



VILLAGE OF PELHAM BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, SEPTEMBER 12, 2023, 8:00 PM
VILLAGE HALL - 195 SPARKS AVENUE, PELHAM, NY 10803

Join by Zoom Video:

<https://zoom.us/j/98917409392?pwd=U09KN2MxTnJHWEU2Nm9ndWxQSEgwZz09>

Join by Telephone: (929) 205-6099

Meeting ID: 989 1740 9392

Passcode: 030699

AGENDA ITEMS

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Village Trustees' Reports
5. Village Administrator's Report
6. Mayor's Report
7. Public Comments

Non-Recurring Items	
8.	Resolution Authorizing the Appointment of a Laborer in the Village of Pelham Department of Public Works
9.	Resolution Adopting the 2023 Adjusted Base Proportions Using the 2022 Final Assessment Roll and Rates Provided by the Town Assessor for the Village of Pelham 2024 Tax Levy
10.	Resolution Appointing Planning Board Member
11.	Resolution Authorizing Professional Services Proposal with Cuono Engineering PLLC for Structural Engineering Services for the Rehabilitation of Municipal Parking Lot 03
12.	Resolution Authorizing Budget Amendment (Reference Auditors Adjusting Journal Entry) to Fund Electric Vehicle Charging Stations
13.	Other Business
Recurring Items	
14.	Authorizing Accounts Payable
15.	Authorizing Minutes of: August 8, 2023 Work Session, Regular Meeting & Executive Session
16.	Adjournment

Next Regularly Scheduled BOT Meetings:

Tuesday, September 26, 2023

Tuesday, October 10, 2023

Item # 1 - Meeting Called to Order:

Item # 2 - Pledge of Allegiance:

Item # 3 - Roll Call:

Attendee Name	Present	Absent	Late
Mayor Mullen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Mayor Carpenter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Hill-Ries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Eldahry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee McGreal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Otondi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Solomon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Administrator Scelza	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 4 - Village Trustees' Report:

Village Trustee Hill-Ries

Village Trustee Kamal Eldahry

Village Trustee McGreal

Village Trustee Otondi

Village Trustee Solomon

Deputy Mayor Carpenter

Item # 5 - Village Administrator's Report:

Item # 6 - Mayor's Report

Item # 7 - Public Comments

Non-Recurring Items

Item # 8 – Resolution Authorizing the Appointment of a Laborer in the Village of Pelham Department of Public Works

Be it resolved, that the Board of Trustees of the Village of Pelham hereby confirms the Mayor’s appointment of Lance Ortiz of Patterson, New York, to the position of Laborer, First, Job Class Code 0425-05, in the Village of Pelham Department of Public Works, effective Tuesday, September 5, 2023, at an annual starting salary of \$70,500.00, subject to the requirements of Westchester County Civil Service, for a probationary period of one (1) year; and

Be it further resolved, that the Village Administrator is authorized to take the necessary and appropriate actions to effect this appointment.

Vote Record - Item # 8 – Resolution Authorizing the Appointment of a Laborer in the Village of Pelham Department of Public Works						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, August 8, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 9 – Resolution Adopting the 2023 Adjusted Base Proportions Using the 2022 Final Assessment Roll and Rates Provided by the Town Assessor for the Village of Pelham 2024 Tax Levy

Be it resolved, that the Board of Trustees of the Village of Pelham hereby adopts the 2023 Adjusted Base Proportions using the 2022 Final Assessment Roll and Rates provided by the Town of Pelham Assessor for the Village of Pelham 2024 Tax Levy, at the rates of *82.994509%* for Homestead, and *17.005491%* for Non-Homestead; and

Be it further resolved, that the Village Administrator and the Town Assessor are authorized to take the necessary steps to affect this resolution.

Vote Record - Item # 9 – Resolution Adopting the 2023 Adjusted Base Proportions Using the 2022 Final Assessment Roll and Rates Provided by the Town Assessor for the Village of Pelham 2024 Tax Levy						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, September 12, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 10 – Resolution Appointing Planning Board Member

Whereas, Sidney Burke of 148 Elderwood Avenue, tendered his resignation as a member of the Village of Pelham Planning Board.

Now, therefore, be it resolved, that Armir Taraj at 412 Second Avenue, is hereby appointed as a member of the Planning Board expiring March 31, 2024, or until such time as a successor is appointed.

Vote Record - Item # 10 – Resolution Appointing Planning Board Member						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, September 12, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 11 – Resolution Authorizing Professional Services Proposal with Cuono Engineering PLLC for Structural Engineering Services for the Rehabilitation of Municipal Parking Lot 03

Be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the Village Administrator to sign an agreement with *Cuono Engineering PLLC* for structural engineering services related to the rehabilitation of Municipal Parking Lot 03 for an amount not to exceed \$10,500.00.

Vote Record - Item # 11 – Resolution Authorizing Professional Services Proposal with Cuono Engineering PLLC for Structural Engineering Services for the Rehabilitation of Municipal Parking Lot 03						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, September 12, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 12 – Resolution Authorizing Budget Amendment (Reference Auditors Adjusting Journal Entry) to Fund Electrical Vehicle Charging Stations

Whereas, in March 2020, the Village Board of Trustees authorized the submission of a grant application for the purchase and installation of five (5) Electric Vehicle Charging Stations via the New York State Department of Environmental Conservation Zero Emission Vehicle (“ZEV”) grant program; and

Whereas, in February 2021, the Village was awarded the ZEV Grants totaling \$212,604.62 and took delivery of the EV Charging Stations in the Summer of 2021; and

Whereas, in the audited Financial Statements for the fiscal year ending May 31, 2022, in the General Fund, there was \$157,979.00 reported in A.0391, Due from Other Funds, which amount represents the purchase of the EV Charging Stations and the project management fees paid out of the General Fund instead of the Capital Projects Fund; and

Whereas, pursuant to New York State General Municipal Law § 9-a(3), moneys advanced must be repaid no later than the close of the fiscal year in which the advance was made; and

Whereas, the Village’s independent financial auditors, PKF O’Connor Davies, LLP, during their audit fieldwork for the fiscal year ending May 31, 2023, in consultation with the Village Administrator/Treasurer and Deputy Village Treasurer, have proffered a Journal Entry to clear out the money owed to the General Fund from the Capital Projects Fund by appropriating fund balance from the General Fund via Village Board of Trustees Resolution.

Now, therefore, be it resolved, that the Board of Trustees of the Village of Pelham herein authorizes the Auditors Adjusting Journal Entry and Budget Amendment as follows:

<u>Increase: General Fund Expense</u>		
<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
A.9550.800	Inter-Fund Transfer to Capital Projects Fund	\$157,979.00
<u>Decrease: General Fund Asset</u>		
<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
A.0391	Due from Other Funds	\$157,979.00

<u>Decrease: Capital Projects Fund Liability</u>		
<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
H.0630	Due to Other Funds	\$157,979.00

<u>Increase: Capital Projects Fund Revenue</u>		
<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
H.2850	Inter-Fund Transfer from General Fund	\$157,979.00

Vote Record - Item # 12 – Resolution Authorizing Budget Amendment (Reference Auditors Adjusting Journal Entry) to Fund Electric Vehicle Charging Stations						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, September 12, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 13 – Other Business

Recurring Items

Item # 14 - Authorizing Accounts Payable

Trustee Eldahry is auditing the Accounts Payable.

Whereas, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

Now, therefore, be it resolved, that the Board of Trustees of the Village of Pelham after audit of the following vouchers, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator and Deputy Village Treasurer:

<u>Fund Name:</u>	<u>Amount</u>
General Fund (A)	\$595,078.80
Capital Projects Fund (H)	\$ 3,447.19
Trust & Agency (T)	\$ 4,055.00
Grand Total	\$ 602,580.99

Be it further resolved, that the Village Board of Trustees hereby approves payment of the above-mentioned claims and authorizes payment thereof.

Vote Record - Item # 14 - Resolution Authorizing the Accounts Payable						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, September 12, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 15 - Authorizing Minutes of: August 8, 2023 Work Session, Regular Meeting and Executive Session

Vote Record - Item # 15 – Authorizing the Minutes of August 8, 2023 Work Session, Regular Meeting and Executive Session						
Village of Pelham Board of Trustees Regular Meeting				Tuesday, September 12, 2023		
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item # 16 - Adjournment