



VILLAGE OF PELHAM BOARD OF TRUSTEES  
**REGULAR MEETING**  
TUESDAY, DECEMBER 13, 2022, 8:00 PM  
VILLAGE HALL - 195 SPARKS AVENUE, PELHAM, NY 10803

**Join by Zoom Video:**

<https://zoom.us/j/98917409392?pwd=U09KN2MxTnJHWEU2Nm9ndWxQSEgwZz09>

Join by Telephone: (929) 205-6099

Meeting ID: 989 1740 9392

Passcode: 030699

**AGENDA ITEMS**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Village Trustees' Reports
5. Village Administrator's Report
6. Mayor's Report
7. Public Comments

| <b>Non-Recurring Items</b> |  |
|----------------------------|--|
| 8.                         | Resolution Authorizing the Appointment of a Police Officer in the Village of Pelham Police Department  |
| 9.                         | Resolution Authorizing Shared Service Inter-Municipal Agreement – NYSDEC Grant for "Recycling App"   |
| 10.                        | Resolution Authorizing the Award of Contract # 2022-03 Storm Drain Cleaning and Television Inspection (bid deadline and opening 12/08/22, 1:30 p.m.) |
| 11.                        | Resolution Authorizing Attendance at NYCOM Winter Legislative Meeting (2/05/23 – 2/07/23)  |
| 12.                        | Other Business   |
| <b>Recurring Items</b>     |  |
| 13.                        | Authorizing Budget Amendments and Transfers for Fiscal Year 2022-23  |
| 14.                        | Authorizing Accounts Payable   |
| 15.                        | Authorizing Minutes of: November 22, 2022 Work Session and Regular Meeting   |
| 16.                        | Adjournment  |

Next Regularly Scheduled BOT Meetings:

**Tuesday, January 10, 2023**

**Tuesday, January 24, 2023**

**Item # 1 - Meeting Called to Order:**

**Item # 2 - Pledge of Allegiance:**

**Item # 3 - Roll Call:**

| <b>Attendee Name</b>                   | <b>Present</b>           | <b>Absent</b>            | <b>Late</b>              |
|--|--------------------------|--------------------------|--------------------------|
| Mayor Mullen                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Deputy Mayor Carpenter                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Village Trustee Hill-Ries              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Village Trustee Eldahry                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Village Trustee McGreal                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Village Trustee Otondi                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Village Trustee Solomon                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Village Administrator Scelza           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Asst. to the Village Administrator Zia | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 4 - Village Trustees' Report:**

Village Trustee Hill-Ries

Village Trustee Kamal Eldahry

Village Trustee McGreal

Village Trustee Otondi

Village Trustee Solomon

Deputy Mayor Carpenter

**Item # 5 - Village Administrator's Report:**

**Item # 6 - Mayor's Report**

**Item # 7 - Public Comments**

**Non-Recurring Items**

**Item # 8 – Resolution Authorizing the Appointment of a Police Officer in the Village of Pelham Police Department**

**Be it resolved,** that the Board of Trustees of the Village of Pelham hereby confirms the Mayor’s appointment of Gerardo Flores-Ramirez of Pelham, New York to the position of Police Officer (4<sup>th</sup> Grade) from Westchester County Civil Service Eligible List # 60-194, effective December 19, 2022, at an annual salary of \$82,539.00, subject to the requirements of Westchester County Civil Service, the current Village of Pelham PBA Collective Bargaining Agreement, Village of Pelham Employee Handbook and any other applicable regulations in place and for a probationary period of eighteen (18) months; and

**Be it further resolved,** that the Village Administrator and Police Chief are authorized to take the necessary actions to effect this appointment.

| <b>Vote Record – Item # 8 – Resolution Authorizing the Appointment of a Police Officer in the Village of Pelham Police Department</b> |                           |  |                          |                                   |                          |                          |
|---|---------------------------|--|--------------------------|-----------------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>  |                           |  |                          | <b>Tuesday, December 13, 2022</b> |                          |                          |
|   |                           |  | <b>Yes/Aye</b>           | <b>No/Nay</b>                     | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved   | Mayor Mullen              |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended  | Deputy Mayor Carpenter    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled   | Village Trustee Hill-Ries |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn  | Village Trustee Eldahry   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed  | Village Trustee McGreal   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Village Trustee Otondi    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Village Trustee Solomon   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 9 – Resolution Authorizing Shared Service Inter-Municipal Agreement – NYSDEC Grant for “Recycling App”**

**Whereas**, on March 10, 2020, the Village of Pelham passed a resolution authorizing a shared service Inter-Municipal Agreement for a New York State Department of Environmental Conservation Grant for “Recycling App”; and

**Whereas**, in order to increase sustainability of natural resources and to encourage progress toward the goal of improving efforts to recycling municipal waste, Sustainable Westchester negotiated a shared service agreement for Recycle Right! an app syncing information and DPW schedules, that is customizable for each municipality; and

**Whereas**, the *Village of Tarrytown* acts as lead entity on behalf of a group of municipalities in Westchester County for said App.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham herein authorizes the Village Administrator to execute the attached Inter-Municipal Agreement for Waste and Recycling communications platform.

| <b>Vote Record - Item # 9 - Resolution Authorizing Shared Service Inter-Municipal Agreement – NYSDEC Grant for “Recycling App”</b> |                           |  |                                   |                          |                          |                          |
|--|---------------------------|--|-----------------------------------|--------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>   |                           |  | <b>Tuesday, December 13, 2022</b> |                          |                          |                          |
|  |                           |  | <b>Yes/Aye</b>                    | <b>No/Nay</b>            | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved  | Mayor Mullen              |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended   | Deputy Mayor Carpenter    |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled  | Village Trustee Hill-Ries |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn   | Village Trustee Eldahry   |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed   | Village Trustee McGreal   |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Otondi    |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Solomon   |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 10 - Resolution Authorizing the Award of Contract # 2022-03 Storm Drain Cleaning and Television Inspection (bid deadline and opening 12/08/22, 1:30 p.m.)**

**Whereas**, the Village of Pelham (“Village”) issued a notice to bidders in request for bids under Contract # 2022-03 for Storm Drain Cleaning and Television Inspection; and

**Whereas**, a public notice was duly published in the Journal news, an official newspaper of the Village and on the Village’s website pursuant to New York State General Municipal Law § 103(2); and

**Whereas**, at 1:30 p.m. E.S.T., on Thursday, December 8, 2022, the Village Clerk, Deputy Village Treasurer, and Village Administrator publicly opened and read aloud two proposals in Village Hall; and

**Whereas**, on reviewing the proposal, the bids were as follows:

**Total Base Bid**

- |                           |              |
|---------------------------|--------------|
| 1. Fred A. Cook Jr., Inc. | \$285,300.00 |
| 2. 11 Enviro Group, LLC.  | \$439,000.00 |

**Whereas**, the Village’s consulting Engineer and Village Administrator have determined that the lowest responsible bid that meets the requirements is *Fred A. Cook Jr., Inc.*

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham hereby awards Contract # 2022-03 Storm Drain Cleaning and Television Inspection at the total base bid cost of two-hundred eighty-five thousand three-hundred dollars (\$285,300.00) to *Fred A. Cook Jr., Inc.*; and

**Be it further resolved**, that the Village Administrator is hereby authorized to execute Contract # 2022-03 with said *Fred A. Cook Jr., Inc.* and to undertake administrative acts as may be required under said Agreement.

| <b>Vote Record - Item # 10 - Resolution Authorizing the Award of Contract # 2022-03 Storm Drain Cleaning and Television Inspection (bid deadline and opening 12/08/22, 1:30 p.m.)</b> |                           |  |                                   |                          |                          |                          |
|---|---------------------------|--|-----------------------------------|--------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>  |                           |  | <b>Tuesday, December 13, 2022</b> |                          |                          |                          |
|   |                           |  | <b>Yes/Aye</b>                    | <b>No/Nay</b>            | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved   | Mayor Mullen              |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended  | Deputy Mayor Carpenter    |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled   | Village Trustee Hill-Ries |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn  | Village Trustee Eldahry   |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed  | Village Trustee McGreal   |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Village Trustee Otondi    |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Village Trustee Solomon   |  | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 11 – Resolution Authorizing Attendance at NYCOM Winter Legislative Meeting (2/05/23 – 2/07/23)**

**Whereas**, the New York State Conference of Mayors and Municipal Officials (“NYCOM”) is an association of, and for, cities and villages in New York. Since 1910, NYCOM has united local government officials in an active statewide network focused on the singular purpose of finding the most effective means of providing essential municipal services; and

**Whereas**, NYCOM hosts its annual winter legislative meeting at the Marriott Albany each year; and

**Whereas**, Attendance at this training event is permitted by § 77-b of the General Municipal Law.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham herein authorizes the Mayor, Deputy Mayor and Village Administrator/Treasurer to attend the 2023 Winter Legislative Meeting at the Marriott Albany on behalf of the Village of Pelham from Sunday, February 5, 2023 to Tuesday, February 7, 2023, cost of said meeting including travel, hotel and registration fees to be covered by the Village.

| <b>Vote Record - Item # 11 - Resolution Authorizing Attendance at NYCOM Winter Legislative Meeting (2/05/23 – 2/07/23)</b> |                           |  |                          |                                   |                          |                          |
|--|---------------------------|--|--------------------------|-----------------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>   |                           |  |                          | <b>Tuesday, December 13, 2022</b> |                          |                          |
|  |                           |  | <b>Yes/Aye</b>           | <b>No/Nay</b>                     | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved  | Mayor Mullen              |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended   | Deputy Mayor Carpenter    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled  | Village Trustee Hill-Ries |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn   | Village Trustee Eldahry   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed   | Village Trustee McGreal   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Otondi    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Solomon   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 12 – Other Business**



**Recurring Items**

**Item # 13 – Authorizing Budget Amendments and Transfers for Fiscal Year 2022-23**

**Whereas**, pursuant to the provisions of § 5-520 of the New York State Village Law, the Village Board of Trustees, by resolution, may increase existing appropriations by transferring funds from the unexpended balance of another appropriation, from the contingent account, from available cash surplus or unanticipated revenues within a fund, or by borrowing; and

**Whereas**, in all cases, there are sufficient unexpended balances in other appropriation accounts, excess revenues or fund balances available to cover the amendments and transfers.

**Now, therefore, be it resolved**, that pursuant to New York State Village Law § 5-520, the Board of Trustees of the Village of Pelham hereby authorizes and directs the Village Administrator/ Treasurer to modify the 2022-23 Budget by making the following budget amendments and transfers (attached hereto and made part hereof).

| <b>Vote Record - Item # 13 - Resolution Authorizing Budget Amendments and Transfers for Fiscal Year 2022-23</b> |                           |  |                          |                                   |                          |                          |
|---|---------------------------|--|--------------------------|-----------------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>  |                           |  |                          | <b>Tuesday, December 13, 2022</b> |                          |                          |
|   |                           |  | <b>Yes/Aye</b>           | <b>No/Nay</b>                     | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved   | Mayor Mullen              |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended  | Deputy Mayor Carpenter    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled   | Village Trustee Hill-Ries |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn  | Village Trustee Eldahry   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed  | Village Trustee McGreal   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Village Trustee Otondi    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Village Trustee Solomon   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 14 - Authorizing Accounts Payable**

*Trustee Eldahry is auditing the Accounts Payable.*

**Whereas**, pursuant to § 5-524 of the New York State Village Law, the Board of Trustees shall audit all claims against the Village.

**Now, therefore, be it resolved**, that the Board of Trustees of the Village of Pelham after audit of the following vouchers, authorizes payment for services rendered and materials received, for the following items that have been submitted to the Treasurer's Office for payment and authorized by the Village Administrator and Deputy Village Treasurer:

|                           |                       |
|---------------------------|-----------------------|
| <u>Fund Name:</u>         | <u>Amount</u>         |
| General Fund (A)          | \$2,059,765.20        |
| Capital Projects Fund (H) | \$ 7,221.35           |
| Trust & Agency (T)        | \$ 17,925.00          |
| <b>Grand Total</b>        | <b>\$2,084,911.55</b> |

**Be it further resolved**, that the Village Board of Trustees hereby approves payment of the above-mentioned claims and authorizes payment thereof.

| <b>Vote Record - Item # 14 - Resolution Authorizing the Accounts Payable</b> |                           |  |                          |                                   |                          |                          |
|--|---------------------------|--|--------------------------|-----------------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>                   |                           |  |                          | <b>Tuesday, November 22, 2022</b> |                          |                          |
|  |                           |  | <b>Yes/Aye</b>           | <b>No/Nay</b>                     | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved  | Mayor Mullen              |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended                                 | Deputy Mayor Carpenter    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled  | Village Trustee Hill-Ries |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn   | Village Trustee Eldahry   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed   | Village Trustee McGreal   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Otondi    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Solomon   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 15 - Authorizing Minutes of: November 22, 2022, Work Session and Regular Meeting**

| <b>Vote Record - Item # 15 - November 22, 2022, Work Session and Regular Meeting</b> |                           |  |                          |                                   |                          |                          |
|--|---------------------------|--|--------------------------|-----------------------------------|--------------------------|--------------------------|
| <b>Village of Pelham Board of Trustees Regular Meeting</b>                           |                           |  |                          | <b>Tuesday, December 13, 2022</b> |                          |                          |
|  |                           |  | <b>Yes/Aye</b>           | <b>No/Nay</b>                     | <b>Abstain</b>           | <b>Absent</b>            |
| <input type="checkbox"/> Approved  | Mayor Mullen              |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Approved as Amended   | Deputy Mayor Carpenter    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled  | Village Trustee Hill-Ries |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawn   | Village Trustee Eldahry   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Discussed   | Village Trustee McGreal   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Otondi    |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Village Trustee Solomon   |  | <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |

**Item # 16 - Adjournment**