

VILLAGE OF PELHAM BOARD OF TRUSTEES REGULAR MEETING
TUESDAY, JULY 18, 2006, 7:30 PM
VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY
MINUTES

1. Call To Order
2. Pledge of Allegiance
3. Award Presentation for Chief Glover
4. Mayor's Report
5. Trustees' Reports
6. Village Administrator's Report
7. Public
Comment
Approximate

StartingTime
Agenda
Items: of
Discussion

	Land Use – Site Plan Review	7:45 p.m.
8	Considering the drainage plan and an amendment to the site plan submitted by Lordae Realty for Phase 2 rock cliff stabilization.	Approved
9	Considering the final site plan request by Commerce Bank for the property on the northwest corner of 5 th and Lincoln Avenues	Held over/ Tabled
	Contracts and Grants	8:45 p.m.
10	Authorizing an agreement and Change Order for the repair of the sanitary sewer along First Street in conjunction with the First Street Storm Sewer remediation project Contract 2005-06 A.	Approved
11	Authorizing a contract for emergency relining of a 15" sanitary sewer from 2 nd Avenue to mid-block between 3 rd and 4 th Avenues.	Approved
12	Authorizing a lease contract for a new Administrative vehicle.	Approved
13	Authorizing a contract for the preparation of a Pre-Disaster Hazard Mitigation Plan, funded with Federal monies through the Dept. of Homeland Security and administered by the State.	Approved
14	Authorizing acceptance of a \$6,500 grant from the State Archives and Records Administration for a G.I.S. Needs Assessment.	Approved
	Parking and Traffic	9:15 p.m.
15	Discussion of the results of the updated Police Dept. survey of Wolfs Lane Parking.	Discussed
16	Discussion of the request for speed humps on Carol Avenue near Brookside Avenue.	Discussed
17	Authorizing an increase in the doubling limit for parking tickets.	Approved
18	Establishing daytime 2-hour parking on Young Ave. by Lincoln.	Approved
19	Establishing School Permit Parking areas on Colonial, Corlies and NYAC at the request of the Pelham Schools.	Approved

	Housekeeping	9:45 p.m.
20	Year-End Budget Clean-up transfers	Approved
21	Authorizing the accounts payable.	Approved
22	Executive Session – 2 Personnel Matters	Discussed
23	Old Business/New Business: Authorizing an application to the NYS Transp. Impr. Program	Approved
24	Minutes: June 20, 2006 and June 27, 2006	Tabled
25	Adjournment.	Adjourned

Next Regular Board Meetings are Tuesday, August 8 and Tuesday, September 5, 2006

All meetings start at 7:30 p.m. unless otherwise noted.

* Agenda is subject to change until the night of the meeting.

VILLAGE OF PELHAM BOARD OF TRUSTEES REGULAR MEETING
MINUTES
TUESDAY, JULY 18, 2006, 7:30 PM
VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY

Item #1 – Meeting called to order: The meeting of the Board of Trustees was called to order by Mayor Michael J. Clain at 7:35 p.m.

The following members of the Board of Trustees were present:
Mayor Michael Clain, Trustees Greco, Homan, Hotchkiss, Merrick, Mohan and Potocki.

Village staff in attendance:
Village Administrator Richard Slingerland and Administrative Aide Devron Wilson.

Item #2 – Pledge of Allegiance:
The Pledge of Allegiance was led by Mayor Michael J. Clain.

Item #3 – Award Presentation for Chief Glover:
Mayor Clain opened the presentation ceremony for Chief Glover, and noted that the award to Chief Glover is long overdue. He reviewed the Chief's years of service to the Village of Pelham as both a volunteer and paid firefighter, and his years of service to the City of New York. Trustee Mohan read the letter and award given to him in 1969 as Firefighter of the Year.

The American Legion of Pelham awarded Fire Chief Glover with a picture montage of a parade, and they presented a picture montage of this year's Memorial Day to the village.

Fire Chief Carfora awarded Fire Chief Glover with a decorative fireman helmet commemorating his 44 years of service to the Pelham community and his 17 years as fire chief.

The Village of Pelham honored Fire Chief Glover with a certificate of appreciation and the first ever Pelham watch complete with the village seal on the face of the watch.

Fire Chief Bob Glover thanked everyone for their kind words and gifts.

Item #4 – Mayor's Report:
Mayor Clain reported that he had a meeting with The Westchester Housing Council and The Wartburg about Senior Housing. They've come to the conclusion that the best location for the building would be next door to the firehouse. He mentioned that the next stage in the process requires expenditure

of funds. He further mentioned that he contacted Pelham Glass, and they are willing to sell their property for the right price. The mayor will get the property appraised and meet with the County to discuss the financing of the purchase for combined use as senior housing and municipal offices.

Item #5 – Trustees Reports:

Trustee Greco reported that he had a meeting with Bob Antonucci of Antonucci & Associates Architects & Engineers LLP, Village Administrator Rich Slingerland, Administrative Aide Devron Wilson, and Street Foreman Harry Pallett about repairs regarding parking Lots 2 and 3. He further reported that Bob Antonucci will draft a proposal outlining the specs of the repair work and submit it to the Village Administrator Richard Slingerland by July 31st, 2006.

He recommended that the village have a list of capital projects for the next 10 years, giving the Village ample time to research grants and put a plan together. Street Foreman Harry Pallett and Fire Chief Carfora will supply Trustee Greco with a list of capital projects for the village.

In addition, Trustee Greco mentioned the sewer repair work being done on 1st Street and 1st Avenue to 1st Street and 2nd Avenue will be complete in a day or two. He mentioned that the storm drain work is moving along smoothly. Montesano Brothers, Inc. would like to start working at 7:30 a.m. during the week to get the storm drain repair completed even sooner.

Trustee Potocki voiced his concerns about parking issues in Pelham Manor. He feels that Pelham Manor should be looking into additional parking for its residents.

Item #6 – Village Administrator's Report:

Village Administrator Richard Slingerland reported that the Home Rule to add resident parking around Pelham schools was approved by the State. The village is still waiting on the governor's signature on the bill.

Item #7 – Public Comment:

Raj Kharam of 7th Avenue mentioned that non-residents are still parking on the block. He submitted a list of drivers cars and license plates observed who don't live on the block. Trustee Potocki plans to have a meeting about this issue in September.

Item #16 – Discussion of the request for speed humps on Carol Avenue near Brookside Avenue:

Residents from Carol Avenue and Brookside Avenue spoke about the concerns they have about cars speeding down their street.

Caroline O'Conner of 213 Carol Avenue thinks it would help to reduce people who speed down the street if the village had a police car waiting at Carol and Hillside Avenues.

Cynthia Brown of Brookside Avenue is concerned about cars speeding along Parkway Drive. She mentioned that cars are not stopping at the stop sign.

Ms. Connelly of Carol Avenue would like the village to act on this matter before someone gets injured.

The Mayor responded to the speeding concerns by letting everyone know that the village will hire a traffic engineer to assess the situation and come up with the best solution. The Village should have a solution for this matter in September.

Item #8 – Considering the drainage plan and an amendment to the site plan submitted by Lordae Realty for Phase 2 rock cliff stabilization:

Attorney Dan Hollis reported on behalf of Lordae Realty that they submitted plans to the Planning Board for Phase 2 Lots 14, 15, 16 and a drainage plan for Lot 18. They will go before the planning board again on August 8, 2006 to discuss a more finalized drainage plan for Lot 18.

George Murphy, P.E. of Tectonic Engineers reported that all the holes have been drilled for Lots 16 and 18. However, they had to modify the bolting process on Lots 14, 15, and 16 as the rock behind the face was not stable enough to hold the bolts.

Mark Lukasik of Tectonic informed the village of the drainage plan they will use. They would like to build a trench at the rear of the property on Lots 14, 15, 16, and 18 and run a pipe from the trench out to the street, connecting to the village storm drain pipe.

The Planning Board approved the plans submitted by Lordae Realty for Phase 2 on Lots 14, 15, 16 and the plans for drainage on Lot 18.

A motion was made by Trustee Greco, with a second by Trustee Mohan to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

AUTHORIZING THE DRAINAGE PLAN FOR LOT 18 AND AN AMENDMENT
TO
THE PHASE 2 ROCK CLIFF CORRECTION LOTS 14, 15, 16 AND
REMEDICATION
PLAN-OF-ACTION FOR LORDAE REALTY AS DISCUSSED
AT THE PLANNING BOARD MEETING OF JULY 11, 2006

WHEREAS, the need for this plan change is due to the discovery that the rock behind the face of the existing cut is deteriorated. The revised plan has been prepared to address the structural needs of the bolts and nets based on this new information; and

WHEREAS, the issue of the remediation and stabilization plan for the wall contiguous to the property at 125 6th Avenue is to be resolved and addressed under a separate plan, to be submitted, reviewed and approved at a later date.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Pelham that the report and recommendations of the Planning Board based on the discussion and presentation by Tectonic that took place at a Planning Board Meeting on July 11, 2006 and the recommendations of the Village's Consulting Engineer, Robert Simpson, P.E., a Geotechnical Engineer with Carlin Simpson Consulting Engineers of Sayreville, New Jersey, specifically for drainage plan and an amendment to the rock cliff remediation plan Phase 2 proposed by Tectonic Engineers of Mountainville, New York, are found to be acceptable, with the provisions that all other previously approved plans and methods shall remain in full force and effect unless additionally amended by the Board of Trustees of the Village of Pelham; and

BE IT FURTHER RESOLVED, that the Mayor, Village Administrator and the Building Inspector are authorized to take the necessary and appropriate actions including execution of any related documents to effect this amended plan.

Item #9 – Considering the final site plan request by Commerce Bank for the property on the northwest corner of 5th and Lincoln Avenues:

Note: This matter was held off for one meeting to allow the applicant to complete and get the plans approved before the Board Meeting. Item was tabled until August 8, 2006.

Item #10 – Authorizing an agreement and Change Order for the repair of the sanitary sewer along First Street in conjunction with the First Street Storm Sewer remediation project Contract 2005-06 A:

Mayor Clain reported he had a meeting with Domenic Montesano of Montesano Brothers Inc. on July 6, 2006 to discuss the sanitary sewer line repair.

At this meeting it was finalized that the village will pay \$85,000 to Montesano Brothers Inc. for the repair of the entire sewer line from 1st Street and 1st Avenue to 1st Street and 2nd Avenue, and Montesano would assume the rest of the cost of the repairs.

A motion was made by Trustee Greco, with a second by Trustee Merrick to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

AUTHORIZING AN AGREEMENT AND CHANGE ORDER #1
BETWEEN THE VILLAGE OF PELHAM AND MONTESANO BROTHERS
FOR THE REPAIR OF THE SANITARY SEWER ALONG FIRST STREET
IN CONJUNCTION WITH THE FIRST STREET STORM SEWER
REMEDATION PROJECT CONTRACT 2005-06 A

BE IT RESOLVED, that the Board of Trustees of the Village of Pelham hereby authorizes the agreement and Change Order #1 regarding the Sanitary Sewer Line Repair based on the Change Order Letter dated July 6, 2006 and the Direction Letter dated July 7, 2006, which is signed by the Mayor and the President of Montesano Brothers Inc., and such letters and agreement are attached to and made a part of these minutes.

Michael J. Clain
Mayor

July 6, 2006

By U.S. mail and fax to 235-1048

Domenic Montesano, Principal
Montesano Brothers
76 Plain Avenue
New Rochelle, NY 10801

Re: Change Order regarding sanitary sewer line repair

Dear Mr. Montesano:

In connection with your work on the 1st Street Sewer Point Repair and as per our meeting at 8pm on Thursday July 6, 2006, the village has decided to compensate Montesano Brothers no more than \$85,000 to repair the entire sewer line from 1st Avenue to 2nd Avenue. Any additional costs incurred during the repair will be the sole responsibility of Montesano Brothers Inc. The village will issue a change order to the project for said work.

The change order will be formally handled by Anthony Oliveri, P.E. and is subject to ratification by the Board of Trustees.

Please notify me if you have any questions or concerns. I can be reached at Village Hall 914-738-2015. Any immediate engineering questions should be directed to Anthony Oliveri, P.E. at Dolph Rotfeld's office at 914-631-8600.

Sincerely,

Mayor Michael J. Clain

Cc: Mayor and Board of Trustees
Len Russo, Building Inspector
Harry Pallet, General Foreman
Anthony Oliveri, P.E.



Richard Slingerland
Administrator

Michael J. Clain
Mayor

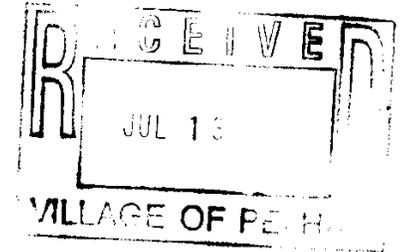


Richard Slingerland
Administrator

July 7, 2006

By U.S. mail and fax to 235-1048

Domenic Montesano, Principal
Montesano Brothers
76 Plain Avenue
New Rochelle, NY 10801



Re: Direction Letter regarding sanitary sewer line repair

Dear Mr. Montesano:

Per our meeting at 8am on Thursday July 6, 2006, please let this letter serve as a formal course of action regarding the repair of the sanitary sewer line between 1st and 2nd Avenues in Pelham, NY.

It is understood by both the Village of Pelham and Montesano Brothers that the following responsibilities have been distributed as follows:

1. The Village will pay Montesano Brothers no more than \$85,000 to repair the entire sewer line from the manhole at 1st Street and 1st Avenue to the manhole at 1st Street and 2nd Avenue by replacing the existing pipe with new 16-inch pipe. Any additional costs incurred during the repair will be the sole responsibility of Montesano Brothers. (A change order to the original contract #2005-06A, will be prepared and executed showing this change.)
2. Montesano Brothers will pay the costs for renting the bypass pump from the date of the break in the sewer line until all repairs to the sewer line are completed and the sewer line is put back into operation.
3. The Village will be responsible for the cost of fuel necessary to run the bypass pump during that period and the cost of any village employees assigned by the Village to oversee the pump operation.
4. The Village will pay for re-lining the sewer line from the manhole at 1st Street and 2nd Avenue to the manhole at 1st Street and 3rd Avenue pursuant to a separate contract with another company.

Contract No. 2005-06A, between the Village and Montesano Brothers (as it may be amended, including any change orders issued thereunder, the "Contract") will continue to govern all matters regarding this project. Nothing herein contained is intended to waive any claim of either party under the Contract or to modify, terminate or waive any of the parties' respective obligations, liabilities or responsibilities under the Contract. Without limiting the generality of the foregoing, Montesano Brothers acknowledges that the re-lining of the sewer line described in

Michael J. Clain
Mayor



Richard Slingerland
Administrator

paragraph 4 above does not reduce, limit or in any way affect its responsibilities under the Contract with respect to any future damage to said sewer line resulting from work performed by Montesano Brothers under the Contract.

Please feel free to call either Len Russo, Village Building Inspector or me if you have any questions or concerns. We can both be reached at Village Hall 914-738-2015. Any engineering questions should be directed to Anthony Oliveri, P.E. at Dolph Rotfeld's office at 914-631-8600.

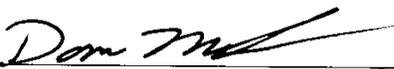
Please confirm your acceptance of the terms of this agreement by executing this letter below and returning a fully executed copy by facsimile to my attention as soon as possible.

Sincerely,

Mayor Michael J. Clain

Acknowledged and agreed.

MONTESANO BROTHERS INCORPORATED

By: 
Domenic Montesano, President

Cc: Board of Trustees
Richard Slingerland, Village Administrator
Len Russo, Building Inspector
Harry Pallett, General Foreman
Anthony Oliveri, P.E.

Item #11 – Authorizing a contract for emergency relining of a 15” sanitary sewer from 2nd Avenue to mid-block between 3rd and 4th Avenues:

Administrator Slingerland mentioned that this matter was handled under an emergency and publicly bid, and that 5-6 companies were contacted and 2 were able to bid in time. It was mentioned that this lining process had been completed the week after the 4th of July, and that it was designed to protect the remaining sanitary sewer line from collapse during the rest of the construction of the storm drain pipe along First Street.

A motion was made by Trustee Greco, with a second by Trustee Merrick to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

**AUTHORIZING THE AWARD OF CONTRACT NUMBER 0665
FOR EMERGENCY REPAIR SEWER RELINING FROM 1ST STREET AND 2ND
AVENUE
TO 1ST STREET AND 3RD AVENUE**

WHEREAS, The Village Of Pelham Issued A Notice to Bidders and Request For Bids for Contract 0665 for Emergency Repair Sewer Relining from 1st Street and 2nd Avenue to 1st Street and 3rd Avenue in the Village Of Pelham; and

WHEREAS, a public notice was published on Friday June 30, 2006, in The Journal News Newspaper; and

WHEREAS, during the emergency notice period five (5) companies were contacted and sent copies of the contract documents; and

WHEREAS, at 12 noon E.S.T., Friday, June 30, 2006, the Village of Pelham publicly opened and read two (2) proposals; and

WHEREAS, on reviewing the proposals, the bids were as follows:

	Base Bid
1. EN-TECH Corp. of Closter, NJ	\$32,100
2. Allstate Power-Vac of Rahway, NJ	\$43,350

WHEREAS, Administrator Richard Slingerland has determined that the lowest responsible bid that meets requirements is EN-TECH Corp. of Closter, NJ.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Pelham Village hereby award Contract 0665 for Emergency Repair Sewer Relining from 1st Street and 2nd Avenue to 1st Street and 3rd Avenue in the Village Of Pelham to EN-TECH Corp. of Closter, NJ, at the total approximate bid cost of thirty two thousand one hundred dollars (\$32,100), based on unit prices; and be it

FURTHER RESOLVED, that the Mayor and Village Administrator are authorized to take the necessary and appropriate actions to effect and execute this contract for these services.

Item #12 – Authorizing a lease contract for a new Administrative vehicle:

The Board asked and the Administrator confirmed the contract was publicly advertised. Trustee Mohan checked and confirmed the Highlander gets the best gas mileage.

A motion was made by Trustee Merrick, with a second by Trustee Potocki to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

**AUTHORIZING THE AWARD OF CONTRACT NUMBER 2006-04A
FOR 36-MONTH LEASE WITH OPTION TO BUY NEW FRONT WHEEL
DRIVE/AWD SMALL TO MID-SIZE SUV**

WHEREAS, The Village Of Pelham Issued A Notice to Bidders and Request For Bids for Contract 2006-04A for a 36 Month Lease With Option to Buy New Front Wheel Drive/AWD Small to Mid-Size SUV for Chief of Police in the Village Of Pelham, after rejecting the first round of bids due to the fact the Village only received one bid; and

WHEREAS, a public notice was published on Friday, June 23, 2006, in The Journal News Newspaper; and

WHEREAS, during the notice period eight (8) companies were contacted and sent copies of the contract documents; and

WHEREAS, at 11 a.m. E.S.T., Friday, June 30, 2006, the Village of Pelham publicly opened and proposals from four (4) different dealers, with varying levels of lease payments, lease periods, Front Wheel Drive (FWD) and All Wheel Drive (AWD) and lease buyouts; and

WHEREAS, on reviewing the proposals, the bids were as follows:

	Monthly Pymt
Buyout	
1. Curry Chevrolet of Scarsdale, NY	\$372.98
\$14,711.20	
2. Premium Nissan Ltd. of New Rochelle, NY	\$405.00
\$17,091	
3. Toyota City of Mamaroneck, NY	\$319.00
\$16,589	
4. Nissan City of Port Chester, NY	\$373.18
\$15,055	
	\$377.09
\$16,486.25	

WHEREAS, Administrator Richard Slingerland and Police Chief Joseph Benefico have determined that the lowest responsible bid for the AWD 36-month lease for the lowest buyout that meets the bid requirements is Toyota City of Mamaroneck, NY for a Toyota Highlander AWD vehicle.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Pelham Village hereby award Contract 2006-04A for a 36 Month Lease With Option to Buy New Front Wheel Drive/AWD Toyota Highlander AWD SUV for Chief of Police in the Village Of Pelham to Toyota City of Mamaroneck, NY., at the total approximate bid cost for the lease in the amount eleven thousand four hundred eighty-four dollars (\$11,484) and a buyout of sixteen thousand five hundred eighty nine dollars (\$16,589); and be it

FURTHER RESOLVED, that the Mayor, Administrator/Treasurer and Police Chief are authorized to take the necessary and appropriate actions to effect and execute this contract for these services.

Item #13 – Authorizing a contract for the preparation of a Pre-Disaster Hazard Mitigation Plan, funded with Federal monies through the Dept. of Homeland Security and administered by the State:

Trustee Mohan and Trustee Homan stated they wanted to be part of the Pre-Disaster Hazard Mitigation committee. The Administrator mentioned the Village should have a couple of civilians from the area on the Committee, or contributing to the study.

A motion was made by Trustee Mohan, with a second by Trustee Merrick to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

AUTHORIZING THE AWARD OF CONTRACT NUMBER 2006-05 REQUEST FOR PROPOSALS
FOR
PREPARATION OF A PRE-DISASTER HAZARD MITIGATION PLAN
FUNDED W / FEDERAL MONIES THROUGH THE DEPT. OF HOMELAND SECURITY
AND ADMINISTERED BY THE STATE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, The Village Of Pelham Issued A Request for Proposals for Contract 2006-05 for preparation of a Pre-Disaster Hazard Mitigation Plan for the Village of Pelham, and the Village:

- Published a notice on Wednesday, May 31, 2006 in the Gannett Westchester Newspaper,
- Sent copies of the contract documents to fifteen (15) companies during the notice period; and
- publicly opened and read five (5) proposals at 11 a.m. E.S.T., Friday, June 16, 2006; and

WHEREAS, upon interviewing the three low bidders, checking references, reviewing qualifications, reviewing staff assigned to the project, and considering the request by the low-bidder (\$24,000) to extend the preparation schedule, the proposal by Hazard Mitigation Consultants of Armonk, NY, is found to be non-compliant based on its inability to meet the deadlines and schedule for preparation of the plan; and

WHEREAS, on reviewing the remaining proposals, they were as follows:

1. Ecology and Environment, Inc. (Lancaster and NYC, NY) total bid = \$24,900
2. Cashin and Associates (Hauppauge, NY) total bid = 25,000
3. Tetra Tech EMI (Rockaway, NJ) total bid = 25,000
4. Environmental Technology Group (ETG) (Hauppauge, NY) total bid = \$24,889
5. Tectonic: NO FORMAL BID

WHEREAS, Administrator Richard Slingerland and Administrative Aide Devron Wilson have determined that the lowest responsible bid that meets requirements and the schedule is Environmental Technology Group (ETG) of Hauppauge, NY, at the total bid price of twenty-four thousand eight-hundred eighty-nine dollars (\$24,889).

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Pelham Village hereby awards Contract 2006-05 for preparation of a Pre-Disaster Hazard Mitigation Plan for the Village of Pelham to Environmental Technology Group (ETG) of Hauppauge, NY at the total bid price of twenty-four thousand eight-hundred eighty-nine dollars (\$24,889); and be it

FURTHER RESOLVED, that the Mayor and Village Administrator are authorized to take the necessary and appropriate actions to effect and execute this contract for these services, and a Committee is established of the Administrator, Administrative Aide, Fire Chief, Police Chief, Public Works Foreman and two civilians, to be named later, to complete this project.

Item #14 – Authorizing acceptance of a \$6,500 grant from the State Archives and Records Administration for a G.I.S. Needs Assessment:

A motion was made by Trustee Greco, with a second by Trustee Mohan to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE NEW YORK STATE ARCHIVES AND RECORDS ADMINISTRATION THROUGH THE LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) TO PERFORM A GIS NEEDS ASSESSMENT

RESOLVED, that the Board of Trustees of the Village of Pelham authorizes the acceptance of a grant in the amount of \$6,500 from the New York State LGRMIF program, for the Village of Pelham to perform a GIS Needs Assessment study, in cooperation with Westchester County, and authorizes the Mayor, the Administrator/Treasurer, and the Village Clerk, to take the necessary and appropriate actions to sign any relevant documents and effect this agreement.

Item #15 – Discussion of the results of the updated Police Dept. survey of Wolfs Lane Parking:

Trustee Potocki reported that police did spot checks on Wolfs Lane between Boulevard and 2nd Street throughout the day to conclude how many open parking spots were available.

The data showed there are more open parking spots in the evening than there are in the afternoon. Trustee Potocki noted that at no time was there zero open spots.

John Walsh of NYAC Avenue thanked the Board for their hard work and diligent study.

Item #17 – Authorizing an increase in the doubling limit for parking tickets:

The Administrator provided the Board with backup information about the last date of an increase, which was 1991. The increase was authorized in the 15-day doubling limit for unpaid parking tickets to the current limit of \$100, reachable in thirty days for a \$25 ticket (e.g. \$25 becomes \$50 after 15 days; \$50 becomes \$100 after 30 days).

Since the new ticket amounts have increased to between \$40 and \$100 per ticket, the doubling limit would be at or reach the maximum almost immediately. Therefore, it was recommended to raise the maximum to \$200 to increase the incentive for people to pay their tickets on a timely basis.

A motion was made by Trustee Potocki, with a second by Trustee Mohan to adopt the resolution. The motion passed by vote of four in favor, three opposed. Trustees Hotchkiss, Merrick, and Homan were all opposed.

RESOLUTION

AUTHORIZING AN INCREASE IN THE DOUBLING LIMIT FOR PARKING TICKETS ISSUED IN THE VILLAGE OF PELHAM TO A MAXIMUM AMOUNT PER TICKET OF TWO HUNDRED DOLLARS (\$200)

RESOLVED, by the Board of Trustees of the Village of Pelham that the maximum doubling limit per each fifteen-day doubling period per parking and violation ticket issued in the Village of Pelham is hereby increased from a maximum of one hundred dollars (\$100) to two hundred dollars (\$200); and

BE IT FURTHER RESOLVED, that the Mayor, the Administrator/Treasurer and the Police Chief are authorized to take the necessary and appropriate actions to effect this agreement and reflect the increase on the new parking tickets to be printed.

Item #18 – Establishing daytime 2-hour parking on Young Ave. by Lincoln:

A motion was made by Trustee Homan, with a second by Trustee Greco to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

TO AMEND THE CODE TO MAKE PARKING RULES ON YOUNG AVENUE BY LINCOLN AVE. CONSISTENT WITH THOSE IN THE REST OF THE PELHAMWOOD SECTION BY INSTITUTING 2-HOUR ON-STREET LIMITED TIME PARKING

BE IT RESOLVED

that the following addition is made to § 90-53. Schedule XIV: Limited-Time Parking.

Name of Street	Side	Time Limit	Hours/Days	Location
Young Avenue	Both	2 hrs.	8 a.m. to 6 p.m.	From Washington Ave. to Lincoln Avenue. (delete Harmon Avenue)

AND BE IT FURTHER RESOLVED that the Village Administrator, the Village Clerk, the Police Chief and the Public Works General Foreman are authorized to take the necessary and appropriate actions to effect these parking regulation changes.

Item #19 – Establishing School Permit Parking areas on Colonial, Corlies and NYAC at the request of the Pelham Schools:

These school parking areas were requested by the Schools. A copy of the letter is attached to and made a part of these minutes.

**PELHAM
PUBLIC
SCHOOLS**



**Dr. Charles T. Wilson
Superintendent**

**661 Hillside Road
Pelham, New York 10803**

**914 738-3434 ♦ Fax 914 738-7223
cwilson@pelhamschools.org**

July 7, 2006

Mayor Michael Clain
Village of Pelham Trustees
195 Sparks Avenue
Pelham, NY 10803

Dear Mayor Clain and Village Trustees,

I was instructed by the Board of Education at their June 19, 2006 meeting to request your consideration of granting permit parking for staff use in the following areas:

Colonial Avenue	-	18 permits
Nyac Avenue	-	6 permits
Corlies Avenue	-	4 permits

As you know, the district is seeking ways of addressing its needs for increased parking at the secondary school site. Your approval of permits in these areas adjacent would help us greatly. I also wish to thank you for granting parking to our staff at Colonial School. Without this approval, we would have had a major problem in that area.

Again, your consideration of this formal request is much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles T. Wilson".

**Charles T. Wilson, Ed. D.
Superintendent**

CTW/sp
xc: Richard Slingerland
Village Administrator

A long, thin, curved handwritten mark or signature in black ink, located in the bottom right corner of the page.

A motion was made by Trustee Homan, with a second by Trustee Potocki to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION
TO ESTABLISH SCHOOL TEACHER AND STAFF PARKING REGULATIONS
BY THE PELHAM MIDDLE AND HIGH SCHOOLS
ON COLONIAL, CORLIES AND NYAC AVENUES

RESOLVED, that teacher and staff parking permits, to be issued by the Village of Pelham, are enacted for Colonial, Corlies and NYAC Avenues as streets contiguous to the Pelham Middle and High Schools, to be valid only on School Days, to read as follows:

Permit Parking
Pelham Schools
By Order of The
Village of Pelham

Item #20 – Year-End Budget Clean-up transfers:

A motion was made by Trustee Merrick, with a second by Trustee Homan to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

Re: Year-end Budget Transfers for 2005-06

Whereas, pursuant to the provisions of Section 5-520 of the New York

State Village Law, the Board of Trustees, by resolution, may

increase existing appropriations by transferring funds from the unexpended balance of another appropriation, from the contingent account, from available cash surplus or unanticipated revenues within a fund, or by borrowing, and

Whereas, at the end of the fiscal year, it is necessary to make modifications to the areas in the budget that had insufficient appropriations

based on actual results of operations, and

Whereas, in all cases, there are sufficient unexpended balances in other appropriations accounts, excess revenues or fund balances available to cover the transfers, now therefore be it

Resolved, that pursuant to Village Law Section 5-520, the Board of Trustees hereby authorizes and directs the proper Village officers to modify the 2005-06 Budget by making the following transfers:

2005/06 YEAR-END BUDGET AMENDMENTS
GENERAL FUND

INCREASE EXPENSE			DECREASE EXPENSE		
through 5/31/2006					
2005/06 BUDGET AMENDMENTS					
GENERAL FUND					
INCREASE EXPENSE			DECREASE EXPENSE		
A1010.404	BOT Professional Dues	\$ 158	A1010.415	BOT Supplies & Materials	\$ 158
A1410.407	Village Notices	\$ 1,624	A1410.408	Records Management	\$ 1,624
A1620.401	Computer Services	\$ 1,767	A1620.415	Vill.Hall Supp & Mat	\$ 2,218
A1620.406	Postage	\$ 125			
A1620.421	Telephone	\$ 168			
A1620.424	Vill. Hall Maint.	\$ 158			
A1910.910	Unallocated Insurannce	\$ 793	A1900.1920	Municipal Dues	\$ 250
A1950.1952	Web Site Design	\$ 144	A1930.930	Judgements & Claims	\$ 30,223
A1950.1951	Grant Writing	\$ 4,500	A1950.1953	Bus.District Planning	\$ 4,026
A1420.400	Law Contractual Services	\$ 73,949	A1950.950	Taxes Village Property	\$ 2,898
			A1230.470	Adm. Travel Exp	\$ 1,150
			A1230.101	Adm. Pers. Service	\$ 4,828
			A1230.201	Adm.Equipt	\$ 1,000
			A1325.415	Treasurer Supp & Misc	\$ 1,250
			A1355.406	Assessment. Postage	\$ 850
			A1410.408	Records Management	\$ 2,295
			A1410.440	Elections Misc.	\$ 4,770
			A1420.405	Law Periodicals	\$ 1,000
			A1620.422	Village Hall Utilities	\$ 5,486
			A9060.960	Hospital & Medical	\$ 17,000
			A9030.935	Social Sewcurity	\$ 2,360
A1640.411	Cen.Gar Gas,Oil,Grease	\$ 16,683	A1640.101	Cen.Garage Pers.Service	\$ 3,109
A1640.415	Cen.Garage Supp & Mat.	\$ 7,778	A1990.990	CONTINGENCY	\$ 28,205
A1640.451	Central Garage Veh Rpr	\$ 9,356			
A1640.422	Central Garage Utilities	\$ 355			
A3120.101	Police Pers. Services	\$ 88,675	A3120.105	Police Crossing Guards	\$ 5,300

A3120.406	Police Medical	\$ 4,913	A3120.106	Police Code Enf.	\$ 3,300
A3120.453	Police Maint of Equipt	\$ 1,815	A3120.120	Police Overtime	\$ 7,926
A3120.461	Police Uniform Allow	\$ 5,292	A3120.130	Police Holiday Pay	\$ 3,300
A3320.201	On Street Parking Equipt	\$ 127	A3120.135	Police Super Holiday	\$ 8,890
A3320.401	On Street Pkg Comp Svc	\$ 9,216	A3120.150	Police Education	\$ 4,700
A3410.102	Fire - Fire Chief	\$ 2,482	A3120.151	Police Ed.(Non-union)	\$ 3,000
A3410.120	Fire -Overtime	\$ 3,727	A3120.153	Response Team Training	\$ 7,360
A3410.408	Fire Postage	\$ 140			
A3410.411	Fire -Gas -Oil Deisel	\$ 302	A3120.202	Police Equipt.Furniture	\$ 2,000
A3410.421	Fire Telephone	\$ 214	A3120.403	Police-Pistol Range	\$ 2,000
A3410.423	Fire - Heating Oil	\$ 4,056	A3120.415	Police -Supp & Materials	\$ 1,955
A3410.424	Fire - Maintenance	\$ 96	A3120.421	Police Telephone	\$ 7,390
A3410.461	Fire - Uniform Allowance	\$ 1,900	A3120.440	Police - Misc.Matron	\$ 2,000
A3410.462	Fire - Uniform Expense	\$ 113	A3320.421	On St.Parking Telephone	\$ 500
A3120.207	Police Vehicle Lease	\$ 34	A3410.101	Fire Pers. Services	\$ 53,800
A3120.201	Police Equipt.	\$ 2,453	A3410.417	Fire Training	\$ 2,000
			A3410.451	Fire Vehicle Repair	\$ 6,200
			A3410.150	Fire Education	\$ 400
			A1010.490	BOT Newsletter	\$ 750
			A1410.470	Vill Clerk Travel Exp	\$ 611
A5110.101	Street Per Serv	\$ 24,436	A5110.107	St Maint Pers Svc Seasnl	\$ 5,820
A5112.400	Perm Improve	\$ 380	A5110.120	Street Maint Overtime	\$ 11,493
A5182.415	Street Ltg Supp & Mat	\$ 917	A5110.201	Street MaintEquipt	\$ 211
A5182.422	Street Lighting Utilities	\$ 11,533	A5110.415	Street Maint Supp & Mat	\$ 3,180
A5989.415	Traff Equipt Supp & Mat	\$ 5,635	A5110.489	St Maint DOT Compliance	\$ 460
A5989.453	Traff Equipt Mint of Equipt	\$ 635	A5142.120	Snow Removal Overtime	\$ 3,090
A8140.400	Storm Sewers Contrac	\$ 12,088	A5142.402	Snow Removal Machinery	\$ 730
A8160.409	Ref. & Gbg Cont.Coll	\$ 4,485	A5142.415	Snow RemovalSup & Mat	\$ 5,000
A8160.410	Refuse & Garbage dump	\$ 3,120	A8020.415	Planning Bd Supp & Mat	\$ 2,000
A8160.491	Refuse & Gbg Recycl	\$ 5,292	A8140.415	Storm Sewers Supp & Mat	\$ 1,695
A8560.400	Comm.Envirn.Contractual	\$ 5,069	A8560.480	Comm Envir Tree Plcmt	\$ 8,365
A8560.415	Comm.Env.Supp & Mat	\$ 1,684	A3410.455	Fire-Hydrant Rental	\$ 9,900
A8560.479	Comm.Env.Beautif.	\$ 378	A3410.130	Fire - Holiday Pay	\$ 2,000
A9045.945	Empl.Bene.Life Ins.	\$ 40	A3410.452	Fire- Bldg Repair	\$ 2,300
			A3410.453	Fire - Mt. of Equipt	\$ 2,900
			A3410.454	Fire - Radio Repair	\$ 1,200
			A9030.935	Social Security	\$ 10,773
			A9095.925	Police Pension	\$ 5,000
			A9015.915	Police Retirement	\$ 4,606

WATER FUND

F8310.201	Water Admin.Equipt	\$ 112	F8340.400	Water Trans. & Dist.Cont..	\$ 3,225
F8340.415	Water-Trns.&Dst.Sup&Mat	\$ 451	F8310.484	Water Adm MeterRdg&Supp	\$ 4,779
F8320.422	Water - Source Utilities	\$ 12,294	F8310.415	Water Adm Supp & Mat	\$ 4,853

BUDGET AMENDMENTS

WATER FUND

F8320.422	Water - Source Utilities	\$ 29,790	F4000	Approp. Fund Balance	\$ 29,790
-----------	--------------------------	-----------	-------	----------------------	-----------

CAPITAL FUND

H3502	State Aid Other	\$ 25,000	H8510.401	Wolfs Lane Park	\$ 25,000
H8510.401	Wolfs Lane Park	\$ 52	H3502	State Aid Other	\$ 11
			H4000	Apprpo Fund Balance	\$ 41
H5900.400	Traffic Signal Upgrade	\$ 1,266	H2705	Gifts & Dontns Sandfd Blvd	\$ 1,266
TOTALS		\$387,770			\$387,770

Item #21 – Authorizing the accounts payable:

A motion was made by Trustee Mohan, with a second by Trustee Greco to adopt the resolution. The motion passed unanimously by vote of seven in favor, none opposed.

RESOLUTION

WHEREAS, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator/Treasurer:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$232,695.02
Water Fund	\$34,233.15
Capital Projects Fund	\$515.00
Trust and Agency Fund	\$29,876.04
H3 Fund	\$0.00
Grand Total	\$297,319.21

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #22 – Executive Session – 2 Personnel Matters:

1. Police Chief and Lieutenant Goals and Objectives
2. Fire Lieutenant Memorandum of Understanding

The Mayor asked for a motion to go into Executive Session on discussion of two (2) personnel issues. On the motion of Trustee Potocki, seconded by Trustee Mohan, the Board agreed unanimously when the public portion of the Board Meeting is done to go into Executive Session to discuss the stated matters.

Item #23 – Old Business/New Business:

Mayor Clain asked Village Administrator Rich Slingerland if he could request quotes from appraisal companies for the Pelham Glass property and the T & L property.

Trustee Mohan asked the Village to develop a capital improvements plan for sidewalks and curbs. Trustee Greco said that he was already working on such a

program covering all capital improvements with General Foreman Harry Pallett and Village Administrator Richard Slingerland, and that he could work with her on that as well. The Village Administrator and Administrative Aide Devron Wilson stated they would also research grants for this project.

Trustee Potocki asked the Village where we stand on sidewalk and curb work for Boulevard and Washington Avenues. Administrator Slingerland responded by letting everyone know that he met with John Isaacs from Westchester County last week and bids will go out for the CDBG sidewalks and curbs project soon for the CDBG area north of Metro North and west of 5th Avenue. He mentioned that the work would be compiled into one bid – the curbs along Boulevard and Washington, the CDBG curbs and sidewalks, and the walls along Willow and at the end of 7th Street. He proposed the plan to consolidate the work and bid it for end-of-season construction, to get the best price for the work.

The Board asked and Mr. Slingerland responded that the barriers at Boulevard Avenue now have tubing and reflective tape. The Board asked that it be corrected, because the tape had come off of the tubing.

On the motion of Trustee Greco, seconded by Trustee Mohan, the Board voted unanimously to approve the resolution by vote of seven in favor, none opposed.

RESOLUTION

AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE TRANSPORTATION IMPROVEMENT PROGRAM (NYS TIP) FOR THE FUNDING OF THE VILLAGE-WIDE INSTALLATION OF VEHICLE DETECTION LOOPS, PURSUANT TO THE WESTCHESTER COUNTY TRAFFIC LIGHT TIMING STUDY

RESOLVED, that the Board of Trustees of the Village of Pelham hereby authorizes an application to the NYS TIP on behalf of the Village of Pelham only for funding of the village-wide installation of Vehicle Detection-loops, estimated to cost one hundred and ten thousand dollars (\$110,000), pursuant to the Westchester County Traffic Signal Light-Timing Study and recommendations, to improve vehicle traffic efficiency; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the Mayor, Village Administrator and Engineer Howard Lampert to take the necessary and appropriate actions to complete and file this application, sign applications and documents, and file completed documents electronically.

Item #24 – Minutes: June 20, 2006 and June 27, 2006:

The minutes were tabled until the next meeting on August 8, 2006.

Item #25 – Adjournment:

On the motion of Trustee Greco, seconded by Trustee Mohan, the Board voted unanimously to adjourn the public portion of the board meeting at 10:40 p.m.

Respectfully submitted,

Devron Wilson, Administrative Aide

Richard Slingerland, Administrator/Deputy Clerk