

VILLAGE OF PELHAM
 BOARD OF TRUSTEES MEETING
 TUESDAY, MARCH 1, 2005 8:00 PM
 VILLAGE HALL - 195 SPARKS AVENUE, PELHAM, NY

MINUTES

1. Call Public Meeting To Order
2. Pledge of Allegiance
3. Mayor's Report
4. Trustees' Reports
5. Village Administrator's Report
6. Public
Comment
Approximate

StartingTime

Agenda
 Items:
 Discussion

of

	Appointments	8:15 p.m.
7.	Authorizing the extension of an offer of employment and appointment of a candidate to the position of Police Officer with the Village of Pelham Police Department.	
8.	Appointment of new member to the Zoning Board of Appeals.	
	Police Consolidation Analysis	8:30 p.m.
9.	Presentation by Police Chief Benefico of the possible structure of a consolidated police department with no reduction in manpower and discussion of potential cost savings and improvements in service.	
	Contracts	9:30 p.m.
10.	Authorizing the Village's share (in the amount of \$15,122) of the first payment from the Sandford Boulevard litigation settlement escrow funds to Landi Contracting, for work performed in connection with the upgrading of the north parking lot at Glover Field.	
	Housekeeping	9:45 p.m.
11.	Old Business/New Business.	
12.	Approval of accounts payable and authorization of payment.	
13.	Motion to approve the minutes.	
14.	Adjournment.	

* Next meeting of the Board of Trustees – 8 p.m. Tuesday, March 15, 2005
Agenda is subject to change until the night of the meeting.

MINUTES OF A REGULAR MEETING OF THE
VILLAGE OF PELHAM BOARD OF TRUSTEES
VILLAGE HALL, 195 SPARKS AVENUE, PELHAM, NEW YORK
MARCH 1, 2005 – 8 P.M.

Mayor Michael J. Clain called the meeting to order at 8:00 p.m., and the pledge of allegiance followed.

The following members of the Board of Trustees (BOT) were present:
Mayor Michael J. Clain; Trustees Greco, Homan, Hotchkiss, Merrick and Potocki.

Absent: Trustee Rozycki.

Village staff attending the meeting were:
Village Administrator Richard Slingerland, Police Chief Joseph Benefico, and Village Attorney Robert Tracy.

Item #3 – Mayor's Report:

Mayor Clain reported on the formation of the Committee for the planning for the Village yard site, including Michael Zisser as Chair, with Mike Rozycki, Gwen Tapogna, Nigel Scott-Williams, David Daly, Diane Lynch, and John Cassone. Mayor Clain also reported there would be an open house held by Ginsburg Development on Friday night for the village officials and the community who had been involved in the review, and an open house for interested buyers on Saturday afternoon, March 5th.

Item #4 – Trustees's Reports:

Trustee Greco reported on the ongoing discussions of the Code Revision Committee.

Trustee Potocki said his report would be later in the Agenda, on shared services.

Item #5 – Administrator's Report:

The Village Administrator reported he would be releasing the Proposed Budget for the Village of Pelham by the end of business on Friday, March 18, 2005, before the annual deadline under State Law of March 20th.

Item #6 – Public Comment: There was no comments from the public, as those present said they would have more to say during the Police Chief's presentation on a consolidated police department.

Item #7 -- Authorizing the extension of an offer of employment and appointment of a candidate to the position of Police Officer with the Village of Pelham Police Department.

The Mayor welcomed Mr. Hendrie, and asked the Board to approve his appointment.

After discussion, on the motion of Trustee Potocki, seconded by Trustee Homan, the Board of Trustees adopted the following resolution unanimously by vote of six in favor, none opposed, (Rozycki absent), as follows:

RESOLUTION

**AUTHORIZING THE EXTENSION OF AN OFFER OF EMPLOYMENT
AND APPOINTMENT BY THE MAYOR
OF BRIAN HENDRIE AS A POLICE OFFICER
WITH THE VILLAGE OF PELHAM POLICE DEPARTMENT**

BE IT RESOLVED, that the Board of Trustees of the Village of Pelham hereby authorizes the extension of an offer of employment and appointment by the Mayor of Brian Hendrie to the position of Police Officer – Grade Four (4), at a salary of \$50,094 subject to the requirements of Civil Service, for a twelve (12) month probationary period, and authorizes the Mayor, the Village Administrator and the Police Chief to take the necessary and appropriate actions to effect this offer of employment.

After the Board approved his appointment, Mayor Clain gave him his oath of office.

Item #8 – Appointment of a Member of the Zoning Board of Appeals:

Mayor Clain announced the new appointee, and noted that he was replacing Michael Crawford, who had resigned before his death due to a long battle with cancer, and he expressed his sympathies to the family and to the Village on the loss of Mr. Crawford.

After discussion, on the motion of Trustee Greco, seconded by Trustee Homan, the Board of Trustees adopted the following resolution unanimously by vote of six in favor, none opposed, (Rozycki absent), as follows:

**RESOLUTION
LAND-USE BOARD APPOINTMENTS
ZONING BOARD OF APPEALS**

RESOLVED, that Kenneth Shirrefs is appointed by the Mayor as a Member of the Village of Pelham Zoning Board of Appeals, to fill the unexpired portion of the term of Michael Crawford who has resigned, and said five-year term will expire on March 31, 2009.

Item #9 -- Presentation by Police Chief Benefico of the possible structure of a consolidated police department with no reduction in manpower and discussion of potential cost savings and improvements in service.

Chief Benefico read his presentation into the record on the proposed police department that could result if Pelham and Pelham Manor's Departments were combined, which is detailed below.

COMMAND STRUCTURE			
Title	Pelham Police Dept.	Pelham Manor Police Dept.	Combined Dept.
Chief	1	1	1
Captain	0	0	1
Lieutenant	1	1	2
Sergeants	5	4	10
Detectives	2	3	6
Police Officers	18	19	35
Total	=SUM(ABOVE) 27	=SUM(ABOVE) 28	=SUM(ABOVE) 55

DUTY SCHEDULE – STEADY TOURS					
Men per tour	8	9	10	11	12
11 pm-7am	36	8	0	0	0
7am-3pm	0	0	5	38	1
3pm-11pm	0	0	6	36	2

CURRENT STAFFING LEVELS				
	Pelham		Pelham Manor	
	Minimum	Scheduled	Minimum	Scheduled
Night	3.2	4.6	3	4
Day	3.9	4.6	4	6
Evening	4	4.6	4	6
Totals	=SUM(ABOVE) 11.1	=SUM(ABOVE) 13.8	=SUM(ABOVE) 11	=SUM(ABOVE) 16

11 pm – 7 am Tour – Average number working = 11.
 1 Desk Officer, 6 on patrol, 1 on vacation.

7 am – 3 pm Tour – Average number working = 11.
2 Desk Officers?, 6 on patrol, 1.5 on vacation.
1.5 on special assignment.

Pelham Manor Police Department Assignments -- All 3 tours

3 = 1 Desk Officer + 1 patrol officer in each patrol sector D-E (midnight tour only)

4 = 1 Desk Officer + 1 patrol officer in each patrol sector D-E + 1

Sergeant/Supervisor

5 = 1 D.O. + 1 patrol officer each sector D-E + 1 Sgt./Supv. + 1 traffic car

6 = rarely have 6 on tour, but if so – double up patrol car at bottom of hill.

Pelham Police Department Assignments – All 3 tours

Night tour: 3 = 1 Desk Officer + 2 on patrol in sectors ABC (weeknights only)

4 = 1 D.O. + 2 patrol in sectors ABC + 1 Sergeant (all weekends)

4 = 1D.O. + 3 P.O. in sectors ABC

Day tour: 4 = 1 D.O. + 2 P.O. in ABC + 1 Sgt

4 = 1 D.O. + 3 P.O. in sectors ABC

3 = 1D.O. + 2 P.O. in sectors ABC (Sundays only)

Evening tour: 4 = 1 D.O. + 2 P.O. in sectors ABC + 1 Sergeant

4 = 1 D.O. + 2 P.O. in sectors ABC

* if 5 assigned on any tour – would have traffic car/CPOP

The Chief also provided a map showing how the combined Villages would be divided up into five sectors, starting in the north end of Pelham down to Lincoln Avenue, Lincoln Ave. to First Street, First Street to Colonial Ave., Colonial Ave to Boston Post Road, and Boston Post Road to Shore Road.

Trustee Potocki re-presented his spreadsheets on his 10 village police analysis and specific study on a combined Pelham/Pelham Manor vs. Eastchester to demonstrate how medium sized police departments can be more cost efficient and flexible in command structure than small departments.

The presentation concluded at 9:40 p.m.

Item #10 -- Authorizing the Village's share (in the amount of \$15,122) of the first payment from the Sandford Boulevard litigation settlement escrow funds to Landi Contracting, for work performed to upgrade the north parking lot at Glover Field.

After discussion, on the motion of Trustee Homan, seconded by Trustee Merrick, the Board of Trustees adopted the following resolution unanimously by vote of six in favor, none opposed, (Rozycki absent), as follows:

RESOLUTION

AUTHORIZING FIRST PAYMENT TO LANDI CONTRACTING
FOR THE GLOVER FIELD PARKING LOT IMPROVEMENT PROJECT
FROM THE SANDFORD BOULEVARD SETTLEMENT ESCROW ACCOUNT

BE IT RESOLVED, that the Village of Pelham Board of Trustees hereby authorizes payment from the Sandford Boulevard Settlement Escrow Account of the Village of Pelham's share of the project to Landi Contracting in the quarter-share amount of fifteen thousand one hundred twenty two dollars (\$15,122) (total payment of \$60,487).

Item #11 – Old Business/New Business:

New Business: Request by the Pelham Little League to hold their Annual Parade.

After discussion, on the motion of Trustee Homan, seconded by Trustee Merrick, the Board of Trustees agreed unanimously by vote of six in favor, none opposed, (Rozycki absent), to authorize the Pelham Little League to hold their Annual Parade on their normal route starting at 5th Avenue and Lincoln Avenue and proceeding down to Wolfs Lane and to the Pelham High School, and authorized the assistance and cooperation of the Pelham Police and Fire Departments.

Item #12 -- Approval of accounts payable and authorization of payment.

After discussion, on the motion of Trustee Homan, seconded by Trustee Greco, the Board of Trustees adopted the following resolution unanimously by vote of six in favor, none opposed, (Rozycki absent), as follows:

RESOLUTION

WHEREAS, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$48,448.46
Water Fund	\$586.30
Capital Projects Fund	\$260.25
Trust and Agency Fund	\$0.00
H3 Fund	\$0.00
Grand Total	\$49,295.01

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #13 – Motion to approve the minutes: No minutes were approved at this meeting.

Item #14 – Adjournment. Village Attorney Robert Tracy requested an executive session on the ongoing collective bargaining negotiations with the CSEA. On the motion of Trustee Homan, seconded by Trustee Potocki, the Board of Trustees of the Village of Pelham voted unanimously to hold an executive session after the public meeting on the ongoing collective bargaining negotiations with the CSEA. On the motion of Trustee Homan, seconded by Trustee Greco, the Board of Trustees of the Village of Pelham voted unanimously to adjourn the public portion of the meeting by vote of six in favor, none opposed, one absent (Rozycki). The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Richard Slingerland
Administrator/Deputy Clerk