consenting adult third party to receive duplicate copies of your tax bills and notice of unpaid taxes until further notice. Applications may be obtained in person from the Tax Office, 34 5th Avenue, Pelham, New York 10803 or by mail if you include with your request a self-addressed stamped envelope.

Applications for third party notification must be filed with the Receiver of Taxes no later than June 1, 2016.

**TAX SCHEDULE**

**JANUARY:**                      Second Half School Taxes  
Town of Pelham

**APRIL:**                              Town Taxes  
Town of Pelham

**JUNE:**                              Village Taxes are due w/o interest by June 30th  
To: Village of Pelham (Town Receiver of Taxes)

**SEPTEMBER:**                      First Half School Taxes  
Town of Pelham

The data used to calculate real property taxes due is shown in Appendix 4 of the 2016-17 Village of Pelham Budget.

The Village of Pelham, Assessed under Full Valuation by the Town of Pelham, shall submit assessment information in compliance with the applicable Section of the Real Property Tax Law.

If you feel your assessment is too high, you have the right to seek a reduction in the future. Applications for challenging your assessment and a copy of the booklet “How to File a Complaint about Your Assessment” are available at the Assessment Office.

Any tax questions can be answered by calling the Town of Pelham Tax Assessor at 738-2878 or the Town of Pelham Receiver of Taxes at 738-1642 for Village, School or Town tax information.

**Budget Resolution (D)**  
**2016-17 Village of Pelham Budget Authorization for Investments**

**Be it resolved**, that the Village Administrator/Treasurer and/or Deputy Treasurer, during the fiscal year beginning June 1, 2016 are authorized to invest monies not needed for immediate expenditure in accordance with the provisions of the General Municipal Law, the Local Finance Law and the Village’s Investment Policy.

*Motion by: Trustee Reim*

*Seconded by: Trustee Cassidy*

*Vote: 7-0*

**Budget Resolution (E)**  
**2016-17 Village of Pelham Budget Resolution Authorizing the Levy and Collection of Additional Taxes upon Termination of Exempt Status**

**Be it resolved**, that the Town Assessor and Receiver of Taxes, during the fiscal year beginning June 1, 2016 are authorized to levy and collect additional Village taxes upon termination of exempt status of real property in accordance with provisions of Section 494 of the Real Property Tax Law.

*Motion by: Trustee Mutti*

*Seconded by: Trustee Ferrara*

*Vote: 7-0*

**Item # 13 – Discussion on 2016-17 Street Paving List Using CHIPS Funding**

Village Administrator Yamuder advised the Board that the Village will be receiving an additional \$23,000 from the State for street resurfacing under the PAVE NY program that was recently approved by the State in connection with there budget adoption in addition to the \$104,000 under the CHIPS program.

The Board discussed possible paving locations and limitations on Highbrook Avenue and Con Edison's responsibility on paving restoration after completing gas main repairs.

**Item # 14 – Authorizing an Inter-municipal Agreement with the City of New Rochelle for Street Resurfacing and Engineering Services**

Mayor Volpe stated the resolution is to enter into an inter-municipal agreement with several Municipalities including the City of New Rochelle to publicly bid and award a contract for street resurfacing using CHIPS funding from New York State.

A motion was made by Trustee Kagan and seconded by Trustee Ferrara to approve the resolution. The vote was approved by a vote of seven in favor, none opposed.

**Resolution Authorizing an Inter-municipal Agreement with the City of New Rochelle for Street Resurfacing and Engineering Services**

**Whereas**, the Village of Pelham, Village of Pelham Manor and the City of New Rochelle are desirous of entering into an agreement in order to publicly bid and award a contract for implementing a street pavement resurfacing contract, utilizing CHIPS funding, for various public roadways in each of the communities.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham herein authorizes the Village Administrator to execute an inter-municipal agreement with the City of New Rochelle for street resurfacing and engineering services (attached hereto and made a part hereof); and

**Be it further resolved**, that the Mayor, Village Administrator and DPW General Foreman are authorized to take the necessary and appropriate actions to effect this resolution.

**Item # 15 – Authorizing Professional Services Agreement with Sean Jancski Landscape Architect LLC. for the Design and Construction Observation of Renovations at Wolfs Lane Park**

A motion was made by Trustee Mutti and seconded by Trustee Ferrara to approve the resolution. The vote was approved by a vote of seven in favor, none opposed.

Trustee Reinke asked why the schematic master plan revisions are on top of the base cost of \$51,000.

Trustee Mutti replied the schematic master plan revisions would be additional work separate of what he is scheduled to do, thus the charges would be on a hourly basis.

**Resolution Authorizing Professional Services Agreement with Sean Jancski Landscape Architect LLC for the Design and Construction Observation of Renovations at Wolfs Lane Park**

**Be it resolved**, that the Board of Trustees of the Village of Pelham herein authorizes the Village Administrator to execute the attached professional services agreement for Landscape Architectural Services with Sean Jancski Landscape Architect LLC in an amount not to exceed \$51,000.00 for renovations at Wolfs Lane Park utilizing funding from the New York Economic Development Program Project ID: # 4680 administered by the Dormitory Authority of the State of New York; and

**Be it further resolved**, that the Mayor and Village Administrator are authorized to take the necessary and appropriate actions to effect this resolution.

**Item # 16 – Accepting a Donation of \$200.00 from Various Donors for the Purchase of a Police Canine**

A motion was made by Trustee Mutti and seconded by Trustee Ferrara to approve the resolution. The vote was approved by a vote of seven in favor, none opposed.

**Resolution Accepting a Donation of \$200.00 from Various Donors for the Purchase of a Police Canine**

**Be it resolved**, that the Board of Trustees of the Village of Pelham authorize the acceptance of the following donations for the purchase of a police canine with thanks to the donors for their contribution to the Village of Pelham Police Department and the Village of Pelham.

Michael & Mary Morrell 419 Third Avenue	\$100.00
--	----------

Bill & Diane Kaelblein 433 Third Avenue	\$100.00
--	----------

**Item # 17 – Discussion on Current Parking License Agreement between Clovelly in Pelham, Inc. and the Village of Pelham**

Mayor Volpe stated he was approached by representatives from Clovelly regarding their existing parking license agreement. The Mayor just wanted to bring the item to the Boards attention and no action was taken.

**Item # 18 – Other Business**

Mayor Volpe stated 101 Wolfs Lane submitted plans for review by the Village. In addition another developer is interested in certain pieces of property in the Village. In the next few weeks the Board will be seeing some draft legislation to allow for certain limited development in the community.

Mayor Volpe highlighted some items from the Statement of Revenues and Expenditures for the month ending March 31, 2016.

**Recurring Items**

**Item # 19 - Authorizing the Accounts Payable**

Trustee Ferrara audited the Accounts Payable.

After a brief discussion, a motion was then made by Trustee Mutti and seconded by Trustee Ferrara to approve the resolution. The vote was approved by a vote of seven in favor, none opposed.

**Resolution Authorizing the Accounts Payable**

**Whereas**, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

**Now, therefore, be it resolved**, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$220,771.17
Water Fund	\$0.00
Capital Projects Fund	\$0.00
Trust and Agency Fund	\$0.00
TE Expand Trust Fund	\$0.00
Grand Total	\$220,771.17

**Be it further resolved**, that this Board hereby approves payment of the above mentioned claims and authorizes payment thereof.

**Item # 20 – Authorizing the Minutes of:**

There were no minutes requiring approval.

**Item # 21 – Adjournment**

The Mayor adjourned the Board meeting at 10:05 pm.

Respectfully submitted,

Christopher Scelza  
Assistant to the Village Administrator