

VILLAGE OF PELHAM BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 10, 2012, 7:30 PM
VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY

Minutes

1. Call To Order
2. Pledge of Allegiance
3. Mayor's Report
4. Trustees' Reports
5. Village Administrator's Report
6. Public Comment

Approximate
Starting Time
of Discussion

Agenda Items:

	Organizational Meeting Business	7:45 p.m.
7.	Oath of Office for Elected Trustees by Judge John DiChiaro, Annual Organizational Meeting and Mayoral Appointments to Land Use Boards, Appointments of Committee Chairpersons, and Assignment for Board Liaisons	Approved
	Non-Recurring Items	8:00 p.m.
8.	Resolution Authorizing a Local Law on Property Tax Cap Override	Approved
9.	Public Hearing on the Village of Pelham Proposed Budget for Fiscal Year 2012-2013	Approved
10.	Resolution to Accept Donations from the Junior League of Pelham for Children's Adventure Park in Wolfs Lane Park	Approved
11.	Scheduling a Public Hearing for Local Law #3-2012 Amending the Code of the Village of Pelham for the Administration and Enforcement of the New York State Fire Prevention and Building Code	Approved
12.	Authorizing a Stipulation of Agreement with Retired Firefighter	Table
	Committee and Community Liaison Reports	9:00 p.m.
13.	Email Notification System	Discussed
14.	Commercial Zoning Review	Discussed
15.	Site Plan Review	Discussed
16.	NYW&B Site	Discussed
17.	Employee Benefits/HR Manual	Discussed
18.	Tree Committee	Discussed
19.	Park Improvements	Discussed
20.	Development (including 3 rd Street RFP)	Discussed
21.	Parking	Discussed
22.	KVS Accounting Software Implementation	Discussed
23.	Updating Building Code	Discussed
24.	Replacing Televising Video Equipment	Discussed
25.	Other Business	Discussed
	Recurring Items	9:30 p.m.
26.	Authorizing Accounts Payable	Approved
27.	Authorizing Minutes of: March 6, 2012	Approved
28.	Adjournment to Executive Session	9:45 p.m.

Next Scheduled Board Meetings are:
Tuesday, April 24th, 2012- Budget Adoption
Tuesday, May 8, 2012

Tuesday, May 22, 2012

All meetings start at 7:30 p.m. unless otherwise noted.

The Agenda is subject to change

Item #1 – Meeting called to order: The meeting of the Board of Trustees was called to order by Mayor Edward Hotchkiss at 7:35 p.m.

The following members of the Board of Trustees were present:

Mayor Hotchkiss, Trustees Kagan, Lewis, Marciona, McGoldrick, and Morris

The following members of the Board of Trustees were absent:

Trustee Marty

Village staff in attendance:

Village Administrator Robert Yamuder, Secretary to the Village Administrator Peter Bonington

Item #2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Mayor Hotchkiss.

Reports:

Mayor Hotchkiss's Report

Mayor Hotchkiss began his report by saying that an incident took place the previous evening that is similar to the recent muggings in Pelham. This incident occurred in the Town of Harrison. He advised residents to continue to exercise caution when walking home from the train station. He encouraged residents and commuters to call the Police (914) 738-2000 if they notice anything suspicious. He added that the numbers of houses should be displayed prominently so that emergency responders can quickly discern the street address of the properties around them.

He said the Village is installing a new fire hydrant by the corner of Hillside Avenue and Carol Avenue and would involve a temporary water shut-off. Residents in the area should have received a notice of the impending work.

The Mayor finished his report by saying the Village DPW has cleaned approximately 150 catch basins, half of the catch basins in Pelham. He thanked the DPW for their hard work.

Trustees Reports:

Trustee Lewis

None

Trustee Marciona

None

Trustee Marty

Absent

Trustee McGoldrick

None

Trustee Kagan

None

Trustee Morris

None

Village Administrator's Report

None

Item #6– Public Comment-

None

Item #7—Oath of Office for Elected Trustees by Judge John DeChiaro, Annual Organizational Meeting and Mayoral Appointments to Land Use Boards, Appointments of Committee Chairpersons, and Assignment for Board Liaisons

Mayor Hotchkiss read the appointments into the record. He stated the only change that is not reflected on the Trustee Liaison appointments is that Trustee Marciona would also be the liaison to Senior Citizens.

A motion was made by Trustee Lewis and seconded by Trustee Morris to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

Oath of Office performed by Judge John DeChiaro for elected Trustees as follows:

Trustee Adam Kagan

Trustee Paul McGoldrick

ARB Member John Brice

Item 7: Annual Organizational Resolutions and Mayor's Committee Appointments

Note: Appointments by the Mayor of Village officials and staff, and appointments by the Mayor to Land Use Boards, require Board approval.

ANNUAL ORGANIZATIONAL MEETING RESOLUTIONS 2012
RESOLUTIONS OF APPOINTMENT OF THE FOLLOWING OFFICIALS:

RESOLVED, that Trustee Geoff Lewis is appointed by the Mayor as Deputy Mayor.

RESOLVED, that Robert Yamuder, Village Administrator, of Hawthorne, New York, is hereby re-appointed as Second Deputy Village Clerk, and appointed as Second Deputy Registrar of Vital Statistics.

RESOLVED, that Robert Yamuder, of Hawthorne, New York, is hereby re-appointed as Village Treasurer.

RESOLVED, that Mercedes Maldonado, 214 Sixth Avenue, is hereby re-appointed as Village Attorney.

RESOLVED, that Martha Conforti, Esq. is hereby re-appointed as Village Prosecuting Attorney for the Pelham Court.

RESOLVED, that Robert Wise is hereby re-appointed as Counsel to the Zoning Board of Appeals,

RESOLVED, that Michele Cassandra, Assessor for the Town of Pelham, is hereby re-appointed as the Assessor for the Village of Pelham.

RESOLVED, that John Nesi, Receiver of Taxes for the Town of Pelham, is hereby appointed as Receiver of Taxes for the Village of Pelham.

RESOLVED, that Deborah DelGrosso is hereby re-appointed as Deputy Treasurer, Deputy Registrar of Vital Statistics and Water System Clerk for the Village of Pelham.

RESOLVED, that Terri Rouke is hereby re-appointed as Village Clerk and Registrar of Vital Statistics for the Village of Pelham.

RESOLVED, that Sandra Shriman is hereby re-appointed as Deputy Village Clerk.

RESOLVED, that Peter Bonington is hereby re-appointed as Secretary to the Village Administrator.

RESOLVED, that the First (1st) and Third (3rd) Tuesdays of every month are hereby designated as the Regularly scheduled Meeting nights of the Village of Pelham Board of Trustees (meetings will begin at 7:30 p.m.), except as the schedule may be otherwise amended from time to time.

DESIGNATION OF SIGNATORIES

RESOLVED, that the Mayor, the Deputy Mayor, the Village Administrator, the Village Treasurer, and the Deputy Village Treasurer are hereby authorized to sign checks on behalf of the Village of Pelham.

DESIGNATION OF DEPOSITORIES

RESOLVED, that J P Morgan/Chase Bank N.A., HSBC Bank and T.D. Bank North are hereby designated as depositories for the Village of Pelham.

DESIGNATION OF OFFICIAL NEWSPAPERS

RESOLVED, that the Pelham Weekly is hereby designated as the official newspaper, and the Journal News is hereby designated as the back-up official newspaper of the Village of Pelham for the ensuing official year.

LAND-USE BOARD APPOINTMENTS

ZONING BOARD OF APPEALS

RESOLVED, that Ed Smith of 155 Harmon Avenue, Pelham, is re-appointed by the Mayor as a member of the Village of Pelham Zoning Board of Appeals, to a five-year term that will expire on March 31, 2017.

PLANNING BOARD

RESOLVED, that Andrea Reinke of 539 Second Avenue, Pelham, is appointed by the Mayor as a member of the Village of Pelham Planning Board, to a five-year term that will expire on March 31, 2017.

ARCHITECTURAL REVIEW BOARD

RESOLVED, that Aldo DeVitto of 993 Washington, Pelham, is re-appointed by the Mayor to the Village of Pelham Architectural Review Board to a three-year term that will expire on March 31, 2015.

RESOLVED, that John Brice of 1039 Prospect Avenue, Pelham, is appointed by the Mayor to the Village of Pelham Architectural Review Board, to a three-year term that will expire on March 31, 2015.

TRUSTEE LIAISON APPOINTMENTS

Note: Trustee Commissioner, Liaison, and Committee appointments by the Mayor do not require Board action for advice and consent by the Board, but are included here to be entered into the minutes.

Deputy Mayor Geoff Lewis is appointed by the Mayor to serve as:

- Police Department Commissioner;
- Community Liaison for Parking Issues;
- Liaison for Village Communications;
- Chairman of Commercial Zoning Review Committee.

Trustee Adam Kagan is appointed by the Mayor to serve as:

- Liaison to Administration Office Staff;
- Liaison for Employee Benefits Matters;
- Liaison to Chamber of Commerce.

Trustee Suzan Marciona is appointed by the Mayor to serve as:

- Community Liaison for Flooding Issues;
- Chairwoman of the Village Tree Committee.
- Senior Citizen Liaison

Trustee Joe Marty is appointed by the Mayor to serve as:

- Fire Department Commissioner;
- Chairman of the New York Westchester & Boston Site Committee;
- Liaison for Village Technology and Automation.

Trustee Paul McGoldrick is appointed by the Mayor to serve as:

- Department of Public Works Commissioner;
- Liaison to Building Department and Land Use Committees;
- Chairman of the Site Plan Review Committee.

Trustee Laura Morris is appointed by the Mayor to serve as:

- Community Liaison for Sanitation Services;
- Community Liaison for Environmental Issues;
- Liaison for Farmer's Market;
- Community Liaison for Parks and Open Spaces Issues.

Item #8– Resolution Authorizing a Local Law on Property Tax Cap Override

Mayor Hotchkiss said this resolution would allow the Board to pass a budget higher than the 2.3% tax cap that is being proposed by the State. This resolution gives the Board the ability to override the tax cap if it deems necessary.

A motion was made by Trustee McGoldrick and seconded by Trustee Morris to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

Resolution
Village Of Pelham, NY
On A Draft Proposed
Local Law On Property Tax Cap Override

Be it enacted by the Mayor and Board of the Village of Pelham as follows:

A Local Law to override the tax levy limit established in General Municipal Law 3-c

Local Law No. 2-2012
Village Of Pelham

Section 1. Legislative Intent

It is the intent of this Local Law to override the limit on the amount of the real property taxes that may be levied by the Village of Pelham within the Village of Pelham pursuant to General Municipal Law §3-c.

It is the determination of the Village of Pelham Board that to meet the dates by which the Fiscal Year 2012-13 budget must by State law be adopted, the Village Board of the Village of Pelham requires the flexibility which this Local Law would provide. Thus, it is in the best interests of the Village of Pelham and its residents, that the within Local Law be enacted.

Section 2. Authority

This Local Law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the Village Board to override the tax cap for the Village of Pelham by the adoption of a local law approved by vote of sixty percent (60%) of the Village Board.

Section 3. Tax Levy Limit Override

The Village Board of the Village of Pelham, County of Westchester, is hereby authorized to adopt a budget for the Village of Pelham for the Fiscal Year 2012-13 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

Item #9—Public Hearing on the Village of Pelham Proposed Budget for Fiscal Year 2012-2013

Mayor Hotchkiss explained the process of the Board's budget works sessions which take the preliminary budget prepared by the Administrator and further develop it into a Village operating budget for the coming Fiscal Year. He said the preliminary tax levy was 3.938% but through these works sessions had managed to bring it down to 3.774%. The Mayor stated that contributions to the pension increased from last year resulting in a \$1.4 million dollar contribution to the pension fund. He added that the Village has also not received the same amount of State Aid that it has traditionally received.

The Mayor stressed that the goals of this budget were to build up the fund balance and maintain the level of services in the Village. He stated the Board increased the overtime budget for the Police Department, as well as included money for surveillance equipment as a public safety measure.

Trustee McGoldrick stated that Pelham is accustomed to a high level of service, which is what makes the Village special. He said he felt that the people of Pelham are not ready to accept drastic cuts in services to stay under this tax cap. He said he did not feel that the Board could have done a better job of putting together a fiscally sound budget facing the present circumstances.

Trustee Lewis added that the Village must make an investment in public safety given the recent robberies that have occurred in Pelham.

Mayor Hotchkiss stated that this cap is not universal for all municipalities but has to do with the size of their tax base. He said Pelham's cap would have been 2.3%. He said the Board has done what it can to be strategic, but developing a budget under the tax cap would not have been fiscally responsible.

A motion was made by Trustee McGoldrick and seconded by Trustee Lewis to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

Summary is based on the Proposed Budget and amendments to date:

The Village's Fiscal Year runs from June 1 through May 31 every year. By State Law, Village Budgets must be adopted on or before April 30 of every year. Currently, the budget adoption is scheduled for April 24, 2012 at 7:30 p.m.

Home Values in Pelham decreased overall by 4.764%

Commercial Property Values in Pelham decreased overall by 4.060%

The Tax rate has increased by 7.879% for homeowners, and it has increased by 13.574% for commercial properties.

The Tax Levy was Proposed at \$10,053,949, up from \$9,672,996. Initial Proposed Tax Levy Increase was 3.9383%, but with cuts in expenses and small increases in some revenues, the revised tax levy is 10,038,058 and is currently at 3.7740%.

The increase in the Tax Levy, combined with the decrease in home values, is the most true indicator of the tax impact on the homeowner.

The reason is that all properties in Pelham Village and Pelham Manor Village, within the Town of Pelham, are maintained at Full Value Assessments, which reflects changes in market values. These values are updated by the Assessor every year.

Impact on the Average Homeowner:

Average House Value – Using an Average assessment in Pelham of \$659,664.00 vs. \$691,888.00 for 2011, the average homeowners taxes would increase from \$4818.00 to \$4,956.00.

Tax Rates:	Last Year 2011-2012	Proposed 2012-2013	As Revised 2012-2013
Home:	\$6.963542	\$7.5241	\$7.5122
Non-Home:	\$9.155035	\$10.4141	\$10.3977

The Board has already held 4 Budget Work Sessions, which have been open to and attended by the Public. Adoption is scheduled for April 24, 2012.

Item #10–Resolution to Accept Donations from the Junior League of Pelham for Children’s Adventure Park in Wolfs Lane Park

Trustee Morris stated that the Junior League of Pelham wants to be a partner with the Village of Pelham on a project to develop the Children’s Adventure Park portion of the Wolfs Lane Park Plan. Given that the Village also has a state grant to develop the Village Green and Memorial Garden portion. This fund raising initiative will be beneficial for allowing the two projects are adjoining. She said the resolution calls for the Board to endorse the proposal of the Junior League to collaborate on this project.

A motion was made by Trustee Lewis and seconded by Trustee Morris to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

RESOLUTION
To Endorse a Collaboration with the Pelham Junior League of Pelham
for the Children’s Adventure Park in Wolf’s Lane Park

WHEREAS the Village of Pelham Board of Trustees approved a Comprehensive Master Plan for the Village in 2008 as well as a Master Plan for Wolfs Lane Park in 2009, both of which stress the goal of increasing the use of Wolfs Lane Park by the community; and

WHEREAS the Master Plan for Wolfs Lane Park provides a series of spaces for recreation and public gathering with the potential to draw residents to the downtown commercial district; and

WHEREAS the Master Plan for Wolfs Lane Park includes ten interrelated yet distinct projects designed as components that can be funded and developed individually; and

WHEREAS the Junior League of Pelham, a preeminent organization in the community that works to promote the lives of families, has generously stepped forward to plan and implement a fund-raising campaign that will enable the development of the Children's Adventure Park project and has also offered its rich volunteer resources toward the execution of this component of the Master Plan for Wolfs Lane Park;

BE IT RESOLVED that the Board of Trustees of the Village of Pelham hereby endorses the proposal of the Junior League of Pelham to collaborate with the Village of Pelham on the Childrens Adventure Park project. This resolution also authorizes the Mayor, Village Attorney, and Village Administrator to negotiate a Memorandum of Agreement on the Village's behalf with the Junior League of Pelham.

Item #11—Scheduling a Public Hearing for Local Law #3-2012 Amending the Code of the Village of Pelham for the Administration and Enforcement of the New York State Fire Prevention and Building Code

Administrator Yamuder stated that he has worked with Village Prosecutor Martha Conforti and Building Inspector Len Russo on bringing the Village Building Code in line with the New York State Building Code. The date of the public hearing will be Tuesday, April 24, 2012.

The Administrator stated that Chapters 34 and 35 of the Code would be amended. He said the principle changes would be; Code enforcement, provisions not covered by the Code, and other articles in need of clarification. The Administrator thanked Ms. Conforti, Building Inspector Russo, and Fire Chief Stone for their assistance in this process.

A motion was made by Trustee Morris and seconded by Trustee McGoldrick to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

Village Of Pelham, NY

Scheduling a Public Hearing for Local Law #3-2012 Amending the Code of the Village of Pelham for the Administration and Enforcement of the New York State Fire Prevention and Building Code

The Board of Trustees of the Village of Pelham hereby schedules a public hearing to be held at 7:30 p.m. on Tuesday, April 24, 2012, in Village Hall at 195 Sparks Avenue, Pelham, NY, on a draft proposed Local Law that would amend the Code of the Village of Pelham, as follows:

A local law to provide for the administration and enforcement of the New York State Fire Prevention and Building Code and local laws with respect to building construction and fire prevention

A copy of the draft proposed Local Law is on file in the offices of the Village Clerk and may be viewed during normal business hours of 8 a.m. to 4:30 p.m., or an electronic copy may be obtained from the opening page of the Village's website www.pelhamgov.com.

By Order of the Mayor and Board of Trustees
Terri Rouke, Village Clerk
Publication date: April 13, 2012

Item #12– Resolution Authorizing a Stipulation of Agreement with Retired Firefighter Christopher Warn

The Board decided to table this resolution until a later meeting.

Resolution
Authorizing a Stipulation of Agreement
with Retired Firefighter Christopher

BE IT RESOLVED, the Board of Trustees hereby approves the Stipulation of Agreement between the Village and retired firefighter Christopher Warn executed by Mr. Warn on March 28, 2012, resolving a dispute over payments owed to him under General Municipal Law §207-a(2) and authorizes the Mayor to execute such Agreement on behalf of the Village.

Committee and Community Liaison ReportsItem #13–Email Notification System

Secretary Bonington stated that in response to the recent incidents in Pelham, the Village has begun emailing out updates to keep Pelham residents and commuters aware of the situation. He described the system as an online email list where residents reply that they wish to be added to the list. When a notification is sent, it is dispersed to the entire email list.

The Secretary added that recently in order to make sure that 24-hour communication is made possible, he instructed Police Chief Benefico on the use of the online system which will allow the Chief to send out an email blast if necessary.

He then briefed the Board on several other systems that the Village could consider upgrading to. He mentioned three systems which he had placed exploratory calls to, specifically Aplus.net, Constant Contact, and Nixle. Nixle is the only system that he was aware of that allowed for text messaging as well as email notification. He said he had some more systems to review and would be happy to make any inquiries to these system companies.

Item #14– Commercial Zoning Review

Trustee Lewis stated the Village has received comments back from the Westchester County Planning Board. He said he would review them and report back to the Board. Mayor Hotchkiss said the next step will be to develop a final draft and hold a public hearing on the proposed changes.

Item #15–Site Plan Review

Mayor Hotchkiss stated there has been little progress since this topic was last reported on. He said he hoped to focus on this initiative in the coming summer months.

Item #16– NYW&B Site

Mayor Hotchkiss stated the Board hopes to reopen the greenspace once the installation of the topsoil and plantings are completed. The Mayor received an email notification from the Junior League of Pelham, the organization that is providing \$2,000.00 to defer the cost of the installation. Administrator Yamuder stated the expected completion date is for Saturday, April 21, 2012.

Item #17– Employee Benefits/HR Manual

Mayor Hotchkiss stated that new Trustee Adam Kagan will be taking over the final drafting of the Employee Benefits Manual.

Item #18– Tree Committee

Trustee Marciona stated the Tree Committee is working on an informational brochure for residents on the Village's trees. Trustee McGoldrick asked if the Committee had explored what other municipalities are doing with their trees. Trustee Marciona stated the tree inventory is complete and she will be getting in touch with Steven Belteccas of the Pelham High School.

Item #19– Park Improvements

Trustee Morris stated that the next steps in the design of Trotta Park are to get in touch with Ora Berman. Mayor Hotchkiss said the Village needs to finalize its design before entering into discussions with its designer, to set up a meeting to discuss proposed revisions the Town. Trustee Marciona said that Ms. Berman is contracted through the Town so the Village must work with her and Town Supervisor DiPaolo to move forward on this project. Mayor Hotchkiss said he would contact the Town Supervisor.

Item #20–Development (including 3rd Street RFP)

Mayor Hotchkiss said the Board is drafting a memorandum of understanding with a developer. He said once this is complete he will bring the memo before the Board for review.

Item #21– Parking

Administrator Yamuder stated the Village is currently negotiating a better rate with the banks for the use of credit cards in the muni-meters. He said if someone is parking in Lot #1 and #7 that they can get a temporary permit upstairs at Village Hall.

Mayor Hotchkiss stated the signs around the parking lots are confusing and he is working with Trustee Morris to formulate a clearer design.

Item #22–KVS Accounting Software Implementation

Administrator Yamuder stated the new accounting software has been installed on the Village's computers. He said the training for the software will take place the first week in May, 2012.

Item #23– Updating Building Code

None

Item #24–Replacing Televising Video Equipment

Secretary Bonington stated that the Village is in the process of buying a digital server for the purpose of electronically storing and transmitting the Board meetings. He said he is hoping to purchase the equipment shortly, and he hopes the Village will be able to procure the equipment under the original grant amount of \$18,000. The Secretary said he would have more to report at the next Board meeting.

Item #25– Other Business

None

Item #26– Authorizing Accounts Payable

Trustee Morris audited the Accounts Payable.

After some discussion and some clarifications by Trustee Morris, a motion was made by Trustee McGoldrick and seconded by Trustee Marciona to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

RESOLUTION

WHEREAS, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$ 82,813.00
Water Fund	\$ 37,904.75
Capital Projects Fund	\$ 17,580.00
Trust and Agency Fund	\$350.00

H3 Fund	\$0.00
TE Expandable Trust Fund	<u>\$861.25</u>
Grand Total	\$ 139,509.00

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #27– Authorizing Minutes of: March 6, 2012

After some discussion, a motion was made by Trustee Lewis and seconded by Trustee Morris to adopt the minutes from March 6, 2012. The vote was approved by a vote of six in favor, none opposed. Trustee Marty was absent.

March 6, 2012- Approved

March 21, 2012- Tabled

Item #28–Adjournment

A motion was made by Trustee Lewis with a second by Trustee Morris to adjourn the public portion of the board meeting after which time the Board would adjourn for the evening. The motion was approved by vote of six in favor, none opposed. Trustee Marty was absent.

Respectfully submitted,
Peter Bonington, Secretary to the Village Administrator