



VILLAGE OF PELHAM BOARD OF TRUSTEES  
**REGULAR MEETING**  
TUESDAY, MARCH 14, 2023, 8:00 PM  
VILLAGE HALL - 195 SPARKS AVENUE, PELHAM, NY 10803

**Join by Zoom Video:**

<https://zoom.us/j/98917409392?pwd=U09KN2MxTnJHWEU2Nm9ndWxQSEgwZz09>

Join by Telephone: (929) 205-6099

Meeting ID: 989 1740 9392

Passcode: 030699

**AGENDA ITEMS**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Village Trustees' Reports
5. Village Administrator's Report
6. Mayor's Report
7. Public Comments

<b>Non-Recurring Items</b>	
8.	Resolution Calling for a Public Hearing on the Site Plan Approval of the Applicant: 48 Pelham Property LLC
9.	Resolution Authorizing Special Event Request from Pelham Market
10.	Resolution Authorizing the Renewal of an Inter-Municipal Agreement between the County of Westchester and the Village of Pelham for Enhanced 911 Service
11.	Other Business – Resolution Authorizing Acceptance of Downtown Improvement Grant Pilot Program from Westchester County, New York and Confirming the Municipality's Commitment to Cooperate with the Program
<b>Recurring Items</b>	
12.	Authorizing Budget Amendments and Transfers for Fiscal Year 2022-23
13.	Authorizing Accounts Payable
14.	Authorizing Minutes of: February 28, 2023, Work Session, and Regular Meeting
15.	Adjournment

Next Regularly Scheduled BOT Meetings:

**Tuesday, April 11, 2023 (Note: Public Hearing on the Fiscal Year 2023-24 Tentative Budget)**

**Tuesday, April 25, 2023 (Note: Fiscal Year 2023-24 Budget Adoption)**

**Item # 1 - Meeting Called to Order:** Mayor Mullen called the meeting to order at 8:03 PM.

**Item # 2 - Pledge of Allegiance:** Mayor Mullen led the Pledge at 8:03 PM.

**Item # 3 - Roll Call:**

Attendee Name	Present	Absent	Late
Mayor Mullen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Mayor Carpenter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Hill-Ries	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Eldahry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee McGreal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Village Trustee Otondi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Trustee Solomon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Administrator Scelza	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asst. to the Village Administrator Zia (Virtual)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Item # 4 - Village Trustees' Report:**

Village Trustee Hill-Ries – Grant opportunity with the County that we will be partnering with the Chamber of Commerce that will be discussed in other business later on in the meeting. Congratulations to the Colonial girls basketball team on their championship win for Pelham Rec Basketball!

Village Trustee Kamal Eldahry – Nothing to report.

Village Trustee McGreal – Absent.

Village Trustee Otondi – Nothing to report.

Village Trustee Solomon – participated in a meeting with the Pelham PCAC President and parents regarding Pedestrian Safety around the Village with Chief Benkwitt and Chief Green. More to come regarding ideas on how to keep our kids safe around the Village.

Deputy Mayor Carpenter – Nothing to report.

**Item # 5 - Village Administrator's Report:**

Spring Leaf Collection starts March 15<sup>th</sup> – April 30<sup>th</sup>. Loose leaves only curbside. All other organic waste must be bagged.

**Item # 6 - Mayor's Report**

Thank you to the Colonial PTA for the invitation to talk to the First Graders, it was a lot of fun with a lot of great questions.

The Mayor, as part of the Westchester Municipal Officials Association Housing Committee, also met with the Westchester Delegation to discuss the Governor's housing proposal and the response letter. The meeting was to walk the Delegation through the letter and why they are expressing the concerns they had. Next steps are to be determined at this time.

Sunday, March 19<sup>th</sup>, The Sound Shore St. Patrick's Day Parade is happening from Port Chester to Pelham; all are welcome to attend.

Chris, Bobby, Sean, Jeremy, Jerry, Joe, Juan, and Juan, Sarah, Muneeb have done an extraordinary job with the launch of the in-house sanitation program.

**Item # 7 - Public Comments**

Dan Bollin, 44 Clifford Ave

Are the new trucks here and are we supposed to be using the new toters?

The Mayor responded that we are live, still doing rear – yard pick up for garbage with a team from the Village of Pelham.

Cindy Courtien, 1044 Clay Ave, Pelham Manor

A member of the CNC, the Citizens Nominating Committee for the Board of Education Candidate search. The CNC is reaching out to the community for help in identifying excellent candidates to run for the Board of Education. There are currently two seats that are open for election. The CNC recruits, interviews and nominates highly qualified candidates for the Board of Education. A Pelham CNC recommendation is not an endorsement, it is an assessment that the candidate possesses the qualifications set forth by NY State, as well as the qualifications set forth specific to Pelham as set forth by the CNC. These qualifications as well as the BOE candidate application form for the CNC nomination can be found on the website at PelhamCNC.com. Applications have been extended to Friday, March 17<sup>th</sup>. Any questions can be directed to the CNC at the before mentioned website.

The Mayor responded Thank You and thank you for all the hard work.

**Non-Recurring Items**

**Item # 8 – Resolution Calling for a Public Hearing on the Site Plan Approval of the Applicant: 48 Pelham Property LLC**

**Whereas**, on May 2, 2022, the applicant: 48 Pelham Property LLC submitted a Site Plan Application to the Building Inspector; and

**Whereas**, on May 10, 2022, the Board of Trustees of the Village of Pelham discussed the 48 First Street Site Plan Application and referred the applicant to the Planning Board and Architecture Review Board; and

**Whereas**, on June 21, 2022, the applicant was before the Village of Pelham Planning Board; and

**Whereas**, on June 15, 2022, August 17, 2022 and November 16, 2022, the applicant was before the Village of Pelham Architectural Review Board.

**Now therefore be it resolved**, that the Board of Trustees of the Village of Pelham hereby calls for a Public Hearing on Tuesday, April 11, 2023 at 8:00 p.m. to consider the Site Plan Application of Applicant: 48 Pelham Property LLC for 48 First Street.

**Be it further resolved**, that the Village Clerk is hereby directed to publish notice of said public hearing pursuant to Village Law.

<b>Vote Record - Item # 8 – Resolution Calling for a Public Hearing on the Site Plan Approval of the Applicant: 48 Pelham Property LLC – 8:18 PM</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Approved	Mayor Mullen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries	2 <sup>nd</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Village Trustee Otondi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Item # 9 – Resolution Authorizing Special Event Request from Pelham Market**

**Whereas**, on February 9, 2023, Pelham Market submitted a special event and street closure request for the section of Harmon Avenue known as Michael Schwerner Way on certain hours on Sundays between May 14 and November 19, 2023; and

**Whereas**, Pelham Market shall reimburse the Village for all costs incurred by the Village as a result of the event, including but not limited to Police Department and Department of Public Works overtime, and provide a certificate of liability insurance naming the Village as an additional insured in a form and amount satisfactory to the Village.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham herein authorizes the appropriate Village officials and staff to take the necessary and appropriate actions to allow this event to take place.

<b>Vote Record - Item # 9 – Resolution Authorizing Special Event Request from Pelham Market – 8:19PM</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Approved	Mayor Mullen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Village Trustee Otondi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon	2 <sup>nd</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Item # 10 – Resolution Authorizing the Renewal of an Inter-Municipal Agreement between the County of Westchester and the Village of Pelham for Enhanced 911 Service**

**Whereas**, the Village of Pelham (“Village”) has been using the Westchester County Enhanced – E-911 telephone system since its inception in 1993; and

**Whereas**, this E-911 system enables emergency dispatchers to quickly identify the origin of a call for assistance and which public safety agency to dispatch; and

**Whereas**, the current Inter-Municipal Agreement for E-911 service between the County of Westchester (“County”) and the Village recently expired; and

**Whereas**, the County recently submitted a successor agreement to the Village that would renew the agreement for an additional five (5) year period, commencing retroactively to October 1, 2022 and ending September 30, 2027; and

**Whereas**, the cost of operation for the E-911 system including equipment, line charges and exchange services is absorbed through a monthly service surcharge on all telephone customers in Westchester County; and

**Whereas**, the Public Safety Departments for the Village have found the E-911 service to be a valuable asset in protection of life and property for Pelham residents and businesses and recommend the continuation of the current agreement.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham herein authorizes the Village Administrator to execute the attached Inter-Municipal Agreement between the County of Westchester and the Village of Pelham to provide for E-911 service for a period of five (5) years commencing retroactively to October 1, 2022 and ending September 30, 2027.

<b>Vote Record - Item # 10 – Resolution Authorizing the Renewal of an Inter-Municipal Agreement between the County of Westchester and the Village of Pelham for Enhanced 911 Service – 8:20 PM</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Approved	Mayor Mullen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry	2 <sup>nd</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Village Trustee Otondi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Item # 11 – Other Business**

The Village of Pelham is planning, working along with the Chamber of Commerce, on applying for a grant from the County, for potentially up to \$250,000 in implementation money.

**Resolution Authorizing Acceptance of Downtown Improvement Grant Pilot Program from Westchester County, New York and Confirming the Municipality’s Commitment to Cooperate with the Program**

**Whereas**, the County of Westchester, NY through the office of the County Executive operates economic development programs that provide funding and technical support for economic development programs to benefit small business throughout the County; and

**Whereas**, the County of Westchester, NY is currently offering a program known as the “Downtown Improvement Grant” pilot program, to provide up to one year of economic revitalization assistance to four municipalities with commercial corridors within the County at no cost to those municipalities; and

**Whereas**, that pilot program shall provide a comprehensive market analysis of the municipality based upon syndicated data on current market conditions; in-depth interviews of stakeholders, merchants and commercial property owners; custom consumer surveys to identify economic growth opportunities; a strategic plan with detailed action steps to help grow consumer foot-traffic, retain existing businesses, recruit targeted-new businesses, and market the municipality; and finally provide implementation assistance with one-on-one in-person and phone/email support and training to enable ongoing maintenance of the program.

**Whereas**, such a program would be beneficial and important to the economic health of our municipality as it will provide our municipality with the data and techniques to allow us to better proactively manage our local economy, enhance the quality of our business mix, minimize business vacancies, and obtain a more vibrant commercial district that will inure to the benefit of our residents, our visitors, and to the greater good of Westchester County.

**Wherefore, we hereby** declare our interest to apply and compete to become one of the four municipalities to be selected for this program, and confirm our commitment, if selected, to actively participate in and cooperate with the Downtown Improvement Grant pilot program.

<b>Vote Record - Item # 11 – Authorizing Acceptance of Downtown Improvement Grant Pilot Program from Westchester County, New York and Confirming the Municipality’s Commitment to Cooperate with the Program – 8:23PM</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Approved	Mayor Mullen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries	2 <sup>nd</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Village Trustee Otondi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Recurring Items**

**Item # 12 - Authorizing Budget Amendments and Transfers for Fiscal Year 2022-23**

**Whereas**, pursuant to the provisions of § 5-520 of the New York State Village Law, the Village Board of Trustees, by resolution, may increase existing appropriations by transferring funds from the unexpended balance of another appropriation, from the contingent account, from available cash surplus or unanticipated revenues within a fund, or by borrowing; and

**Whereas**, in all cases, there are sufficient unexpended balances in other appropriation accounts, excess revenues or fund balances available to cover the amendments and transfers.

**Now, therefore, be it resolved**, that pursuant to New York State Village Law § 5-520, the Board of Trustees of the Village of Pelham hereby authorizes and directs the Village Administrator/ Treasurer to modify the 2022-23 Budget by making the following budget amendments and transfers (items attached hereto and made part hereof).

<b>Vote Record - Item # 12 – Authorizing Budget Amendments and Transfers for Fiscal Year 2022-23</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input type="checkbox"/> Approved	Mayor Mullen		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Tabled	Village Trustee Hill-Ries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Otondi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**Item # 13 - Authorizing Accounts Payable**

*Trustee Otondi is auditing the Accounts Payable.*

**Whereas**, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham after audit of the following vouchers, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator and Deputy Village Treasurer:

<u>Fund Name:</u>	<u>Amount</u>
General Fund (A)	\$294,740.72
Capital Projects Fund (H)	\$ 14,697.06
Trust & Agency (T)	\$ 30,065.00
<b>Grand Total</b>	<b>\$ 339,502.78</b>

**Be it further resolved**, that the Village Board of Trustees hereby approves payment of the above-mentioned claims and authorizes payment thereof.

<b>Vote Record - Item # 13 - Resolution Authorizing the Accounts Payable – 8:26 PM</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Approved	Mayor Mullen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries	2 <sup>nd</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Village Trustee Otondi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Item # 14 - Authorizing Minutes of: February 28, 2023 Work Session, and Regular Meeting**

<b>Vote Record - Item # 14 – February 28, 2023, Work Session, and Regular Meeting – 8:27 PM</b>						
<b>Village of Pelham Board of Trustees Regular Meeting</b>				<b>Tuesday, March 14, 2023</b>		
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Approved	Mayor Mullen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approved as Amended	Deputy Mayor Carpenter	2 <sup>nd</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Village Trustee Hill-Ries	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Village Trustee Eldahry		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussed	Village Trustee McGreal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Village Trustee Otondi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Village Trustee Solomon		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Item # 15 - Adjournment**

A motion was made by Deputy Mayor Carpenter and seconded by Village Trustee Solomon and voted unanimously by all to adjourn the meeting at 8:28 PM.

Respectfully Submitted,  
 Sarah LoPuzzo  
 Village Clerk