

VILLAGE OF PELHAM BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 7, 2011, 7:30 PM  
VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY

**Minutes\***

1. Call To Order
2. Pledge of Allegiance
3. Mayor's Report
4. Trustees' Reports
5. Village Administrator's Report
6. Public Comment

Approximate  
Starting Time  
of Discussion

# Agenda Items:

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	<b>Non-Recurring Items</b>	<b>7:40 p.m.</b>
7.	The Appointment Of Paul McGoldrick To The Position Of Trustee To Complete The Term Of Office For Greg Breskin	Approved
8.	Resolution Designating Certain Vehicles Surplus And Available For Public Sale: 00 FORD Crown Vic, 01 FORD Crown Vic FD, 03 Crown Vic, 94 Ford Pickup, 94 Plymouth Van PD, 1997 9000 Lb Mohawk Automotive Lift (To Be Sold After DPW Garage Move)	Approved
9.	Continuing a Public Hearing Regarding Recognition of Hillside and Brookside Avenues as Public Streets-Postponed	Approved
	<b>Committee and Community Liaison Reports</b>	<b>8:15 p.m.</b>
10.	Commercial Zoning Review	Discussed
11.	Site Plan Review	Discussed
12.	NYW&B Site	Discussed
13.	Employee Benefits/HR Manual	Discussed
14.	Tree Committee	Discussed
15.	Park Improvements	Discussed
16.	Development (including 3 <sup>rd</sup> Street RFP)	Discussed
17.	Parking (including FTA Parking Lot project)	Discussed
18.	Other Business	Discussed
	<b>Recurring Items</b>	<b>8:45 p.m.</b>
19.	Authorizing Accounts Payable	Approved
20.	Authorizing Minutes of: April 26, 2011, May 10, 2011, May 24, 2011	Approved
21.	Adjournment to Executive Session	<b>9:00 p.m.</b>

Next Scheduled Board Meetings are:

Tuesday, June 21, 2011

Tuesday, July 12, 2011

All meetings start at 7:30 p.m. unless otherwise noted.

\* The Agenda is subject to change.

Item #1 – Meeting called to order: The meeting of the Board of Trustees was called to order by Mayor Edward Hotchkiss at 7:35.m.

The following members of the Board of Trustees were present:

Mayor Edward Hotchkiss, Trustees Morris, Lewis, and McGoldrick, and Marty

The following members of the Board of Trustees were absent:

Trustees Mohan and Marciona

Village staff in attendance:

Village Administrator Robert Yamuder, Secretary to the Village Administrator Peter Bonington

Item #2 – Pledge of Allegiance:

The Pledge of Allegiance was led by Mayor Hotchkiss.

Reports:

Mayor Hotchkiss's Report-

Mayor Hotchkiss reported on the Memorial Day parade. He said it was a nice event and gave a lot of military personnel a chance to take part in the parade. He also stated the Pelham Chamber of Commerce Street Fair took place on Saturday, June 4. The Mayor said this Fair was one of the most well attended he could remember seeing and had a great deal of vendor variety.

Trustees Reports:

Trustee Lewis-

None

Trustee Marciona-

Absent

Trustee Marty-

None

Trustee McGoldrick-

None

Trustee Mohan-

Absent

## Trustee Morris-

Trustee Morris reported that the Farmer's Market began on Saturday, May 28. She said she attended the market last Saturday and there were five vendors present. She encouraged residents to attend the Farmer's Market on a regular basis saying more vendors will be able to take part in the market if there is more community attendance.

## Village Administrator's Report-

Administrator Yamuder reported that there were several water related incidents over the past two weeks. He said there was a water main leak on Sparks Avenue last Saturday, June 4. He said fortunately DPW Foreman Michael Shriman was on site and the leak was attended to before any property damage was incurred. Mr. Yamuder thanked Foreman Shriman and said these problems are the problems of an old water system.

He added that there another water main break at Highbrook Avenue and Irving Place by an outfall sewer and there was a sewer collapse by the intersection of Chestnut and Birch Avenue's. He said the Village is getting prices for fixing all of these issues but reminded the Board and the public this system is almost a hundred years old and problems will arise.

The Administrator commented that the annual tree trimming and removal bid has been advertised. He said the due date is Friday, June 17, 2011 at 11 a.m. He said once the Village has determined the lowest qualified bidder, the Village can begin its tree removal and trimming for the season

Item #6– Public Comment-

Michael Coritollo the owner of 300-306 5<sup>th</sup> Avenue spoke to the Board concerning his grievances regarding the Architectural Review Board (ARB). He said he had gone before the ARB many times with plans to renovate his building storefront. He said he was given multiple lists of instructions on how to renovate the structure in order for the ARB to approve his proposed project. After acquiescing to all their suggested alterations, Mr. Coritollo says he was given a new list of alterations at the last meeting. He asked the Board of Trustees what to do now that his final plans for the renovation, which included the original suggestions of the ARB from the prior meeting, have been rejected again.

Mayor Hotchkiss stated the ARB is always a target for criticism. He said Trustee Marty and he are working on mapping out the site plan review process to make it more efficient. He suggested that Trustee McGoldrick and he attend the next meeting to see what the ARB requires in order to approve the renovations.

Trustee McGoldrick stated that the ARB is an advisory board and the need to have a procedure in place for letting a project pass without having them appear repeatedly. Trustee Morris added that this is not the first complaint the Board has received about the ARB and their approval process.

Jamie Wendlying of the Colonial School Site Based Council spoke to the Board regarding the proposed closing of Highbrook Avenue to through traffic for approximately 20 minutes during the drop off and pick up hours of the Colonial School.

Administrator Yamuder stated the last information on this subject was that Chief of Police Joe Benefico and Trustee Mohan visited the site and a meeting of the Site Based Council. Mayor Hotchkiss said he understood that there were still some reservations about kids being picked up on Boulevard as a result of closing Highbrook Avenue for drop off and pickup.

Trustee McGoldrick asked if this situation is worse now than it was five years ago. Mr. Wendlying stated that it is not worse but parents and caregivers should be parking when dropping off or picking up their children. Trustee Marty suggested the Board consult Chief Benefico more about this issue.

Ron Uzzo of 1 Brookside spoke to the Board about the stormwater pipe that the Pelham Picture House is proposing to run under Brookside Avenue to the Hutchinson River. Mr. Uzzo stated there is a planned drawing that he copied from a sketch in Village Hall.

Mayor Hotchkiss pointed out that the drawing Mr. Uzzo is referencing is only a schematic not a detailed plan. He also said this proposed pipe has not been brought before the Planning Board so no final determination has been made as of yet.

Mr. Uzzo stated it has been brought before the Zoning Board of Appeals (ZBA). Mayor Hotchkiss said they would not be the ZBA which would determine any environmental impacts; that would be the responsibility of the Planning Board.

Trustee McGoldrick stated that when he was on the Planning Board, environmental impacts and reviews of proposed major construction were always scrutinized carefully to not exacerbate or create any problems on Village streets. He said these meetings are open to the public. He said Mr. Uzzo is free to attend these meetings if he has concerns about the proposed Picture House expansion.

Mr. Keller of 245 Wolfs Lane stated the proposed expansion of the Picture House is going to aggravate the current parking system. He added that the parking permits the Village issues are very expensive for some residents. Trustee Morris said she was consistently in favor of keeping the price of the parking permits down. Mayor Hotchkiss said the Picture House expansion project is unlikely to affect current parking spaces.

Item #7– The Appointment Of Paul McGoldrick To The Position Of Trustee To Complete The Term Of Office For Greg Breskin

Paul McGoldrick was sworn in as a Trustee for the Village of Pelham by Mayor Hotchkiss.

Item #8—Resolution Designating Certain Vehicles Surplus And Available For Public Sale: 00 FORD Crown Vic, 01 FORD Crown Vic FD, 03 Crown Vic, 94 Ford Pickup, 94 Plymouth Van PD, 1997 9000 Lb Mohawk Automotive Lift (To Be Sold After DPW Garage Move)

Administrator Yamuder said the Village is proposing to sell two surplus vehicles. He said this will not affect the current stock of Village vehicles however. John Cassone of 7<sup>th</sup> Avenue asked if the Board would be putting these up on Ebay. Administrator Yamuder said the Board had not determined how to sell these vehicles yet.

A motion was made by Trustee Marty and seconded by Trustee McGoldrick adopt the resolution. The vote was approved by a vote of five in favor, none opposed. Trustees Marciona and Mohan were absent.

#### RESOLUTION

DESIGNATING CERTAIN VEHICLES SURPLUS AND AVAILABLE FOR PUBLIC SALE  
and 2000 FORD CROWN VICTORIA, 2001 FORD CROWN VICTORIA FD, 2003 FORD  
CROWN VICTORIA, 94 FORD F150 PICKUP, 94 PLYMOUTH VAN PD, 1997 9000 LB  
MOHAWK AUTOMOTIVE LIFT

WHEREAS, certain vehicles and equipment of the Village of Pelham are approaching the end of, or have exceeded, their useful life and purpose, and are hereby declared surplus so that they may be advertised and sold to the benefit of the Village of Pelham.

BE IT RESOLVED, that the Board of Trustees of the Village of Pelham hereby declares the following vehicles as surplus and authorizes their disposal at public sale, as follows:

Year	Make	Model and Color	VIN	Miles
2000	Ford	Crown Vic PW2	2FAFP71W6YX179116	100,375
2001	Ford	Crown Vic FD car 2351	2FAFP71W51X199945	93,263
2003	Ford	Crown Vic PW3	2FAHP71W93X217813	73,902
1994	Ford	F150 Pickup #12	2FTHF25YXRCA01884	35,989
1994	Plymouth	Van PD	2P4GH45R7R607386	79,998
1997	9000 lbs Mohawk Automotive Lift	2HP Single Phase S/N 9704589		

BE IT FURTHER RESOLVED, that the disposal of these vehicles is authorized in compliance with the requirements of law, and the Mayor, the Administrator and other appropriate officials are authorized to take the necessary and appropriate actions to dispose of and sell these vehicles.

Item #9—Continuing a Public Hearing Regarding Recognition of Hillside and Brookside Avenues as Public Streets-postponed

A motion was made by Trustee Lewis and seconded by Trustee Morris to postpone the public hearing. The vote was approved by a vote of five in favor, none opposed. Trustees Marciona and Mohan were absent.

VILLAGE OF PELHAM, NY  
Public Hearing Regarding Recognition of  
Hillside and Brookside Avenues as Public Streets  
Public Hearing Pursuant To The Provisions Of Village Law §6-612 And Village Law  
§7-732 In Regard To The Recognition Of Brookside Avenue From Wolfs Lane To Its  
Terminus At The Hutchinson River And Hillside Avenue From Carol Avenue To Its Terminus  
At The Hutchinson River As Public Streets In The Village Of Pelham.

**Committee and Community Liaison Reports**

Item #10– Commercial Zoning Review

Trustee Lewis gave the commercial zoning report. He said he will plan on attending the next Planning Board meeting to help move the commercial zoning proposals along. He said he had originally submitted them back in December 2010.

Item #11–Site Plan Review

Mayor Hotchkiss stated that Trustee McGoldrick volunteered to take over the site plan review process. Trustee McGoldrick said he has read all the documentation provided to him at this time. He said his goal is to set up a discernable process for residents to follow when planning renovations or additions to their properties.

Item #12– NYW&B Site

Trustee Marty reported there is a great deal of energy in the Committee. He said he plans to set up another meeting on Wednesday, June 15. He said again the purpose of the Committee is to give the Board options on how to proceed with the property.

Item #13– Employee Benefits/HR Manual

Mayor Hotchkiss reported he had made some corrections to the Employee Manual which he will be revising soon.

Item #14–Tree Committee

None

Item #15– Park Improvements

Trustee Morris said she would have more to report in two weeks. She said the Wolfs Lane Park project may require a survey and topographic maps to proceed.

Item #16– Development (including 3<sup>rd</sup> Street RFP)

Trustee Lewis said he had done a walk through of the site with a potential bidder on the project Fifth Avenue and Third Street project.

Item #17– Parking (including FTA Parking Lot project)

Administrator Yamuder said the DPW Yard project is progressing. He said it is almost complete and hopefully will be opening in the next few weeks. Trustee Marty asked if the Village is ready to advertise the additional spaces that will be created by the completion of this job. Administrator Yamuder stated that the Village would have to choose an operating system for these spaces, whether it is muni-meters, parking meters, or parking permits. Trustee Marty urged that the Board make that determination soon.

Item #18– Other Business

None

Item #19– Authorizing Accounts Payable

Trustee Mohan audited the Accounts Payable.

After some discussion, a motion was made by Trustee McGoldrick and seconded by Trustee Lewis to adopt the resolution. The vote was approved by a vote of five in favor, none opposed. Trustees Marciona and Mohan were absent.

RESOLUTION

**WHEREAS**, pursuant to Section 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$ 151,757.76
Water Fund	\$ 59,619.48
Capital Projects Fund	\$ 264.00

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Trust and Agency Fund	\$350.00
H3 Fund	\$0.00
TE Expandable Trust Fund	<u>\$0.00</u>
Grand Total	\$ 211,991.24

**NOW, THEREFORE, BE IT RESOLVED**, that this Board hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Item #20– Authorizing Minutes of: April 26, 2011, May 10, 2011

A motion was made by Trustee Marty and seconded by Trustee Lewis to adopt the minutes from April 26, 2011. The vote was approved by a vote of three in favor, none opposed. Trustee Lewis and Morris abstained. Trustees Marciona and Mohan were absent.

April 26, 2011- Approved

A motion was made by Trustee Lewis and seconded by Trustee Marty to adopt the minutes from May 10, 2011. The vote was approved by a vote of three in favor, none opposed. Trustees McGoldrick and Morris. Trustees Marciona and Mohan were absent.

May 10, 2011- Approved

May 24, 2011- Tabled

Item #21– Adjournment to Executive Session

A motion was made by Trustee Marty with a second by Trustee Lewis to adjourn the public portion of the board meeting at 9:35 p.m. and go into Executive Session to discuss personnel and legal matters, which the Board would adjourn for the evening. The motion was approved by vote of five in favor, none opposed. Trustees Marciona and Mohan were absent.

Respectfully submitted,  
Peter Bonington, Secretary to the Village Administrator