



VILLAGE OF PELHAM BOARD OF TRUSTEES
 REGULAR MEETING
 TUESDAY, MAY 17, 2016, 8:00 PM
 VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY 10803

MINUTES

1. Call To Order
2. Pledge of Allegiance
3. Roll Call
4. Mayor's Report
5. Trustees' Reports
6. Village Administrator's Report
7. Public Comments

Agenda Items:

Non-Recurring Items		
8.	Presentation on the Wolfs Lane Park Redesign	Discussed
9.	Resolution Authorizing the Award of Insurance Coverage through FOA and Son Insurance Corp. for Property and Casualty Insurance Coverage (Property including Crime, General and Law Enforcement Liability, Public Officials and Employment Practices Liability, Automobile Liability and Physical Damage, and Excess Liability for the Period of June 1, 2016 through May 31, 2017)	Approved
10.	Resolution Authorizing the Acceptance of a Donation from the Pelham Preservation and Garden Society for the Purchase of Flower Baskets and Flowers for the Downtown	Approved
11.	Resolution Authorizing a Police Mutual Aid Agreement with the Town of Eastchester and Village of Tuckahoe for Interagency Law Enforcement Services	Approved
12.	Resolution Authorizing Professional Services Agreement with AKRF, Inc. for Downtown Floating Zone Planning and SEQRA Compliance	Approved
13.	Resolution Authorizing Budget Transfers for Traffic Calming Measures along Colonial Avenue Corridor	Approved
14.	Resolution Authorizing Warrant Processing on May 31, 2016	Approved
15.	Other Business - Statement of Expenditures and Revenues as of April 30, 2016	Discussed
Recurring Items		
16.	Authorizing Accounts Payable	Approved
17.	Authorizing the Minutes of:	N/A
18.	Adjournment to Executive Session	Approved

Next Regularly Scheduled BOT Meetings:

Tuesday, June 7, 2016
Tuesday, June 21, 2016

All meetings start at 8:00 p.m. unless otherwise noted.

The Agenda is subject to change.

Item # 1 – Meeting called to order:

The meeting of the Board of Trustees was called to order by Mayor Volpe at 8:00 p.m.

Item # 2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Deputy Mayor Mutti.

Item # 3 – Roll Call:

Present were Trustees Cassidy, Ferrara, Kagan, Mutti, Reim and Reinke.

Mayor Volpe participated via Skype and joined the meeting at 8:00 p.m.

Also present was Village Administrator Yamuder and Assistant to the Village Administrator Scelza.

Mayor's Report:

Mayor Volpe reported that the Council of Governing Boards continues to meet to discuss various traffic safety calming measures around the various school complexes. Mayor Volpe reported that the bus stops in the vicinity of the middle / high school complex have been removed and thanked Westchester County for their support. Also a crosswalk on Stellar Avenue will be installed as well as additional signage and lighting. All major intersections around the school complexes will be painted with hash marks in an effort to get motorists to slow down. On Colonial Avenue a drop off zone near the circular driveway in front of the High School will be created for parents to drop off their children.

Mayor Volpe reported the Village office has been re-organized allowing the Building Department to be more accessible to the public.

Mayor Volpe urged everyone to attend the Annual Memorial Day Parade.

Trustees' Report:

Trustee Cassidy reported he was almost finished compiling the twenty year financial data spreadsheet and once it was completed it would be posted on the Village's website.

Trustee Ferrara reported that Hunter, the Villages' new Police Canine is still undergoing training with Sergeant Borsella and should be working in the Village sometime in June. She thanked all the donors for their contribution to the Police Department and the Village.

Trustee Kagan reported that Suez Water will be flushing fire hydrants in some neighborhoods and residents who experience water discoloration should run their water for twenty minutes. He also thanked the Village Administrator for staying on top of Con Edison regarding paving restoration in the Heights.

Trustee Mutti reported that 99% of the Village's catch basins have been cleaned. Also, the hanging flower baskets donated by the Pelham Preservation Garden Society will be installed shortly. The Department of Public Works is preparing for the Annual Memorial Day Parade. Trustee Mutti addressed the concern of some residents on Ancon Avenue regarding the new speed humps.

Trustee Reim reported that he has begun analyzing the Village's long term Capital needs and he hopes within the next two months he can present it to the Board.

Trustee Reinke reported that she is working with EcoPel on the donation of additional recycling receptacles for the downtown.

Village Administrator's Report:

Village Administrator Yamuder thanked Cassandra Carol, the Village's intern for the past year for all her hard work and patience and wished her well on her future endeavors.

Trustee Mutti on behalf of the Mayor and the entire Board presented Cassandra with a small gift.

Item # 7 – Public Comments

John Cassone, 312 7th Avenue, thanked the Village Administrator for providing copies of Sustainable Westchester's letter regarding the Community Choice Aggregation Program the Village opted into. Mr. Cassone distributed the letters at a recent Pelham Seniors meeting.

Non-Recurring Items

Item # 8 – Presentation on the Wolfs Lane Park Redesign

Presented by Trustee Mutti:

This item was informational only and discussed with no action taken.

Public Comments on the Wolfs Lane Park Redesign

Theresa Mohan, 222 Corlies Avenue, urged the Board to look at how the community is currently using the park, and how to enhance that usage. The proposed elements being put into the design are too artificial.

Christopher Pearlman, 205 Nyac Avenue, stated the process of developing the park has been phenomenal, however he felt the bocce ball court and tennis tables were terrible ideas.

Lisa Schwert, 245 Nyac Avenue, thanked everyone involved with securing the DASNY grant for this open space. In her experience as an architect working on similar projects, she urged the Board to develop a flexible landscape which requires limited maintenance and creates a meaningful buffer between public and private space.

Norman Pure, 616 Timpson Street Pelham Manor, echoed comments made by Christopher Pearlman and expressed some concerns over the Super Nova Play equipment.

Lauren Kennedy, 76 Young Avenue, thanked the entire Board for all their hard work on the project, however she questions the choice of a bocce ball court and tennis tables and feels they are disrespectful to the property owners closest to them.

Thomas Farley, 142 Nyac Avenue, stated looking at the preliminary drawings he felt any piece of playground equipment should be fenced in for safety.

James Weyndling, 237 Nyac Avenue, asked if the Board has given budgetary consideration for park maintenance and the impact to the budget moving forward. He also asked about the existing tree stock along the boundary lines.

Clare Feeney, 231 Nyac Avenue, thanked the Board and the Junior League for the wonderful addition of Woodland Park to the community. She noted how natural and safe the playground. She would like to see more natural elements incorporated into the plan.

Erin Ginsburg, 9 Boulevard, stated she was very happy and grateful for the response received from the Mayor and Board over a recent email sent regarding the revised park drawings. She feels the

tennis tables are not appropriate for the space. She submitted written comments from residents who were unable attend the meeting.

John Cassone, 312 7th Avenue, thanked Trustee Mutti for all her hard work on the project. He expressed his concerns over potential liability the Village could be exposed to having the Super Nova Play equipment in the park.

Item # 9 – Authorizing the Award of Insurance Coverage through FOA and Son Insurance Corp. for Property and Casualty Insurance Coverage (Property including Crime, General and Law Enforcement Liability, Public Officials and Employment Practices Liability, Automobile Liability and Physical Damage, and Excess Liability for the Period of June 1, 2016 through May 31, 2017

R.J. Impastato reviewed the 2016-17 Property/Casualty Insurance Renewal Report with the Board. The 2016-17 premium is only a \$461.00 or 0.25% increase from the 2015-16 premium of \$185,496. There is no change to coverage levels and deductibles and the Board thanked Mr. Impastato for his work in securing such a nominal increase.

Resolution Authorizing the Award of Insurance Coverage through FOA and Son Insurance Corp. for Property and Casualty Insurance Coverage (Property including Crime, General and Law Enforcement Liability, Public Officials and Employment Practices Liability, Automobile Liability and Physical Damage, and Excess Liability)

Whereas, the Village of Pelham is renewing Property and Casualty Insurance to provide coverage for the Village of Pelham. Property and Casualty Insurance covers: Property Including Crime; General and Law Enforcement Liability; Public Officials and Employment Practices Liability; Automobile Liability and Physical Damage; and Excess Liability; and

Whereas, the Village Administrator recommends renewing the Property and Casualty insurance package to Travelers Insurance Company.

Now, therefore, be it resolved, that the Village authorizes retention of Insurance through FOA and Son Insurance Corp., with Property and Casualty through Travelers Insurance Company and ACE Insurance Company and American Alternative Insurance Company, to provide umbrella liability coverage, at a total cost of One Hundred Eighty-Five Thousand Nine Hundred Fifty-Seven dollars (\$185,957.00), not including applicable taxes, as detailed in the proposal received May 12, 2016; and

Be it further resolved, that the Mayor and Village Administrator are authorized to take the necessary and appropriate actions to retain coverage for the Property and Casualty Insurance to be effective June 1, 2016 through May 31, 2017.

Motion by: Trustee Cassidy

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 10 – Authorizing the Acceptance of a Donation from the Pelham Preservation and Garden Society for the Purchase of Flower Baskets and Flowers for the Downtown

Resolution Authorizing the Acceptance of a Donation from the Pelham Preservation and Garden Society for the Purchase of Flower Baskets and Flowers for the Downtown

Be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the acceptance of a donation from the Pelham Preservation and Garden Society for the hanging baskets and flowers along Wolfs Lane and Fifth Avenue estimated to be valued at \$4,926.00 with thanks to the donors for their contribution to the Village of Pelham community.

Motion by: Trustee Reim

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 11 – Authorizing a Police Mutual Aid Agreement with the Town of Eastchester and Village of Tuckahoe for Interagency Law Enforcement Services

Mayor Volpe stated Chief of Police Benefico asked the Board to consider a mutual aid agreement with the Town of Eastchester and the Village of Tuckahoe for the provision of interagency law enforcement services on a day-to-day basis.

Resolution Authorizing a Police Mutual Aid Agreement with the Town of Eastchester and Village of Tuckahoe for Interagency Law Enforcement Services

Whereas, § 119-o of the General Municipal Law (“GML”) permits municipal corporations to enter into agreements for the performance amongst themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or for the provision of a joint service; and

Whereas, § 119-n(c) and § 119-o of the GML further provide that municipal corporations that enter into such agreements for a joint service may extend the appropriate territorial jurisdiction of the participants necessary to fulfill said service, and personnel assigned to a joint service shall possess the same powers, duties, immunities and privileges they would ordinarily possess if they performed them in the area where they are employed; and

Whereas, the Town of Eastchester, the Village of Tuckahoe, the Village of Pelham, are all located entirely within the County of Westchester with all of the jurisdictions employing their own full time police departments which currently provide police services exclusively to their own respective jurisdictions; and

Whereas, the parties have determined that it is in the best interests of the respective Communities and of mutual advantage to enter into this Agreement for the provision of interagency law enforcement services on a day-to-day basis.

Now, therefore, be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the Mayor and the Chief of Police to execute the attached Police Mutual Aid Agreement with the Town of Eastchester and the Village of Tuckahoe for the provision of interagency law enforcement services, said agreement expiring on December 31, 2021; and

Be it further resolved, that the Mayor and Chief of Police are authorized to take the necessary steps to effect this resolution.

Motion by: Trustee Ferrara

Seconded by: Trustee Reinke

Vote: 7-0

Item # 12 – Authorizing Professional Services Agreement with AKRF, Inc. for Downtown Floating Zone Planning and SEQRA Compliance

Mayor Volpe stated he is in support of small pocket developments in the community. He asked AKRF to explore changes to the Village Code to allow for smaller developments to take place in the community. The floating zone legislation would coexist with the Villages' existing Code.

Resolution Authorizing Professional Services Agreement with AKRF, Inc. for Downtown Floating Zone Planning and SEQRA Compliance

Whereas, the Village of Pelham ("Village") is interested in developing a new zoning district that would encourage appropriately-scaled mixed-use development in the Village's downtown and would make use of existing infrastructure within the Village, as well as benefit from downtown's proximity to public transportation; and

Whereas, the Village desires to enter into a Professional Services Agreement with AKRF, Inc. to assist the Village with the conceptual framework for Downtown Floating Zone Planning, SEQRA EAF Part 1, Part 2 and Limited Part 3 and SEQRA Negative Declaration.

Now, therefore, be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the Mayor to execute the attached Professional Services Agreement with AKRF, Inc. for Downtown Floating Zone Planning and SEQRA Compliance in an amount not to exceed \$6,000.00.

Motion by: Trustee Kagan

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 13 – Authorizing Budget Transfers for Traffic Calming Measures along Colonial Avenue Corridor

Mayor Volpe stated in response to an accident on Colonial Avenue previously reported, and as a result of several meetings with the Council of Governing Boards and consulting with Village staff they are recommending the following budget transfers to institute traffic calming measures on Colonial Avenue.

Trustee Kagan felt that although the high school/middle school complex is in the Village of Pelham, it educates students from both Villages and the Town and therefore the entire cost should not be solely the Village of Pelham's responsibility. The Mayor will attempt to recoup some of the costs from the School District, the Town and Pelham Manor.

Resolution Authorizing Budget Transfers for Traffic Calming Measures on Colonial Avenue

Be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the following budget transfers for traffic calming measures on Colonial Avenue and that the Mayor and Board of Trustees will engage the Board of Education, Town of Pelham and the Village of Pelham Manor to request financial assistance for this and future expenditures for traffic calming measures.

<u>From: General Fund Revenue</u>		
<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
A.4000	Appropriated Fund Balance	\$20,722
<u>To: General Fund Expense</u>		
<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
A.5112.400	Permanent Improvements – Contractual	\$8,000
A.5989.201	Traffic – Equipment	\$8,522
A.5989.400	Traffic – Contractual	<u>\$4,200</u>
		\$20,722

Motion by: Trustee Kagan

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 14 – Authorizing Warrant Processing on May 31, 2016

Resolution Authorizing Warrant Processing on May 31, 2016

Be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes warrant processing on May 31, 2016 to facilitate the timely payment of bills due to the month of May 2016 having five Tuesdays and only two regularly scheduled Board of Trustees Meetings; and

Be it further resolved, that a Board member will be scheduled to audit the invoices and copies of the voucher detail report will be distributed to all Board members prior to payment; and

Be it further resolved, that the Board of Trustees of the Village of Pelham hereby approves payment as described above.

Motion by: Trustee Cassidy

Seconded by: Trustee Ferrara

Vote: 7-0

Item # 15 – Other Business

No other business.

Recurring Items

Item # 16 - Authorizing the Accounts Payable

Trustee Mutti audited the Accounts Payable.

A brief discussion took place on voucher numbers 6964, 6997 and 7020.

Resolution Authorizing the Accounts Payable

Whereas, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

Now, therefore, be it resolved, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$54,944.95
Water Fund	\$0.00
Capital Projects Fund	\$9,142.00
Trust and Agency Fund	\$0.00
TE Expand Trust Fund	\$0.00
Grand Total	\$64,086.95

Be it further resolved, that this Board hereby approves payment of the above mentioned claims and authorizes payment thereof.

Motion by: Trustee Cassidy

Seconded by: Trustee Reim

Vote: 7-0

Item # 17 – Authorizing the Minutes of:

There were no minutes requiring approval.

Item # 18 – Adjournment

The Board meeting was adjourned at 10:30 pm.

Motion by: Trustee Kagan

Seconded by: Trustee Cassidy

Vote: 7-0

Respectfully submitted,

Christopher Scelza
Assistant to the Village Administrator