

VILLAGE OF PELHAM BOARD OF TRUSTEES
 ORGANIZATIONAL AND REGULAR MEETING
 TUESDAY, APRIL 13, 2010, 7:30 PM
 VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY

Minutes*

1. Call To Order
2. Pledge of Allegiance
3. Mayor's Report
4. Trustees' Reports
5. Village Administrator's Report
6. Public Comment

Approximate
Starting Time
of Discussion

Agenda Items:

	Organizational Meeting Business	7:50 p.m.
7.	Oath of Office for Elected Trustees by Judge Huff, Annual Organizational Meeting and Mayoral Appointments to Land Use Boards, Appointments of Committee Chairpersons, and Assignment for Board Liaisons	Approved
	Non-Recurring Items	8:15 p.m.
8.	Public Hearing on the Village of Pelham Proposed Budget for Fiscal Year 2010-2011	Discussed
9.	Authorizing a Contract Between the Village Of Pelham and NRNRC Effective April 1, 2010 through March 31, 2012	Tabled
10.	Resolution Amending Chapter 90 Enacting "No Parking" to "No Parking", "No Stopping", "No Standing" Signage on West Side of Wolfs Lane	Approved
11.	Authorizing the Annual Chamber of Commerce Street Fair to Take Place on Saturday, June 5, 2010	Tabled
12.	Discussion Regarding Request of Colonial Site Based Council to "Officially Close " a Portion of Highbrook Avenue During School Hours	Discussed
	Committee and Community Liaison Reports	9:00 p.m.
13.	Commercial Zoning Review	Discussed
14.	Site Plan Review	Discussed
15.	B & W Site	Discussed
16.	Employee Benefits/HR Manual	Discussed
17.	Tree Committee	Discussed
18.	Park Improvements	Discussed
	Recurring Items	9:30 p.m.
19.	Other Business- Amended Resolution for Acceptance of Fire Dept. Vehicle	Approved
20.	Authorizing Accounts Payable	Approved
21.	Authorizing Minutes of: March 2, 2010, March 23, 2010	Tabled
22.	Adjournment to Executive Session	9:45 p.m.

Next Scheduled Board Meetings are:
 Tuesday, April 27th, 2010- Budget Adoption
 Tuesday, May 4, 2010
 Tuesday, May 18, 2010

All meetings start at 7:30 p.m. unless otherwise noted.

* The Agenda is subject to change.

Item #1 – Meeting called to order: The meeting of the Board of Trustees was called to order by Mayor Edward Hotchkiss at 7:30 p.m.

The following members of the Board of Trustees were present:

Mayor Edward Hotchkiss, Trustees, Lewis, Homan, Breskin

The following members of the Board of Trustees were absent:

Trustee Morris

Village staff in attendance:

Administrator/Treasurer Robert Yamuder, Administrative Intern Peter Bonington

Item #2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Mayor Hotchkiss

Reports:

Mayor Hotchkiss's Report- None

Trustees Reports:

Trustee Breskin- None

Trustee Lewis- None

Trustee Marty- None

Trustee Mohan-

Trustee Mohan stated that she had met with Police Chief Joe Benefico and looks forward to working with him. She added that she is also looking forward to participating in upcoming Police contract negotiations.

Trustee Morris- Absent

Trustee Bullock-

Trustee Bullock said that he looked forward to working with the new Trustees Mohan and Marty as well as returning Trustee Breskin. He thanked the Pelham DPW for working with New Rochelle to lower the level of Glenwood Lake prior to the storms that have occurred the past few weeks. He said that it has been integral to preventing flooding in the downtown.

Village Administrator's Report-

Administrator Yamuder stated that the Village is still looking for new applicants for the New York Main Street Grant program. He announced a deadline of June 1st, 2010 for new applicants. After that date he reported that the remaining funds will go to the Picture House. There is also an additional \$50,000 for streetscape improvements for Wolfs Lane Park. Mr. Yamuder stated that he is in contact with Hank White, the landscape architect, and is working on compiling a list of the additions.

Item #6–Public Comment

John Cassone of 7th Avenue congratulated the new Trustees and wished them good luck in their terms. He then mentioned that on the Village website he noticed that Bulk Metal pickups are not exclusively assigned for the first Tuesday of the month. He asked the Board to clarify this change in the Sanitation pickup schedule. Administrator Yamuder stated that in his conversations with the new carting company that it would be more efficient to have residents call in Bulk Metal requests (stoves, refrigerators, etc.) than to dedicate a pickup date and have the carting company arrange for a mass pickup in the Village than spend a specific when they are already collecting garbage and organic matter in Area B to go looking for Bulk Metal. . Administrator Yamuder said that there was no cost to this a.nd that there is an 800 number on the website for residents to call in and request the pickups.

Item #7- Oath of Office for Elected Trustees by Judge Anthony Huff.

Annual Organizational Meeting and Mayoral appointments to Boards, Committees, creation of Committees, and assignment of Board liaisons to the departments.

A motion was made by Trustee Lewis and seconded by Trustee Mohan to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Morris was absent.

Oath of Office performed by Judge Huff, for elected Trustees as follows:

Trustee Greg Breskin

Trustee Joe Marty

Trustee Theresa Mohan

Item 7: Annual Organizational Resolutions and Mayor's Committee Appointments

Note: Appointments by the Mayor of Village officials and staff, and appointments by the Mayor to Land Use Boards, require Board approval.

ANNUAL ORGANIZATIONAL MEETING RESOLUTIONS 2010 RESOLUTIONS OF APPOINTMENT OF THE FOLLOWING OFFICIALS:

RESOLVED, that Trustee Geoff Lewis is appointed by the Mayor as Deputy Mayor.

RESOLVED, that Robert Yamuder, Village Administrator, of Hawthorne, New York, is hereby re-appointed as Second Deputy Village Clerk, and appointed as Second Deputy Registrar of Vital Statistics.

RESOLVED, that Robert Yamuder, of Hawthorne, New York, is hereby re-appointed as Village Treasurer.

RESOLVED, that Mercedes Maldonado, 214 Sixth Avenue, is hereby re-appointed as Village Attorney.

RESOLVED, that Martha Conforti, Esq. is hereby re-appointed as Village Prosecuting Attorney for the Pelham Court.

RESOLVED, that Robert Wise is hereby re-appointed as Counsel to the Zoning Board of Appeals,

RESOLVED, that Michele Cassandra, Assessor for the Town of Pelham, is hereby re-appointed as the Assessor for the Village of Pelham.

RESOLVED, that John Nesi, Receiver of Taxes for the Town of Pelham, is hereby appointed as Receiver of Taxes for the Village of Pelham.

RESOLVED, that Deborah DelGrosso is hereby re-appointed as Deputy Treasurer, Deputy Registrar of Vital Statistics and Water System Clerk for the Village of Pelham.

RESOLVED, that Terri Rouke is hereby re-appointed as Village Clerk and Registrar of Vital Statistics for the Village of Pelham.

RESOLVED, that Sandra Shriman is hereby re-appointed as Deputy Village Clerk.

RESOLVED, that the First (1st) and Third (3rd) Tuesdays of every month are hereby designated as the Regularly scheduled Meeting nights of the Village of Pelham Board of Trustees (meetings will begin at 7:30 p.m.), except as the schedule may be otherwise amended from time to time.

DESIGNATION OF SIGNATORIES

RESOLVED, that the Mayor, the Deputy Mayor, the Village Administrator, the Village Treasurer, and the Deputy Village Treasurer are hereby authorized to sign checks on behalf of the Village of Pelham.

DESIGNATION OF DEPOSITORIES

RESOLVED, that J P Morgan/Chase Bank N.A., HSBC Bank and T.D. Bank North are hereby designated as depositories for the Village of Pelham.

DESIGNATION OF OFFICIAL NEWSPAPERS

RESOLVED, that the Pelham Weekly is hereby designated as the official newspaper, and the Journal News is hereby designated as the back-up official newspaper of the Village of Pelham for the ensuing official year.

LAND-USE BOARD APPOINTMENTS

ZONING BOARD OF APPEALS

RESOLVED, that Catherine Draper of 125 Pelhamdale Avenue, Pelham, is appointed by the Mayor as a member of the Village of Pelham Zoning Board of Appeals, to a five-year term that will expire on March 31, 2015.

PLANNING BOARD

RESOLVED, that Matthew Margulis of 539 Second Avenue, Pelham, is re-appointed by the Mayor as a member of the Village of Pelham Planning Board, to a five-year term that will expire on March 31, 2015.

RESOLVED, that Suzan Marciona of 396 Fourth Avenue, Pelham, is appointed by the Mayor as a member of the Village of Pelham Planning Board, filling the vacancy created by the departure of Joe Marty, to a two-year term that will expire on March 31, 2012.

ARCHITECTURAL REVIEW BOARD

RESOLVED, that Ray Beeler of 254 Ancon Avenue, Pelham, is appointed by the Mayor to the Village of Pelham Architectural Review Board to a three-year term that will expire on March 31, 2013.

RESOLVED, that Barbara Bartlett of 314 Pelhamdale Avenue, Pelham, is re-appointed by the Mayor to the Village of Pelham Architectural Review Board, to a three-year term that will expire on March 31, 2013.

RESOLVED, that Ron Czjaka of 48 Young Avenue, Pelham, is appointed by the Mayor as Chairman of the Village of Pelham Architectural Review Board.

TRUSTEE LIAISON APPOINTMENTS

Note: Trustee Liaison appointments by the Mayor do not require Board action for advice and consent by the Board, but are included here to be entered into the minutes.

Trustee Geoff Lewis is appointed by the Mayor to serve as

- Liaison to Administration Office Staff;
- Liaison to Chamber of Commerce;
- Community Liaison for Communication;
- Chairman of Commercial Zoning Review Committee.

Trustee Greg Breskin is appointed by the Mayor to serve as

- Liaison to Fire Department;
- Community Liaison for Development;
- Community Liaison for Parking.

Trustee Ed Bullock is appointed by the Mayor to serve as

- Liaison to Public Works Department;
- Community Liaison for Flooding
- Chairman of Employee Benefits Review Committee;
- Chairman of the Village Tree Committee.

Trustee Joe Marty is appointed by the Mayor to serve as

- Liaison to Building Department and Land Use Committees;
- Chairman of the Boston & Westchester Site Committee;
- Chairman of the Site Plan Review Committee;
- Community Liaison for Technology.

Trustee Theresa Mohan is appointed by the Mayor to serve as

- Liaison to Police Department;
- Community Liaison to Parks and Open Spaces;
- Community Liaison to Senior Residents.

Trustee Laura Morris is appointed by the Mayor to serve as

- Community Liaison for Environment;
- Community Liaison for Sanitation Services;
- Community Liaison for "Keep Pelham Clean" Efforts;
- Community Liaison for Farmer's Market.

Item #8- Public Hearing on the Village of Pelham Proposed Budget for Fiscal Year June 1, 2010 through May 31, 2011

Mayor Hotchkiss began the report for the Proposed Budget by saying that after a series of meetings and discussions with the Department heads and a review of the revenues and expenses of the Village, the Board has established that the proposed tax rate for the Village will be 8.07%. Total Two factors contributed to this decision; the Village expenditures which are just .07% higher than in the past 2009-11, year, including a 30% increase in pension contributions. However, there was and a 9.6% reduction in revenues from sources other than property taxes. The Mayor stated that none of these factors came as a surprise and that the Board had taken measures to control costs, including to try and alleviate the lack of revenue by re-bidding the Village's sanitation contract. The contract represents a large portion of the Village budget and with the subsequent renegotiation of the contract the Village was able to save for a savings of \$344,000.

To attack perennial overtime problems in the Fire Department, the Mayor added that based upon the need to bring down the amount of overtime that the Board has to pay out to the various departments, the Board has come to the consensus agreed to hire that an entry-level they need to hire another full time firemen firefighter. The Mayor said that this hiring would reduce overtime expenses for the Fire Department by \$50,000 in overtime. The tax increase and the pension contribution that the Village must pay are up 30% from last year. Mayor Hotchkiss stated he had asked the department heads to cut a certain 1 percent off their initial budget requests percentage of their budget..

Trustee Lewis stated that the board understands that asking for an increase from residents and commercial property owners is the Village is difficult for the Board difficult in this environment. He stated that on the one hand the Board must weigh its duty to maintain has a fiscal responsibility with its duty to manage the Village's money but it also has to deliver the best services that the community expects, particularly in respect to and public safety initiatives possible. He stated that the resulting tax increase amount for the average homeowner will be approximately t the Board is asking for comes to \$333 a household without significantly altering the services the Village provides to its residents.

Trustee Breskin added that the only way to make a material difference to the current financial situation in the Village would be to expand the tax base with new development in the downtown. Trustee Mohan said that the Board is left with very little discretion in the budget. The Board would welcome public input on these matters. She said that from her perspective she sees no indication that the Village of Pelham residents are not a community that is ready to sacrifice the level of services that the Village provides.

Jamie Wendlin of 297 Nyc Avenue stated his opinion that the two Villages of Pelham and Pelham Manor should combine services and departments in order to lessen the burden on the taxpayers in both municipalities. Mayor Hotchkiss said that he speaks often with Mayor Hays of Pelham Manor and that they have an excellent relationship where services are often shared between the two villages. Trustee Breskin added that there is not currently a timetable for the two villages to combine their departments but with regard to the downtown development project, there is a definitive timetable for that endeavor. Trustee Lewis stated that Mayor Hotchkiss has done a lot of work in creating that relationship between the two villages. Trustee Breskin stated that there are state incentives for sharing services with neighboring municipalities. He also stressed that seeking additional revenue producing projects is advisable. Mayor Hotchkiss stated that the public hearing will be closed on the next Board of Trustees meeting on April 27, 2010.

Summary is based on the Proposed Budget and amendments to date:

The Village's Fiscal Year runs from June 1 through May 31 every year. By State Law, Village Budgets must be adopted on or before April 30 of every year. Currently, the budget adoption is scheduled for April 27, 2010 at 7:30 p.m.

Home Values in Pelham decreased overall by .05%.

Commercial Property Values in Pelham increased overall by 6.765%.

The Tax rate has increased slightly by 8.93% for commercial properties, and it has increased slightly by 8.034% for homeowners.

The Tax Levy was Proposed at \$9,043.012, up from \$8,232.117. Initial Proposed Tax Levy Increase was 9.8504%, but with cuts in expenses and small increases in some revenues, it is currently 8.0795%.

The increase in the Tax Levy, combined with the increase in home values, is the most true indicator of the tax impact on the homeowner.

The reason is that all properties in Pelham Village and Pelham Manor Village, within the Town of Pelham, are maintained at Full Value Assessments, which reflects changes in market values. These values are updated by the Assessor every year.

Impact on the Average Homeowner:

Average House Value – Using an Average assessment in Pelham of about \$763,000 from last year, the average assessment this year would be about \$765,226

Tax Rates:	Last Year 2009-2010	Proposed 2010-2011	As Revised 2010-2011
Home:	\$5.588043	\$6.087056	\$5.988925
Non-Home:	\$7.750592	\$8.373271	\$8.233284

The Board has already held 3 Budget Work Sessions, which have been open to and attended by the Public. Adoption is scheduled for April 27, 2010.

Item #9-Authorizing a Contract Between the Village Of Pelham and NRNRC Effective April 1, 2010 through March 31, 2012

The Board decided to table the resolution until the next meeting for more research and discussion at the next Board meeting on April 27, 2010.

RESOLUTION

AUTHORIZING THE RENEWAL OF THE CONTRACT BETWEEN THE VILLAGE OF PELHAM AND NRNRC

RESOLVED, that the proposal to renew the Contract with the NRNRC is hereby accepted and the agreement is authorized by the Board of Trustees of the Village of Pelham; and

BE IT FURTHER RESOLVED, that the term of this agreement is for two (2) Federal Program years, expiring March 31, 2012; and

Item #10-Resolution Amending Chapter 90 Enacting “No Parking” to “No Parking”, “No Stopping”, “No Standing” Signage on West Side of Wolfs Lane

Trustee Breskin reported that recently it had come to the Board attention that parents from the Pelham High School were not using the designated waiting areas or following the safe Safe Rroutes to schools Schools guidelines and were instead using the opposite side of Wolfs Lane to wait for their children to get out of school and then run across the street to the waiting cars. For this reason the board has determined to replace the No Parking sign by the school with a No Parking/No Standing sign. Trustee Breskin stated that this new sign would make it illegal to stand on the opposite side of Wolfs Lane and thus force residents to use the designated areas. Administrator Yamuder stated that the signs have already been ordered and the Village is awaiting delivery.

A motion was made by Trustee Breskin and seconded by Trustee Lewis to adopt the resolution for a No Standing sign. The vote was approved by a vote of six in favor, none opposed. Trustee Morris was absent.

A motion was made by Trustee Breskin and seconded by Trustee Bullock to adopt the resolution for a No Stopping sign. The vote was approved by a vote of six in favor, none opposed. Trustee Morris was absent.

RESOLUTION

**TO ADOPT A REGULATION PURSUANT TO §90-17 TO PROHIBIT
STANDING ON THE WEST SIDE OF WOLFS LANE FROM MARQUAND
PLACE TO COLONIAL AVENUE**

WHEREAS the Board of Trustees has found that the traffic and parking conditions on Wolfs Lane in the Village of Pelham require that the west side of Wolfs Lane from Marquand Place to Colonial Avenue should be an area in which standing is prohibited;

WHEREAS the Board of Trustees has found that prohibiting standing on the west side of Wolfs Lane from Marquand Place to Colonial Avenue would benefit the health, safety and welfare of the public;

THEREFORE, BE IT RESOLVED that as authorized by § 90-17 a regulation is adopted to prohibit standing on the west side of Wolfs Lane from Marquand Place to Colonial Avenue and to add that location to §90-50 Schedule XI: Standing Prohibited.

RESOLUTION

**TO ADOPT A REGULATION PURSUANT TO §90-18 TO PROHIBIT
STOPPING ON THE WEST SIDE OF WOLFS LANE FROM MARQUAND
PLACE TO COLONIAL AVENUE**

WHEREAS the Board of Trustees has found that the traffic and parking conditions on Wolfs Lane in the Village of Pelham require that the west side of Wolfs Lane from Marquand Place to Colonial Avenue should be an area in which stopping is prohibited;

WHEREAS the Board of Trustees has found that prohibiting stopping on the west side of Wolfs Lane from Marquand Place to Colonial Avenue would benefit the health, safety and welfare of the public;

THEREFORE, BE IT RESOLVED that as authorized by § 90-18 a regulation is adopted to prohibit stopping on the west side of Wolfs Lane from Marquand Place to Colonial Avenue and to add that location to §90-51 Schedule XII: Stopping Prohibited.

Item #11-Authorizing the Annual Chamber of Commerce Street Fair to Take Place on Saturday, June 5, 2010

The Board decided to table the resolution until the next meeting for more research and discussion at the next Board meeting on April 27, 2010.

RESOLUTION

AUTHORIZING THE ANNUAL STREET FAIR
OPERATED BY THE CHAMBER OF COMMERCE
TO BE HELD ON SATURDAY JUNE 5, 2010

BE IT RESOLVED, that the Board of Trustees of the Village of Pelham authorizes the annual Chamber of Commerce Pelham Street Fair to take place on Saturday, June 5, 2010, and authorizes the closure of the following streets:

- 5th Avenue from First Street to 330 5th Ave. North of Lincoln,
- the one-way part of 2nd Street, from 5th Avenue to 4th Avenue,
- the one-block portion on the one-way section of Harmon Avenue, east of 5th Avenue,
- the north side, westbound portion of Pelhamwood Avenue, for the staging of a classic car show (weather permitting),

AND BE IT FURTHER RESOLVED, that Mayor and Board authorize the appropriate Village officials and staff to take the necessary and appropriate actions to allow the Fair to take place, with the requirement that the Village of Pelham be provided with the insurance satisfactory to the Village's insurance carrier by the Pelham Chamber of Commerce.

Item #12-Discussion Regarding Request of Colonial Site Based Council to "Officially Close "a Portion of Highbrook Avenue During School Hours

Mayor Hotchkiss reported that he had received a letter from the Colonial School Site Based Council regarding cars passing through Highbrook Avenue to both drop off and pick up children from the Colonial School. Jamie Wendlin of the Council was present at the meeting and reported that there is a sign on Highbrook which states "No Thru Traffic" on that street. The street is and noted that the street is meant to be utilized used only by teachers to park their cars and residents in their driveways during the school day. Mr. Wendlin stated however, that parents or caregivers of students at the school have been passing entering through Highbrook to drop off and pick up children and are parking and idling on the opposite side of the street from the school and the designated drop-off area (those spaces are usually occupied by teacher cars, but teacher parking has been relocated during construction at Colonial so that the street can be used at recess. and using the opposite side of Wolfs Lane

to let kids get out and cross Boulevard to get to the Colonial School. Mr. Wendlin stated that he hoped to eliminate the idling cars on Highbrook and Wolfs on surrounding streets, including Boulevard and asked if the and to have the crossing guard can stop people from coming downentering Highbrook Avenue towards the schoolfrom Boulevard during its school operating hours.

Mayor Hotchkiss asked Mr. Wendlin to explain whether this measure will just move the traffic somewhere else rather than alleviate the situation. Mr. Wendlin stated that by moving from Highbrook it will force parents and caregivers to use the designated areas where cars can wait. Mayor Hotchkiss asked what would be the procedure to follow in inclement weather when children might have to walk a block to school in rain or snow. Mr. Wendlin concluded his comments by saying that he hoped for the Board's help in this matter.

A resident from the Highbrook area followed up Mr. Wendlin's comments by saying that this this drop-off/pickup situation through trafficalso disrupts residents on Highbrook, whose have driveways on Highbrook as it blocksare blocked by waiting parents or caregivers. them from entering while commuter cars idle alongside the road. Mayor Hotchkiss stated that Colonial School has to enforce this policy of no idling with their resources as well. Trustee Breskin agreed and said that this is a group effort and the Board can play a part by having the Police enforce the Village's traffic laws. John Cassone of 312 7th Avenue asked the Board if resolutions had already been passed with the help of former Trustee Potocki regarding this very matteridling near schools. Trustee Breskin stated that Police Chief Benefico would be able to tell them if there were any specific resolutions pertaining to this subject.

Bob Benkwitt, the head custodian at the Colonial school School, stated that the problems of idling cars by the school are mainly by theon the opposite side of Wolfs LaneHighbrook and where children runparking there forces children to cross across the street to reach Colonial. He added that while barricades are placed around school property to cut down on the idling, if they are removed by 1:15 pm, by 1:30 pm cars are beginning to arrive to pick up their children, as much as an hour before dismissal. He stated his hope was that their could be a move to educate the parents about the nature of pickup and drop-off time as well as having the occasional police car go by to ensure that enforcement of Village traffic laws is maintained. Mayor Hotchkiss closed this discussion by saying that Trustee Mohan will talk to Police Chief Joe Benefico and hopefully they will have more to discuss next meeting.

Trustee Breskin added a closing note by saying that Dr. Rothstein is going to retire after this year. The Board agreed that Dr. Rothstein has done a great job with the school and wished her well in her retirement.

Committee Reports

Item #13-Commercial Zoning Review

Trustee Lewis reported that most of the revisions for the zoning review have been completed. He stated that they had simplified the approach to amending zoning to allow the RFP that is to take place on being prepared for village owned property between Third Street and Lincoln Ave. Fifth Avenue. They intend to extend this by recommending the extension of a commercial zoning area C-1 in order to facilitate this project. He is preparing to make final recommendations to the Board.

Item #14-Site Plan Review

Trustee Marty, as the new chairman to the Site Plan Review committee, reported that the intent of the committee is to simplify the review process. In working with the various land use boards, Trustee Marty hopes to redefine code and review descriptions to make it easier for residences to move through the process.

Item #15- B & W Site

Mayor Hotchkiss reported that the Board seeks to reopen the topic of the Boston and Westchester Property and has asked . The goal of this new committee will be to incorporate public participation. The Mayor asked Trustee Marty as the new chairman of the B&W to chair a committee of citizens to develop recommendations for the village-owned site. Trustee Marty explained that the purpose of this committee is to find out what the questions to ask regarding this property are and determine how the Village can get answers to those questions. Trustee Marty reported that they are going to open this process by announcing that the effort would kick off with a public meeting at Village Hall on Thursday, April 29 at 7:30 p.m. The purpose of this is to get a grasp of what options are available to the Village and what would the community support.

Trustee Breskin stated that it is important to take a broad view of this issue. He suggested that the public hearing meeting get be announced in the Pelham Weekly and that the DPW go out and inspect the site periodically. John Cassone requested that the engineering studies that had been done on the soil and bridge on the property be made available to the public. Trustee Mohan stated that there is a cost factor involved in conducting studies and that the Board should be mindful of that when researching options for the site in order to get their money's worth. Trustee Breskin concluded the discussion by suggesting that the committee members should be made up of a collection of residents who are drawn from throughout Pelham and not by their proximity to the Boston and Westchester site.

Item #16- Employee Benefits/HR Manual

Trustee Bullock reported he had had a discussion with an attorney resident regarding the Employee Manual. He stated that Administrator Yamuder had spoken with NYCOM and that

reference sources for the manual had come in shortly before the meeting that evening. He hopes to have a draft soon for the Board's first revision.

Item #17- Tree Committee

Trustee Bullock reported that through the winter the tree committee has not been meeting regularly however, he reported that they will be reviewing the inventory of the Village's trees with the help from students of the Pelham High School. Mayor Hotchkiss stated that he is looking forward to the recommendations of the committee.

Item #18- Park Improvements

Trustee Mohan as the chairmen of the environmental committee reported that she has had basic conversations with Police Chief Benefico and Administrator Yamuder about the park improvements for Wolfs Lane Park. She stated that the intention is to add new bike racks to the park and to solicit community input for a proposal of additions to the park. Administrator Yamuder added that the Village has a \$50,000 grant for streetscape renovations and he had spoken to Hank White, the landscape architect, about his proposal for the park additions. Mayor Hotchkiss asked Trustee Mohan, Administrator Yamuder, and Hank White to devise a plan that would include \$10,000 for park maintenance and \$40,000 for park additions such as benches, garbage and recycling pales, and bike racks.

Item #19- Other Business- Resolution Authorizing Acceptance of a Vehicle at the approximate value of \$7000.00 for the Pelham Fire Department from the New Rochelle Fire Department

Administrator Yamuder stated that following the announcement from last meeting regarding the exchange of the utility vehicles with New Rochelle. For insurance purposes, Mr. Yamuder stated that even though the vehicle was given for free by New Rochelle the estimated cost of the vehicle must be entered with the insurance agency. Mr. Yamuder stated that the vehicle costs is valued at \$7,000 and this number will be entered as the price of the vehicle that the Village of Pelham will be receiving. Mr. Yamuder finished by saying the vehicle is in good shape.

A motion was made by Trustee Breskin and seconded by Trustee Marty to adopt the resolution for a No Parking sign. The vote was approved by a vote of six in favor, none opposed. Trustee Morris was absent.

BE IT RESOLVED, that the Board of Trustees of the Village of Pelham authorizes the Acceptance of a Vehicle at the approximate value of \$7000.00 for the Pelham Fire

Department from the New Rochelle Fire Department with thanks to the donor for their contribution to the Village of Pelham community.

Item #20- Authorizing Accounts Payable

Trustee Bullock is audited the Accounts Payable.

After some discussion, a motion was made by Trustee Bullock and seconded by Trustee Lewis to adopt the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Morris was absent.

RESOLUTION

WHEREAS, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$ 107,030.46
Water Fund	\$ 1,115.00
Capital Projects Fund	\$ 9,105.48
Trust and Agency Fund	\$ 8,695.39
H3 Fund	\$ 0.00
TE Expandable Trust Fund	<u>\$ 170.64</u>

Grand Total \$ 126,116.97

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #21-Authorizing Minutes of: March 2, 2010, March 23, 2010

The Board decided to table the resolution until the next meeting for more research and discussion at the next Board meeting on April 27, 2010.

March 2, 2010-Tabled
March 23, 2010-Tabled

Item #22-Adjournment to Executive Session

A motion was made by Trustee Breskin with a second by Trustee Lewis to adjourn the public portion of the board meeting at 9:20 p.m. and go into Executive Session to discuss litigation and personnel matters, after which the Board would adjourn for the evening. The motion was approved by vote of six in favor, none opposed. Trustee Morris was absent.

Respectfully submitted,
Peter Bonington, Administrative Intern