

VILLAGE OF PELHAM BOARD OF TRUSTEES
 REGULAR MEETING
 TUESDAY, JULY 12, 2011, 7:30 PM
 VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY

Minutes*

1. Call To Order
2. Pledge of Allegiance
3. Mayor's Report
4. Trustees' Reports
5. Village Administrator's Report
6. Public Comment

Approximate
Starting Time
of Discussion

Agenda Items:

#	Agenda Items:	Approximate Starting Time of Discussion
	Non-Recurring Items	7:40 p.m.
7.	Continuing a Public Hearing Regarding Recognition of Hillside and Brookside Avenues as Public Streets-Closing	Approved
8.	Bond Resolution Authorizing An Additional Amount Of \$126,500 For The Acquisition And Construction Of The DPW Building	Approved
9.	Resolution Authorizing The Sale Of Surplus Vehicles & Equip.	Approved
10.	Resolution Authorizing A Fifth Fire Lieutenant Position In The Village Of Pelham Fire Department	Approved
	Report Updates	8:00 p.m.
11.	Review of Past Fiscal Year's Income, Expenses, and Fund Balance	Discussed
12.	Grants Update	Discussed
13.	Commercial Zoning Review	Discussed
14.	Site Plan Review	Discussed
15.	B & W Site	Discussed
16.	Employee Benefits/HR Manual	Discussed
17.	Tree Committee	Discussed
18.	Park Improvements	Discussed
19.	Development (including 3 rd Street RFP)	Discussed
20.	Parking (including FTA Parking Lot project)	Discussed
	Recurring Items	8:45 p.m.
21.	Other Business	Discussed
22.	Authorizing Accounts Payable	Approved
23.	Authorizing Minutes of: June 7, 2011	Approved
24.	Adjournment to Executive Session	9:00 p.m.

Next Scheduled Board Meetings are:
 Tuesday, August 9, 2011 and Tuesday, September 6, 2011
 All meetings start at 7:30 p.m. unless otherwise noted.
 * The Agenda is subject to change.

Item #1 – Meeting called to order: The meeting of the Board of Trustees was called to order by Mayor Edward Hotchkiss at 7:35.m.

The following members of the Board of Trustees were present:

Mayor Edward Hotchkiss, Trustees Marciona, Morris, Mohan, Lewis, and McGoldrick, and Marty

The following members of the Board of Trustees were absent:

Village staff in attendance:

Village Administrator Robert Yamuder, Secretary to the Village Administrator Peter Bonington

Item #2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Mayor Hotchkiss.

Reports:

Mayor Hotchkiss's Report

Mayor Hotchkiss stated he did not have anything specific to report but did say he hoped the summer heat would abate in the next few days.

Trustees Reports:

Trustee Lewis-

None

Trustee Marciona-

None

Trustee Marty-

None

Trustee McGoldrick-

Absent

Trustee Mohan-

Absent

Trustee Morris-

Trustee Morris said the Farmer's Market would be taking place on Saturday's throughout the summer. She added that the Pelham Arts Center event which took place last Saturday had close to 20 participants.

Village Administrator's Report-

None

Item #6– Public Comment-

Susan Mutti of the Friends of the Highbrook Highline gave a summary of the history of the advocacy group. She claimed that the idea of a passive park on the NYW&B site is a concept that is endorsed by many of the residents in the area. Trustee Marty reminded the public that there is a difference between members of the Highbrook Highline who advocates for a specific option and the NYW&B Committee, which is in keeping with giving the Board a report on all options.

John Cassone of 7th Avenue stated the video on the public access channel is improving but pointed out the time on the video is behind by an hour. He asked when the new Verizon equipment would be purchased. Administrator Yamuder responded they are working to generate a list of equipment to purchase. Secretary Bonington stated that the Village's technical expert and he had attended Rye, New York's cable operation.

Mr. Cassone asked the Board about the status of Trotta Park. He said he hoped to get the renovation of the site completed soon so the remaining family members can see the dedication. Mayor Hotchkiss said the reason for the delay was that the Board had not been shown the plans for the park yet.

Mr. Cassone said the Town had been awarded a \$125,000 grant precisely for this project and that the Town Board passed a resolution to begin the renovation to the park site. Trustee Marciona stated that nothing formal has been presented to the Village Board in terms of plans and specifications. Mr. Cassone said he hoped to the Village and the Town would be able to work together to move forward with this project.

Teddy Carey of 145 Harmon Avenue asked the Board if they could take down the fence surrounding the NYW&B site as it has obstructed his friends play space.

Neil Gallo of 2 Pell Place thanked the Board for not making any definitive decisions regarding historical designation of the NYW&B property without consulting all the residents on the matter. Mayor Hotchkiss said the Board is committed to generating an options paper for the site.

Mrs. Podzus of Clifford Avenue stated that there are several sections of sidewalk that are in disrepair and stressed the Village needs to remediate those flagstones that have been

damaged. Administrator Yamuder responded to Ms. Podzus by saying that Village Code states that Village residents have a responsibility to maintain the sidewalks in front of their own properties. He said if Mrs. Podzus has any questions she can reach out to him at Village Hall.

Michael Grubiak of Senator Klein's Office gave an announcement to the Board about a grant opportunity through the Department of Environmental Conservation. He said the DEC will be giving out minimum \$2,500 to maximum \$50,000 grants for environmental initiatives in municipalities. He said the application due date is September 9, 2011.

Item #7—Continuing a Public Hearing Regarding Recognition of Hillside and Brookside Avenues as Public Streets

Mayor Hotchkiss said he did not have anything new to report since the last meeting on this issue. Jamie Caboracas of Brookside Avenue asked if the residents on Brookside agree to keep the street private do they have to accept the proposed pipe that the Picture House requires as part of its renovations. Mayor Hotchkiss said no application for such a project has been filed then suggested that the Board close this hearing until it has information to present. He said the Board would have to reopen the public hearing when the Board is ready to proceed.

A motion was made by Trustee Lewis and seconded by Trustee Marciona close the hearing. The vote was approved by a vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

VILLAGE OF PELHAM, NY
Public Hearing Regarding Recognition of
Hillside and Brookside Avenues as Public Streets

Public Hearing Pursuant To The Provisions Of Village Law §6-612 And Village Law §7-732 In Regard To The Recognition Of Brookside Avenue From Wolfs Lane To Its Terminus At The Hutchinson River And Hillside Avenue From Carol Avenue To Its Terminus At The Hutchinson River As Public Streets In The Village Of Pelham.

Item #8—Bond Resolution Authorizing An Additional Amount Of \$126,500 For The Acquisition And Construction Of The DPW Building

Mayor Hotchkiss said the Village was notified that they may be eligible for a Multi-Modal grant through the New York State Department of Transportation. The grant amount is for \$126,500 which can be put toward the DPW Yard Project.

Administrator Yamuder added that the application is being reviewed by the DOT's contract division. He said in order to accept this money however; the Village must increase the bond amount to be able to use the funds if they are awarded. He said the

resolution was drafted by the Village's bond counsel and was reviewed by Shirley Brown, the Village's financial expert.

A motion was made by Trustee Marty and seconded by Trustee Marciona adopt the resolution. The vote was approved by a vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

BOND RESOLUTION, DATED JULY 12, 2011, AUTHORIZING THE ISSUANCE OF UP TO \$126,500 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF PELHAM, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE ADDITIONAL COSTS OF THE ACQUISITION AND CONSTRUCTION OF A DEPARTMENT OF PUBLIC WORKS BUILDING FOR THE VILLAGE.

WHEREAS, the Board of Trustees of the Village of Pelham (the "Village"), located in the County of Westchester, in the State of New York (the "State"), on August 10, 2010, duly adopted a bond resolution authorizing the issuance of serial bonds of said Village, or bond anticipation notes issued in anticipation of the issuance of such serial bonds, to pay the costs of the acquisition and construction of a department of public works building for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefore and any preliminary and incidental costs related thereto, at a total cost not to exceed \$2,750,000, all in accordance with the Local Finance Law; and

WHEREAS, it has now been determined that an additional \$126,500 serial bonds, or bond anticipation notes issued in anticipation thereof, should be authorized for such objects or purpose; and

WHEREAS, the Board of Trustees of the Village has previously made a determination on August 10, 2010, under the State Environmental Quality Review Act ("SEQRA") with respect to the objects or purpose set forth herein and, inasmuch as such objects or purpose have not materially changed since that time, no additional determination under SEQRA is now required;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Pelham, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$126,500, pursuant to the Local Finance Law, in order to finance the additional costs of the acquisition and construction of a Department of Public Works building for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefore and any preliminary and incidental costs related thereto (the "Project").

Section 2. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, described in subdivision 11(a) of paragraph a of Section 11.00 of the Local Finance Law and that the period of probable usefulness of the Project is thirty (30) years (such building being of "Class A" construction as that term is defined in Section 11.00 of the Local Finance Law). The serial bonds authorized herein shall have a maximum maturity of thirty (30) years computed from the earlier of (a) the date of the first issue of such serial bonds or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the estimated maximum cost of the Project is \$2,876,500; (b) no money has heretofore been authorized to be applied to the payment of the additional costs of the Project; (c) the Board of Trustees of the Village plans to finance the costs of the Project from (i) the proceeds of the serial bonds, or bond anticipation notes issued in anticipation of such serial bonds, authorized by the Board of Trustees of the Village on August 10, 2010 and (ii) the proceeds of the serial bonds, or bond anticipation notes issued in anticipation of such serial bonds, authorized herein, except to the extent of such Federal or New York State aid received by the Village which shall reduce the principal amount of such serial bonds or such bond anticipation notes *pro tanto*; (d) the maturity of the obligations authorized herein may be in excess of five (5) years; (e) on or before the expenditure of moneys to pay for any item within an object or purpose, or class of object or purpose, for which proceeds of such obligations are to be applied to reimburse the Village, the Board of

Trustees of the Village took “official action” for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize such serial bonds authorized herein, and bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Administrator/Treasurer, as the chief fiscal officer of the Village. The Village Administrator/Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Administrator/Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution, and any bond anticipation notes issued in anticipation of the issuance of such serial bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the Journal News, a newspaper having a general

circulation in the Village. The validity of the serial bonds authorized by this bond resolution, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the “environmental compliance proceedings”). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the additional costs of the Project. The Village covenants for the benefit of the holders of the obligations authorized herein that it will not make any use of the proceeds of such obligations, any funds reasonably expected to be used to pay the principal of or interest on such

obligations or any other funds of the Village, and will not make any use of the Project which would cause the interest on such obligations to become subject to Federal income taxation under the Internal Revenue Code of 1986, as amended (the "Code") (except for the federal alternative minimum tax imposed on corporations by section 55 of the Code), or subject the Village to any penalties under section 148 of the Code, and that it will not take any action or omit to take any action with respect to such obligations, the proceeds thereof or the Project financed thereby, if such action or omission would cause the interest on such obligations to become subject to Federal income taxation under the Code (except for the federal alternative minimum tax imposed on corporations by section 55 of the Code), or subject the Village to any penalties under section 148 of the Code. The foregoing covenants shall remain in full force and effect notwithstanding the defeasance of the serial bonds authorized herein or any other provisions hereof until the date which is sixty (60) days after the final maturity date or earlier prior redemption date thereof. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments of the Village made with respect to the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Administrator/Treasurer is

authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk, which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the Village and that are approved by the Village Administrator/Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Administrator/Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Administrator/Treasurer shall consult with, as appropriate, the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

Item #9– Resolution Authorizing the Sale Of Surplus Vehicles & Equip.

Administrator Yamuder said the Village is selling several surplus vehicles. The vehicles were three Crown Victoria's, a Ford pickup, and Mohawk vehicles lift. The Administrator stated the sale was advertised locally and the Village received several bids for the surplus vehicles.

Trustee Marty asked if putting the vehicles up on EBay would generate more competitive bids for the items up for sale. The Administrator said historically the Village performs the sales this way but he would look into an online option for future sales.

A motion was made by Trustee Marciona and seconded by Trustee Lewis adopt the resolution. The vote was approved by a vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

RESOLUTION
AUTHORIZING THE AWARD AND SALE OF
FOUR (4) VEHICLES AND ONE AUTOMOTIVE LIFT
OF THE VILLAGE OF PELHAM'S SURPLUS
VEHICLES & EQUIPMENT

WHEREAS, the Village Of Pelham Issued A Notice to Bidders and Request For Bids for four (4) vehicles and One automotive lift, published on June 17, 2011, in the Gannett Westchester Newspapers; and

WHEREAS, as of Friday, July 8, 2011, the Village had received bids with a minimum bid of \$300.00, as follows:

- | | | | |
|----|---------------------------------|-------------------------|----------------|
| 1. | 00 FORD Crown Vic PW2 | Vin # 2FAFP71W6YX179116 | Miles: 100,375 |
| | Jeff Droutman of Liberty Motors | | \$301.00 |
| 2. | 01 FORD Crown Vic FD Car 2351 | Vin # 2FAFP71W51X199945 | Miles: 93,263 |
| | Jeff Droutman of Liberty Motors | | \$700.00 |
| | Michael Shriman | | \$301.00 |
| 3. | 03 FORD Crown Vic PW3 | Vin # 2FAHP71W93X217813 | Miles: 73,902 |
| | Jeff Droutman of Liberty Motors | | \$800.00 |
| | Tom Hanusik | | \$301.00 |
| 4. | 94 FORD F150 Pickup #12 | Vin #2FTHF25YXRCA01884 | Miles: 35,989 |
| | Jeff Droutman of Liberty Motors | | \$301.00 |

5. 9000 lbs Mohawk Automotive Lift 2HP Single Phase S/N 9704589 Year May 1997
(To be sold after we move)

Paul Mueller M & M Service

\$350.00

NOW, THEREFORE, BE IT RESOLVED, That The Board Of Trustees Of The Village Of Pelham Hereby Authorizes The Sale Of These Vehicles, In As-Is Condition, Of Three (3) Ford Crown Victoria Vehicles, With Mileages Of One Hundred Thousand Three Hundred Seventy Five (100,375), Ninety Three Thousand Two Hundred Sixty Three (93,263), Seventy Three Thousand Nine Hundred Two (73,902) And A FORD F150 Pickup With Mileage Of Thirty Five Thousand Nine Hundred Eighty Nine (35,989) To Jeff Droutman Of Liberty Motors Of Suffrin, NY, For A Total Bid Amount Of \$2102.00; And

NOW, THEREFORE, BE IT RESOLVED, That The Board Of Trustees Of The Village Of Pelham Hereby Authorizes The Sale Of The Equipment, In As-Is Condition, Of One (1) 9000 Lbs Mohawk Automotive Lift To Paul Mueller Of M & M Service Of Pelham, NY, For A Total Bid Amount Of \$350.00; And

BE IT FURTHER RESOLVED, That The Mayor And The Village Administrator And DPW Foreman Are Authorized To Take The Necessary And Appropriate Actions Sell These Surplus Vehicles

Item #10– Resolution Authorizing A Fifth Fire Lieutenant Position In The Village Of Pelham Fire Department

This resolution took place before Agenda Item #7.

Mayor Hotchkiss stated the Board intends to create a fifth Fire lieutenant position in order to increase flexibility and hopefully eliminate some overtime. He said this position is supported by the Chief of the Department. Administrator stated the position needs to be created before it can be filled by an applicant.

A motion was made by Trustee Marty and seconded by Trustee Lewis adopt the resolution. The vote was approved by a vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

RESOLUTION

AUTHORIZING THE CREATION OF
A FIFTH FIRE LIEUTENANT POSITION
IN THE PELHAM FIRE DEPARTMENT

BE IT RESOLVED, That The Board Of Trustees Authorizes The Creation Of A Fifth Paid Position Of Lieutenant In The Pelham Fire Department, Subject To The Requirements Of Civil Service; And

BE IT FURTHER RESOLVED, That The Salary For This Position Is Established As Bargained And Agreed Upon At A Rate Of \$82,821.00 With EMT And

BE IT FURTHER RESOLVED, That The Village Administrator And Fire Chief Are Authorized To Take The Necessary And Appropriate Actions To Create This Position.

Committee and Community Liaison Reports

Item #11–Review of Past Fiscal Year’s Income, Expenses, and Fund Balance

Mayor Hotchkiss gave an overview of this past fiscal year. He said the Village is going through its annual audit which will be reported on next month. He stated that it is likely there will be a decrease in the Village’s fund balance as a result of the Village expenditures being so high in the areas of overtime and law services for the fiscal year. The revenues that were collected by the Village helped to offset some of the expenditures but it is estimated that there will be an \$110,000 decrease in the fund balance.

Item #12–Grants Update

Secretary Bonington gave the grants report. He stated the Village’s flooding grants are being processed by their respective agencies. The grant administrator for the \$340,000 EPA grant is requesting some additional information which Administrator Yamuder is following up on. The three remaining grants are being reviewed by SEMO and are being prepared to be sent on to FEMA for further review.

The New York Main Street grant closed its application process on June 30, 2011. The applicants in the program received their reimbursements for their façade and building renovations. The next step in this process will be administrative tasks preparing for a review by the granting agency in August.

Mr. Bonington reported the Village has two grants being administered by the Dormitory Authority. The \$100,000 grant for the First Street parking lot is being reviewed by the Dormitory Authority and is awaiting budget approval. The Wolfs Lane Park grant for \$647,000 requires a proposal to change the distribution of awarded funds to the Village Green project instead of the Bike Path and Nyac organic buffer.

Mr. Bonington concluded by saying the Village is pursuing the Multi-Modal grant opportunity for \$126,500. This grant, if awarded, could help to pay for a small portion of the DPW Yard Project.

Item #13– Commercial Zoning Review

Trustee Lewis reported the Planning Board will be reviewing the proposed changes to the Zoning Code at the next meeting.

Item #14–Site Plan Review

Mayor Hotchkiss said Trustee McGoldrick would be assuming this task. He said the goal is to make the review process easier for residents who want to perform maintenance for renovations on their property.

Item #15– B & W Site

Trustee Marty reported on the NYW&B Site meeting which took place yesterday evening. He said it is the objective of the Committee to provide an options paper for the Board to consider before making any decisions regarding the site. He said he is continuing to look into the reports by the environmental consulting firm ELM and what options they recommend. He also has been speaking with Bergher Lehman regarding their Highbrook Bridge study.

Susan Mutti of 62 Highbrook Avenue said Bergher Lehman made an error in their report regarding the stability of the bridge. She said they should not be allowed to continue as the Village's advisor on matters pertaining to the Highbrook Bridge.

Mayor Hotchkiss said this is not the forum for a discussion on the technical aspects of the Committee's work. He said if Ms. Mutti is concerned she should work with Trustee Marty and he will apprise the Board of any considerations to be made.

Emily Friedburg of 200 7th Avenue said that she hoped the Committee can complete the options paper soon since there is a strong desire to get an RFP out for the site. Trustee Marty stated the Committee's final recommendation to the Board would be in terms of the options paper.

Item #16– Employee Benefits/HR Manual

Mayor Hotchkiss reported that he had completed incorporating the recommendations from the Board into his draft of the Manual and has passed it along to the Village's labor counsel.

Item #17– Tree Committee

Trustee Marciona stated that she would be getting a meeting of the Tree Committee together in early September.

Item #18– Park Improvements

Administrator Yamuder and Trustee Morris will be collaborating further on the Wolfs Lane Park grant from the Dormitory Authority.

Item #19– Development (including 3rd Street RFP)

Mayor Hotchkiss reported that the extension deadline for the RFP for Fifth Avenue and Third Street was Monday, July 11, 2011. He said the Board had been speaking with two interested potential bidders. He said this process can continue on an informal basis at this time.

Item #20– Parking (including FTA Parking Lot project)

Administrator Yamuder stated the DPW Yard Project is nearing completion. The electrical work has to be completed before the DPW can finish moving in.

The First Street parking lot's plans and specifications are being completed. Mr. Yamuder stated that he hoped to have the plans ready to bid out in the next few weeks.

Item #21– Other Business

Trustee Morris stated she had been hearing complaints about the Village's snow storage area by River Avenue. Administrator Yamuder stated the area was used for the excess snow taken off the Village streets during the harsh winter. He said the Village had to wait until the ice that formed had melted and the Village would continue to monitor the site. Mayor Hotchkiss stated Administrator Yamuder and DPW Foreman Shriman did a great job of keeping the Village streets clear during the winter months.

Mayor Hotchkiss stated that after conducting some additional research regarding the Village's worker's compensation quotes that the Village received at the last meeting he advised the Board that the New York Insurance Fund was selected as the Village's workers compensation provider at a cost not to exceed \$215,342.00.

Item #22– Authorizing Accounts Payable

Trustee Lewis audited the Accounts Payable.

A motion was made by Trustee Lewis and seconded by Trustee Marty adopt the resolution. The vote was approved by a vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

RESOLUTION

WHEREAS, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the

following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$ 110,332.20
Water Fund	\$ 101,646.49
Capital Projects Fund	\$ 1,325.00
Trust and Agency Fund	\$0.00
H3 Fund	\$0.00
CD NYS Main Street Fund	\$38,385.74
TE Expandable Trust Fund	<u>\$0.00</u>
Grand Total	\$ 251,689.43

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #23– Authorizing Minutes of: June 7, 2011

A motion was made by Trustee Marty and seconded by Trustee Marciona adopt the minutes from June 7, 2011. The vote was approved by a vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

June 7, 2011- Approved

June 21, 2011- Tabled

Item #24– Adjournment to Executive Session

A motion was made by Trustee Marciona with a second by Trustee Lewis to adjourn the public portion of the board meeting at 9:15 p.m. and go into Executive Session to discuss personnel matters, which the Board would adjourn for the evening. The motion was approved by vote of five in favor, none opposed. Trustees Mohan and McGoldrick were absent.

Respectfully submitted,
Peter Bonington, Secretary to the Village Administrator