



VILLAGE OF PELHAM BOARD OF TRUSTEES
 REGULAR MEETING
 TUESDAY, DECEMBER 20, 2016, 8:00 PM
 VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY 10803

MINUTES

1. Call To Order
2. Pledge of Allegiance
3. Roll Call
4. Mayor's Report
5. Trustees' Reports
6. Village Administrator's Report
7. Public Comments

Agenda Items:

Non-Recurring Items		
8.	Resolution Designating a Fire Lieutenant as Incident Safety Officer in the Village of Pelham Fire Department	Approved
9.	Resolution Authorizing Street Sign Inventory Project	Approved
10.	Resolution Authorizing the Execution of a Collective Bargaining Agreement with the Civil Service Employees Association, Inc. Representing School Crossing Guards, Parking Enforcement Officers/School Crossing Guards and Parking Enforcement Officer/Code Enforcement Officer	Approved
11.	Other Business – Update on Business District Floating Zone Legislation	Discussed
Recurring Items		
12.	Authorizing Budget Amendments and Transfers for Fiscal Year 2016-17	Approved
13.	Authorizing Accounts Payable	Approved
14.	Authorizing the Minutes of: November 22, 2016 and December 6, 2016	Approved
15.	Adjournment to Executive Session	Approved

Next Regularly Scheduled BOT Meetings:

Tuesday, January 3, 2017
Tuesday, January 17, 2017

All meetings start at 8:00 p.m. unless otherwise noted.

The Agenda is subject to change.

Item # 1 – Meeting called to order:

The meeting of the Board of Trustees was called to order by Mayor Volpe at 8:10 p.m.

Item # 2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Mayor Volpe.

Item # 3 – Roll Call:

Present were Trustees Deere (arrived at 8:20 p.m.), Ferrara, Kagan, Mutti, Reim and Reinke.

Also present were Village Administrator Yamuder and Assistant to the Village Administrator Scelza.

Mayor’s Report:

Mayor Volpe reported that he attended a celebration commemorating the 225th anniversary of the final ratification of the Bill of Rights in the City of Mount Vernon and thanked Mayor Thomas for the invitation.

Mayor Volpe stated significant progress has been made over the past year around the various school complexes in the Village regarding traffic safety. He further stated after the holiday recess a renewed effort to address some new traffic safety concerns will be investigated.

Trustees’ Report:

Trustee Deere had nothing to report.

Trustee Ferrara reported that all employees starting next payroll will see their applicable accrued benefits (sick, vacation, personal time and compensatory time) bi-weekly printed on their paychecks. She thanked Assistant to the Village Administrator Scelza for all of his work on this important project.

Trustee Kagan had nothing to report.

Trustee Mutti reported that she is continuing to work on updates to the Village parking map incorporating senior parking options. She also reported a banner will be ordered with the updated Wolfs Lane Park design on it and displayed during the construction. Trustee Mutti highlighted various park related initiatives achieved during 2016.

Trustee Reim thanked the Department of Public Works for making the Village look great during the Holiday Season. He also thanked the Fire and Police Departments for their response to a medical emergency in front of Town Hall earlier today.

Trustee Reinke had nothing to report.

Village Administrator's Report:

Village Administrator Yamuder reported that the New York State Comptrollers Office has set the tax cap for the Village's Fiscal Year 2017-18 Budget at 1.15% but when you add the tax base growth factor of 0.36% it brings the total tax cap to 1.51%. He explained this will be the maximum increase in the tax levy over the current fiscal year's Village budget that will be permitted unless the Board votes to override it.

Item # 7 – Public Comments

No public comments.

Non-Recurring Items

Item # 8 – Designating a Fire Lieutenant as Incident Safety Officer in the Village of Pelham Fire Department

Mayor Volpe stated that Fire Chief DiNapoli has recommended Fire Lieutenant Phillip DeSimone to the position of Incident Safety Officer for the Department and has maintained the required certification.

Resolution Designating a Fire Lieutenant as Incident Safety Officer in the Village of Pelham Fire Department

Whereas, Fire Lieutenant Phillip DeSimone has been recommended by the Fire Chief to perform the duties of Incident Safety Officer and has maintained all of the required certifications to enable him to do so.

Now, therefore, be it resolved, that the Board of Trustees of the Village of Pelham hereby confirms the Mayor’s appointment of Fire Lieutenant Phillip DeSimone upon the recommendation of the Fire Chief as Incident Safety Officer in the Village of Pelham Fire Department; and

Be it further resolved, Fire Lieutenant Phillip DeSimone shall receive additional compensation of \$750.00 annually.

Motion by: Trustee Reim

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 9 – Authorizing Street Sign Inventory Project

Village Administrator Yamuder stated this resolution authorizes the hiring of an intern to assist the Village with data collection by using a smart phone application developed by the Westchester County Department of Geographic Information Systems to inventory and map street signs. The Board discussed the benefits of this project.

Trustee Kagan inquired if the intern is the Village’s employee or Westchester County’s and asked the Village Administrator to confirm that the Village’s Insurance Policy covers interns.

Resolution Authorizing Street Sign Inventory Project

Whereas, the County of Westchester Department of Geographic Information Systems (“WCGIS”) has developed a smart phone mobile application for local governments to inventory and map street signs; and

Whereas, to date 27,358 signs have been mapped in eleven (11) Westchester County municipalities; and

Whereas, the Village is desirous of digitizing its inventory of approximately 2,000 signs Village-wide; and

Whereas, the data collection will be completed by a college intern recommended by WCGIS who is paid \$15 per hour to perform sign data collection for a fee not to exceed \$2,100.

Now, therefore, be it resolved, that the Board of Trustees of the Village of Pelham hereby authorizes the expenditure of up to \$2,100 for street sign data collection.

Motion by: Trustee Mutti

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 10 – Authorizing the Execution of a Collective Bargaining Agreement with the Civil Service Employees Association, Inc. Representing School Crossing Guards, Parking Enforcement Officers/School Crossing Guards and Parking Enforcement Officer/Code Enforcement Officer

Mayor Volpe stated over the course of a couple months negotiations have taken place between the Village and a new Bargaining Unit representing School Crossing Guards, Parking Enforcement Officers/School Crossing Guards and Parking Enforcement Officer/Code Enforcement Officer.

The Board discussed the proposed Collective Bargaining Agreement at length and made numerous language changes. Mayor Volpe stated this Collective Bargaining Agreement is approved subject to the language changes which he will bring back to the Union for approval.

Resolution Authorizing the Execution of a Collective Bargaining with the Civil Service Employees Association, Inc. Representing School Crossing Guards, Parking Enforcement Officers/School Crossing Guards and Parking Enforcement Officer/Code Enforcement Officer

Be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the Mayor and Village Administrator to execute the attached Collective Bargaining Agreement with the Civil Service Employees Association, Inc. Representing School Crossing Guards, Parking Enforcement Officers/School Crossing Guards and Parking Enforcement Officer/Code Enforcement Officer regarding the terms and conditions of employment for the period of June 1, 2016 through May 31, 2019.

Motion by: Trustee Mutti

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 11 – Other Business

Update on Business District Floating Zone Legislation

Mayor Volpe stated that he has been waiting for an edited version of the proposed law, unfortunately due to an illness he has yet to receive the revised law. Mayor Volpe stated the following suggestions made at the November 28th Work Session have now been included in the re-draft:

- the addition of the B3 zoning district (Previously only B1 and B2 districts were included)
- the addition of provisions for townhomes
- the addition of language not to interfere with backyards of existing homes.

Mayor Volpe also stated there is no longer a reference to a height definition in feet, but rather it refers to the number of floors permitted.

Recurring Items

Item # 12 – Authorizing Budget Amendments and Transfers for Fiscal Year 2016-17

Resolution Authorizing Budget Amendments and Transfers for Fiscal Year 2016-17

Whereas, pursuant to the provisions of § 5-520 of the New York State Village Law, the Board of Trustees, by resolution, may increase existing appropriations by transferring funds from the unexpended balance of another appropriation, from the contingent account, from available cash surplus or unanticipated revenues within a fund, or by borrowing; and

Whereas, in all cases, there are sufficient unexpended balances in other appropriation accounts, excess revenues or fund balances available to cover the amendments and transfers.

Now, therefore, be it resolved, that pursuant to New York State Village Law § 5-520, the Board of Trustees of the Village of Pelham hereby authorizes and directs the proper Village officers to modify the 2016-17 Budget by making the following budget amendments and transfers (attached hereto and made part hereof).

Motion by: Trustee Mutti

Seconded by: Trustee Reinke

Vote: 7-0

Item # 13 - Authorizing the Accounts Payable

Trustee Mutti audited the Accounts Payable.

A brief discussion took place on vouchers 7977 and 8038. Voucher 7977 was held for further review.

Resolution Authorizing the Accounts Payable

Whereas, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

Now, therefore, be it resolved, that the Board of Trustees after audit of the following vouchers, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$343,194.91
Capital Projects Fund	\$64,493.75
Trust and Agency Fund	\$0.00
TE Expandable Trust Fund	\$0.00
Grand Total	\$407,688.66

Be it further resolved, that this Board hereby approves payment of the above mentioned claims and authorizes payment thereof.

Motion by: Trustee Mutti

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 14 – Authorizing the Minutes of: November 22, 2016 and December 6, 2016

November 22, 2016 as amended:

Motion by: Trustee Kagan

Seconded by: Trustee Ferrara

Vote: 7-0

December 6, 2016 as amended:

Motion by: Trustee Kagan

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 15 – Adjournment to Executive Session

The public portion of the Board meeting was adjourned at 9:10 pm to enter into Executive Session to discuss two labor relations issues and one personnel matter after which time the Board would adjourn for the evening.

Respectfully submitted,

Christopher Scelza
Assistant to the Village Administrator