



VILLAGE OF PELHAM BOARD OF TRUSTEES  
 REGULAR MEETING  
 TUESDAY, OCTOBER 20, 2015, 8:00 PM  
 VILLAGE HALL – 195 SPARKS AVENUE, PELHAM, NY 10803

**MINUTES**

1. Call To Order
2. Pledge of Allegiance
3. Mayor's Report
4. Trustees' Reports
5. Village Administrator's Report
6. Public Comments

# Agenda Items:

<b>Non-Recurring Items</b>		
7.	Continuation of a Public Hearing on Establishing a Community Choice Aggregation (Energy) Program	<b>Held Open</b>
8.	Resolution Authorizing the Award of Contract # 2015-02 for Drainage Improvements on Irving Place and Nyac Avenue (bid deadline and opening 10/19/15, 10:00 a.m.)	<b>Tabled</b>
9.	Resolution Authorizing a Professional Services Agreement to Assist the Village of Pelham with Affordable Care Act Compliance	<b>Not Approved</b>
10.	Resolution Designating Portions of Former NYW&B Property as Parkland	<b>Approved</b>
11.	Resolution Approving a Request from the Pelham Civics and Pelham Track N Tri for a Half Marathon	<b>Approved</b>
12.	Resolution Authorizing the Appointment of a Part Time School Crossing Guard	<b>Approved</b>
13.	Discussion regarding On-Street Parking Meters	<b>Discussed</b>
14.	Other Business – Statement of Expenditures and Revenues as of September 30, 2015	<b>Discussed</b>
<b>Recurring Items</b>		
15.	Authorizing Accounts Payable	<b>Approved</b>
16.	Authorizing the Minutes of: September 29, 2015 and October 6, 2015	<b>Approved</b>
17.	Adjournment to Executive Session	<b>Approved</b>

Next Regularly Scheduled BOT Meetings:

**Tuesday, November 3, 2015**  
**Tuesday, November 17, 2015**

All meetings start at 7:30 p.m. unless otherwise noted.

\* The Agenda is subject to change.\*

**Item # 1 – Meeting called to order:**

The meeting of the Board of Trustees was called to order by Mayor Volpe at 8:06 p.m.

Present were Trustees Kagan, Reim, Ferarra, Mutti and Marty.

Trustee Cassidy entered at 9:38 p.m.

Also present were Village Administrator Yamuder and Assistant to the Village Administrator Scelza.

**Item # 2 – Pledge of Allegiance:**

The Pledge of Allegiance was led by Mayor Volpe.

**Mayor's Report:**

Mayor Volpe recognized K-9 Officer Dutch, who died of natural causes on October 12, 2015. Sergeant Anthony Borsella and his family, who raised and cared for Dutch, were present. Dutch gave 10 years of service to the Pelham Police Department. He and Sgt Borsella visited schools and participated in community events and responded to hundreds of calls for service, including searches and criminal apprehensions. Dutch was a member of a multi-jurisdictional task force sweep that resulted in 31 arrests involving narcotics and guns in 2009.

Mayor Volpe thanked Sgt. Borsella and his family for their commitment to Dutch, and suggested to the board that a plaque be put up in the village to commemorate his service.

Mayor Volpe reported that the Police Department was honored with a pedestrian safety commendation. Pelham was one of the communities recognized by AAA with a particular status because of safety statistics that apply to our community. Pelham received a Gold Award.

The Pelham Civics are recognizing three wonderful residents on October 30. They are honoring Jeanette and Anthony Senerchia and Ken Shirreffs, who sits on the Village of Pelham's Zoning Board. The event is sold out, with 560 people attending, a great showing of support from the community. While you can no longer purchase tickets, you can donate

Mayor Volpe participated in a talk show on WVOX on October 23, at 7:30 a.m. where he gave updates on what's going on in the community.

Mayor Volpe acknowledged a letter from Mary Veith respecting the efforts of the Pelham Picture House in running their event on September 19, as well as the Village of Pelham employees.

Mayor Volpe acknowledged the rumors that Villa Nova E. had been sold. The mayor has no knowledge of this, and no applications to develop have been submitted to either the Board of Trustees or the Planning Board. If applications are submitted they will be addressed at a following board meeting.

Mayor Volpe was asked to, and did, look into the manner in which constituents and residents in other communities interact with the building department in those communities. There are many tools available that can make the some of the processes easier. Mayor Volpe suggested exploring options for putting some applications and processes online.

Mayor Volpe reported that renovations in the upstairs office space of Village Hall are ongoing.

Mayor Volpe reported that he had discussed resident concerns over the school's use of leaf blowers for snow removal with the Board of Education. They talked about staffing issues and safety concerns and are continuing to work towards a solution for the noise.

Mayor Volpe reported that his meeting with business owners was a success and over 40 people attended.

**Trustees' Report:**

Trustee Cassidy was absent.

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Trustee Ferrara reported that she met with Chief Benefico about the leaf blower ban and enforcement. She reported that they will be receiving extra help on enforcement from the Parking Enforcement Officials during the ban. On September 30, Trustee Ferrara, Chief Benefico and the Village Clerk met with businesses to answer questions about the sign code and other issues. The meeting was a success. Trustee Ferrara also encouraged people to sign up for E-Alerts from the website if they haven't already. She reported that the Junior League of Pelham is hosting their community leaders round table event on October 28 at 7:30 p.,m. at the Art Center. The topic of this year's round table is the mental and physical health of local teens.

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Trustee Kagan reported that Pelham Heights residents received their first set of monthly bills from United Water. There was a large bill for the first 14 weeks, from June - September. Some residents received second bills that were a higher amount, despite only being for 4 weeks. Trustee Kagan reached out to United Water and they explained that their initial reads that they'd gotten from the village data didn't match what they got when they went out and did their reads. So if the second bill appears to be higher, it may be because it is an actual bill and the first bill is the estimated bill. If both of your bills are estimated, or both are actual, but the second is still higher than the first, reach out to United Water. They can be reached at [uwwcustomerservice@unitedwater.com](mailto:uwwcustomerservice@unitedwater.com) or at (877)-266-9101. If you cannot get any issues cleared up, reach out to Trustee Kagan directly at [adam.kagan@pelhamgov.com](mailto:adam.kagan@pelhamgov.com).

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Trustee Marty congratulated the Pelham Picture House on hosting a great event with Patricia Clarkson. He reported that he was happy with the outcome of the public hearing on the leaf blower ban, and was sorry to have missed it. He reported that the owners of 101 Wolfs Lane had submitted an intent to develop to the Building Department, and at the request of the Board and in accordance with the Village Code, the developers had set up an escrow account. They are discussing next steps and necessary variances with the Building Inspector. He expressed his support for the annual Town/Village Clean-Up organized by EcoPel on October 24.

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Trustee Mutti reported that the hanging baskets were a success and had been taken down by the Department of Public Works. The Pelham Preservation Society has shown interest in doing the same baskets next year, and possibly expanding the program to include additional baskets. Street trees were planted by the Village, funded by the Tom Fenlon Tree Grant, and by a matching program. This fall 28 trees were planted. Residents who requested trees will be notified via letters if they are getting a tree, and also notified via letters if they are not. Trustee Mutti announced that the Benedict Fountain would be running for an extra week, due to the unusually warm weather. There was a meeting on October 21 to discuss landscaping for the area around the fountain. She reported that the fence surrounding the Boston Westchester property is being painted black, which was the original intended color. The Woodland park playground is getting a lot of use. There was discussion of a slide modification to prevent children from jumping off the top of the slide, however after further evaluation, it was determined that would not help the situation and so the Village will not be pursuing it. Some plants along the edge of the park were replaced and there will be a discussion on what type of playground equipment to add to the park, as there is space available. There have been questions about overnight parking at the train station, after talking to the company who manages the parking lot, Trustee Mutti reported that free weekend parking starts at 12:00 a.m. on Saturday, and not at 6:00 p.m. on Friday. Administrator Yamuder is seeking further clarification from the MTA. The Wolfs Lane DASNY Grant is still under review but is designated fast track, and a decision is expected soon. She also reported that the drainage issue on the Highbrook bridge appears to be resolved after several attempts.

Trustee Reim echoed Mayor Volpe's excitement about the Civic's event on October 30. He encouraged people to buy raffle tickets and donate to the Civics. He acknowledged that there are great organizations in town, like the Civics, Junior League and Rotary Club, that people can get involved with. He brought up concerns from residents on First Street about speeding. There are children on the street, and he encouraged people to drive with caution coming down the street.

**Village Administrator's Report:**

Administrator Yamuder announced that the Town's annual Halloween Parade will be Sunday, October 25 from 4:00 - 5:00 p.m. The parade will start at the Art Center and end at Doranco Town House with a ceremony and Halloween candy.

Administrator Yamuder announced that 2.5 years after Hurricane Sandy, New York State is cutting the 10% checks and Pelham's is expected to arrive any day now.

**Item # 6 – Public Comments**

None

**Non-Recurring Items****Item # 7 – Continuation of a Public Hearing on Establishing a Community Choice Aggregation (Energy) Program**

Mayor Volpe reported that the Public Hearing on Establishing a Community Choice Aggregation (Energy) Program had been open for three meetings. He stated that the Journal News had incorrectly listed Pelham as one of the communities that had signed up for this program. That is inaccurate.

A local law to establish a community choice aggregation program has not been passed. The Board is interested, but there are concerns and some language changes that need to be addressed. The hearing is still open.

Mayor Volpe opened the public hearing.

**Glen Weinberg from Sustainable Westchester** clarified that Sustainable Westchester had sent a list of municipalities holding public hearings on Community Choice Aggregation, he believes the Journal News misunderstood that to be a list of municipalities that had signed up for the program. He reported that this is the last of the hearings and that they are hoping to move quickly.

Mayor Volpe and Mr. Weinberg discussed the possibility of a second opportunity to participate in the program, as only 21 of the 44 municipalities in Westchester have passed laws. Mr. Weinberg stated that there was a possibility if a significant number of municipalities pass laws after the first round, and if Sustainable Westchester is able to get a compliant bid. If prices fluctuate, it may affect their ability to get a compliant bid for a second round. It would also depend on the size (number of households) of the municipalities who want to sign up.

There was further discussion between Mayor Volpe and Mr. Weinberg about what concerns other municipalities had, what language changes were made in other laws, and timing and processes for passing a local law on this issue.

The Mayor and Board decided to keep the public hearing open to give residents the opportunity to voice concerns. The public hearing will be closed, and the local law voted on, on November 3.

Trustee Reim encouraged all those interested in this law to come to the meeting on November 3<sup>rd</sup> and give their input. Trustee Reim is in support of the idea.

**Item # 8 – Authorizing the Award of Contract # 2015-02 for Drainage Improvements on Irving Place and Nyac Avenue (bid deadline and opening 10/19/15, 10:00 a.m.)**

Mayor Volpe explained that there has been flooding and icing problems on both Nyac Avenue and Irving Place for many years and that the Board had issued an RFP to repair the drainage systems. The bids received were much higher than anticipated and the board is not prepared to accept any at this time. They will be working with the Department of Public Works to try and find a more affordable solution, and the bids will be addressed at a later date.

**Resolution Awarding Contract # 2015-02 for Drainage Improvements on Irving Place and Nyac Avenue**

**Whereas**, the Village of Pelham issued a notice to bidders in request for bids under Contract # 2015-02 for Drainage Improvements on Irving Place and Nyac Avenue; and

**Whereas**, a public notice was duly published on Friday, October 9, 2015, in the Journal News, an official newspaper of the Village of Pelham and on the Village's website pursuant to New York State General Municipal Law §103(2); and

**Whereas**, at 10:00 a.m. E.S.T., on Monday, October 19, 2015, the Village of Pelham publicly opened and read six proposals; and

**Whereas**, on reviewing the proposals, the bids were as follows:

	Total Bid
1. Joken Development Corp.	\$143,210.98
2. Paladino Concrete Creations Corp.	\$146,200.00
3. Con-Tech Construction Technology, Inc.	\$149,169.10
4. ELQ Industries, Inc.	\$166,220.00
5. Montesano Bros, Inc.	\$199,649.00
6. Legacy Supply, LLC.	\$340,000.00

**Whereas**, the Village Administrator has determined that the lowest responsible bid that meets requirements is Joken Development Corp.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham hereby awards Contract 2015-02 for Drainage Improvements on Irving Place and Nyac Avenue at the total bid cost of

One hundred forty three thousand two hundred ten dollars and ninety eight cents (\$143,210.98), as a lump sum price contract; and

**Be it further resolved,** that the Mayor, Village Administrator and DPW General Foreman are authorized to take the necessary and appropriate actions to effect and execute this contract for these services.

**Item # 9 – Authorizing a Professional Services Agreement to Assist the Village of Pelham with Affordable Care Act Compliance**

Mayor Volpe explained that he, Trustee Kagan, and the Board had reached out to the Town and to the Village of Pelham Manor to discuss the possibility of collaborating on this issue. Until the Mayor and Board are able to gather more information, they are not considering the proposal.

**Resolution Authorizing a Professional Services Agreement to Assist the Village of Pelham with Affordable Care Act Compliance**

**Whereas**, the Village is required to comply with the provisions of the Affordable Care Act and must establish policies and procedures to implement this requirement; and

**Whereas**, CPI-HR provides municipal consulting services related to the implementation and requirements mandated by the Affordable Care Act and has proffered an agreement for the period of October 20, 2015 through October 19, 2016 at a cost of \$8,500.00.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham authorizes the Village Administrator to execute a professional services agreement with CPI-HR (attached hereto and made a part hereof) for Affordable Care Act consulting services for the period of October 20, 2015 through October 19, 2016 in an amount not to exceed \$8,500.00; and

**Be it further resolved**, that the Mayor and Village Administrator are authorized to take the necessary and appropriate actions to effect this resolution.

**Item # 10 – Designating Portions of Former New York Westchester and Boston Railroad Property as Parkland**

Mayor Volpe explained that the following resolution concerned two of the three pieces of property along Highbrook Avenue being designated as parkland. He acknowledged the hard work of many groups in town to find a way to use the property and make it an asset to the Village. He further explained that by designating the two parcels as parkland, they would be alienating the land, meaning that it could not be used for any other purpose once designated. He continued by stating that this property is not good for housing or any other purpose.

Trustee Mutti: The idea of using this space as parkland is not a new one, it is actually very old and we hear this in the stories of residents who played there in the 60s and 70s. I have been aware of 20 years of efforts by groups of neighbors who have tried to make use of space - nature conservancy, passive park, etc. This highline idea/concept came out of a board appointed committee 5 years ago, a large committee of neighbors researching options for the space Friends of HH emerged from this committee. Concept of using it as parkland was vetted in this community. Numerous board presentations/public comment, articles in local papers two street fairs exhibits in Pelham Art Fest Exhibit participation 2013. Journal news front page article which launched a media fest, fox news TV interview, news radio 88 interview, internet media pick up (WSJ). Month long exhibit at the New Rochelle library during the centennial celebration of the NYW&B (Fall 2012). Property reopened to the public with a grant from the JLP (2012) and lots of volunteer time and donations Maintained by neighbors over the past few years, amazed by the enthusiasm and generosity, it is not easy work PP&GS, fiscal sponsor, presentation boards at their fundraiser JLP, supportive, grant recipient. Pelhamwood Association donated funds Westchester Land Trust (WLT), endorsed Modjeski and Masters endorsed (bridge engineers). Westchester magazine cites Pelham as parkland deficient; real estate listings in the neighborhood mention is as an amenity (including former mayor Hotchkiss) and neighbors confirm their interest at Pelhamwood Association events. Spoke with Rails to trails, Merritt Parkway Conservancy (similar age bridges) Sierra Club "highest and best use" endorsement letter. NY State office of historic preservation granted historic eligibility (2012). Heard from WLT as well as higher level elected officials Congressman Engel, Senator Klein, Assemblywoman Paulin, that the path to grant money is parkland designation.

This vote follows my years of updates on the space, presentation in June and timeline. We are considering this resolution tonight for parkland on two of the three parcels.

Trustee Marty stated his support for the idea. He stated that parkland was the best use of this property, as it is not suitable for housing development and there is no value in selling the land. However the biggest motivator for Trustee Marty was that parkland designation gave the village access to money that otherwise is not available to the community.

Trustee Reim stated that while he is generally in support of parkland, he did have concerns over designating these particular parcels of land. He acknowledged the hard work done by many groups and individuals on this project and shared his respect for all they had done. However he stated that

he believed that there was a reason previous administrations had chosen not to designate the space as parkland. His concerns were that it is a limited space and could cost money that is not there. He also stated that he did not see the depth of community support for the project and there was not a lot of outward support at the last two meetings. He believes that the idea is aspirational and fun, but that it is very limited in actual value to the rest of the community. He stated that other parks like Chester Park, and the upcoming work on Wolfs Lane Park may be a better area to focus on. He believes that the vision for creating the space will always face challenges.

Trustee Ferrara restated that this is 22% of our open space and that she would hate to see a proposal for development down the road. She stated that it is really important to protect the space and keep it as open space and a resource for the community. The village does lack green, open space and this is the best use for this land.

Trustee Kagan echoed the concern that by designating these parcels as parkland this board is foreclosing on any further options for this land for future boards. He stated that the tradeoff is access to some amount of money that would otherwise be unavailable. He expressed his support for the project because there is not a better use for this than parkland and this board should make this decision. Although this board does not know what the best use of this space will be, by designating it parkland, we are opening a door for future boards to have some money to do something with. He asked and Trustee Mutti clarified, that if the bridge is taken down for structural reasons, that the parkland status would remain in place.

Mayor Volpe stated that this project is transformative where traditionally boards have taken a transactional approach to the parcels. He then opened the floor to public comment.

**Anne Swanson, 205 Highbrook Avenue, North**, thanked the Mayor and Board for their thought and consideration. She expressed her belief that this is the right next step in protecting the space. She stated that while they haven't worked out final solutions to all of the issues, they can be worked out in time with public debate and consideration.

**Maggie Klein from the Pelham Weekly** questioned why the third parcel was not being considered. Trustee Mutti stated that there was little benefit to designating it as parkland since it was already functioning as a park and did not require additional funding.

### **Resolution and vote on page 12**

After additional discussion on the third parcel, a motion was then made by Trustee Mutti and seconded by Trustee Ferrara. The vote was approved six in favor, one opposed. Trustee Reim was opposed.

**Resolution Designating Portions of Former New York Westchester and Boston Railroad Property as Parkland**

**Whereas**, the New York Westchester and Boston (“NYW&B”) Railroad Bridge over Highbrook Avenue including contiguous property immediately east and west of the bridge was constructed in approximately 1910 as part of the New York Westchester and Boston Railway, a subsidiary of the New York New Haven and Hartford Railroad that connected New Rochelle and Mount Vernon; and

**Whereas**, NYW&B Railway declared bankruptcy and stopped service in 1937 and the land was conveyed to the Village for back taxes; and

**Whereas**, the Board of Trustees has determined that it is in the public interest to dedicate two-out-of-the-three parcels of the former NYW&B Property as parkland as described below.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham does hereby formally designate the following parcels as parkland:

**Tax Map ID #: 164.29-1-82 (No Address Number)**

**Tax Map ID #: 164.29-1-83 (No Address Number)**

**Item # 11 – Approving a Request from the Pelham Civics and Pelham Track N Tri for a Half Marathon**

Mayor Volpe stated that the Pelham Civics and Pelham Track N Tri had successfully organized this event for the past four years. They request the use of public streets for a half-marathon.

After a brief discussion, a motion was then made by Trustee Reim and seconded by Trustee Marty to approve the resolution. The vote was approved by a vote of six in favor, none opposed. Trustee Cassidy was absent.

**Resolution Approving a Request from the Pelham Civics and Pelham Track N Tri for a Half Marathon**

**Whereas**, the Pelham Civics and Pelham Track N Tri has requested permission to hold the unofficial Pelham Half Marathon in the Village on Saturday, November 28, 2015 by letter dated September 23, 2015 (attached hereto and made a part hereof); and

**Whereas**, the temporary marking of the event route is necessary the day prior to the race as stated in the aforementioned request letter; and

**Whereas**, the Pelham Civics and Pelham Track N Tri shall reimburse the Village for all costs incurred by the Village as a result of the event, including but not limited to Police Department and Department of Public Works overtime, and provide a certificate of liability insurance naming the Village as an additional insured in a form and amount satisfactory to the Village.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham hereby authorizes the unofficial Pelham Half Marathon on Saturday, November 28, 2015 beginning at 8:00 a.m. and;

**Be it further resolved**, that the Mayor and Board of Trustees authorize the appropriate Village officials and staff to take the necessary and appropriate actions to effectuate the intent of this resolution.

**Item # 12 – Authorizing the Appointment of a Part Time School Crossing Guard**

Mayor Volpe stated that there was a vacancy for a school crossing guard and that the Chief of Police, Joe Benefico and Village Administrator Robert Yamuder had filled the vacancy.

A motion was made by Trustee Ferrara and seconded by Trustee Mutti to approve the resolution. The vote was approved by a vote of six in favor, none opposed, and Trustee Cassidy was absent.

**Resolution Authorizing the Appointment of a Part Time School Crossing Guard**

**Whereas**, a position for part time school crossing guard is needed to fill a vacancy in the Police Department; and

**Whereas**, Sharon Kenyon of 41 Linden Avenue, Pelham NY has applied for this position among other applicants; and

**Whereas**, the Chief of Police has recommended that Sharon Kenyon be hired to fill this position.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham hereby appoints Sharon Kenyon, Pelham, New York, effective October 19, 2015, to the position of School Crossing Guard (Part Time) reporting to the Chief of Police, at an annual salary of \$9,543.00, subject to the requirements of Westchester County Civil Service, the Village of Pelham’s Employee Handbook, and in accordance with the attached subject hiring letter, including a one year probationary period; and

**Be it further resolved**, that the Mayor, Village Administrator and Chief of Police are authorized to take the necessary and appropriate actions to effect this appointment.

**Item # 13 – Discussion regarding On-Street Parking Meters**

Mayor Volpe reported that there had been discussion of on-street parking at his Meeting with the Mayor. He asked the board to consider a discussion on other parking systems, including card swipes and apps for your phone. Replacing the meters had been explored previously and would cost a considerable amount of money.

Mayor Volpe reported that some were in favor of making Fifth Avenue between the Art Center and the Train Station a one-way street going south. This may allow for the creation of angled parking with possible 15-minute red-zones. This would require hiring a consultant to determine if it would be possible.

Trustee Marty will be doing research and outreach on these issues to better understand residents and merchants feelings on the issue. He will report back to the Mayor and Board at a later date.

Trustee Mutti reported that it is illegal to park at a broken parking meter, and that the meters only accept Quarters, not nickels, dimes, or pennies. She also reported that they are considering updating the signage in the lot across from the Art Center to make it easier to understand.

**Item # 14 – Other Business**

Discussion led by Mayor Volpe on the statement of revenue and expenses for the period ending September 30, 2015.

**Recurring Items**

**Item # 15- Authorizing the Accounts Payable**

After a brief discussion, a motion was made by Trustee Reim and seconded by Trustee Marty to approve the resolution. The vote was approved by a vote of seven in favor, none opposed.

**Resolution Authorizing the Accounts Payable**

**Whereas**, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

**Now, therefore, be it resolved**, that the Board of Trustees after audit of the following claims, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator:

<u>Fund Name:</u>	<u>Amount</u>
General Fund	\$249,324.70
Water Fund	\$0.00
Capital Projects Fund	\$14,583.31
Trust and Agency Fund	\$0.00
TE Expand Trust Fund	\$0.00
Grand Total	\$263,908.01

**Be it further resolved**, that this Board hereby approves payment of the above mentioned claims and authorizes payment thereof.

**Item # 16 – Authorizing the Minutes of: September 29, 2015 and October 6, 2015**

September 29, 2015: A motion was made by Trustee Kagan and seconded by Trustee Mutti to approve the minutes of September 29, 2015 as amended. The vote was approved by a vote of seven in favor, none opposed.

October 6, 2015: A motion was made by Trustee Kagan and seconded by Trustee Reim to approve the minutes of October 6th as amended. The vote was approved by a vote of four in favor, none opposed, Trustees Cassidy, Marty and Mutti abstained.

**Item # 17 – Adjournment to Executive Session**

A motion was made by Trustee Cassidy and seconded by Trustee Reim to adjourn the public portion of the Board meeting at 9:47 p.m. and go into Executive Session to discuss personnel and litigation matters after which the Board would adjourn for the evening. The motion was approved by a vote of seven in favor, none opposed.

Respectfully submitted,

Christopher Scelza  
Assistant to the Village Administrator